

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 21, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney.
- Pre-meeting on Rainbow Park (Magic Forest) facelift with Assistant City Manager, Leisure Services Director and Finance Director.
- Met with Planning Director on commission agenda item for the Comp Plan, first cycle adoption.
- CIP meetings with Assistant City Manager, Finance Director, Planning Director, Leisure Services Director, I/T Manager, and Utilities Manager.
- Held weekly staff meeting with directors.
- Weekly meeting with Fire Chief.
- Weekly budget meeting with Assistant City Manager and Finance Director.
- Meeting with Assistant City Manager, Finance Director, City Engineer and Utilities Manager on the wastewater treatment plant.

Spoke to, attended and/or met with:

- Attended Rotary meeting.
- Meeting with Sam Merrill, Assistant City Manager, City Attorney, Planning Director, Leisure Services Director and Utilities Manager on Hunter's Ridge DRI.
- Participated in FCCMA Coaching Program webinar.
- Met with Assistant City Manager, Leisure Services Director, Finance Director, Planning Director, Senior Planner, Facilities Maintenance Supervisor, Hector Samario (FPL) and Raquel Steffes (FPL) on energy cost savings for City facilities.
- Met with Commissioner Gillooly and residents of Jill Alison Circle on easement.
- Attended Commissioner Kelley, Zone 3, Town Hall Budget Meeting.
- Held Walk with the Manager at the Farmers' Market at The Casements.
- Attended County Council meeting with Mayor on financial support from Volusia County on beachfront property for off beach parking.
- Met with staff and representatives of CDM on wastewater plant expansion bids.
- Attended Law Enforcement memorial service.
- Conference call on FCCMA fall symposium.
- Met with Commissioner Partington and Leisure Services Director on Rainbow Park (Magic Forest).

2. Community Development: **Page 2**

- Staff attended the Technical Coordinating Committee meeting and learned that approximately \$4 million in funds from the SR415 project will be returned to the XU Funding Account. This means more funds will be available for projects of which Ormond Beach has submitted...
- The draft Combined Transportation Alternative for the 2035 Long Range Transportation Plan (LRTP) identifies projects which have a total capital cost of \$638.8M when only \$400M is available.

3. Economic Development: **Page 2**
Ormond Crossings
 - Staff transmitted the approved CRA documents to County staff. A meeting with County staff was held on May 19 to discuss the updated CRA plans. County staff recommended preparing summaries of the CRA plans and to meet with Council members prior the County Council's meeting on June 17.
4. Airport: **Page 3**
 - Two of five planned noise abatement advisory signs were installed at the airport last week. Placed at the two main entrance gates for the airport, these signs advise pilots to "fly quiet," and to be aware that voluntary noise abatement procedures are in effect.
5. Finance: **Page 4**
Grants
 - Received notification of grant approval. **Page 5**
6. Fire Service: **Page 5**
7. Human Resources **Page 6**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Pages 11**
10. Police: **Page 12**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Page 12**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**
11. Engineering: **Page 15**
 - Granada Beach Approach – The project is 98% complete and the ramp was re-opened on 5/14/2010. Staff held a final inspection and found only minor punch list items to complete, including the installation of the "Beach Access" signs and weathervanes on the vertical accent structures. **Page 15**
 - Mast Arm Traffic Signal Rehab/Granada Blvd & Ridgewood and Granada Blvd. & Halifax – Discussion with contractor, work to begin May 24 – night time work. **Page 16**
12. Environmental Management Division: **Page 17**
 - Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**
13. Fleet Operations: **Page 18**

14. Utilities: **Page 19**

- State Road 5 at State Road 40 (US1 & Granada) Construction began on 5/16/10. The water main is being relocated on US1 north of Granada. Shop drawings were reviewed and sent to the contractor.