

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 7, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly staff meeting with Department Directors
- Weekly meeting with HR Director
- City Commission Meeting
- Meeting with Assistant City Manager, Finance Director, Economic Development Director and City Clerk on calendar for bond referendum for beach acquisition.
- Final prep for Shade meeting with Assistant City Manager, HR Director and Finance Director.

Spoke to, Attended and/or met with:

- Art in the Park event in Rockefeller Gardens
- Speaking engagement at Florida Chapter American Public Works Association in Orlando.
- National Day of Prayer
- Volusia County Economic Development fourth quarter breakfast meeting.
- CIP meeting with Assistant City Manager, Finance Director and Fleet Operations Manager, Economic Development Director and Airport Manager
- Bradford Patton regarding utility bill issues.
- Susan Boyer with Florida Benchmarking Consortium
- Commissioner Kent regarding Zone 2 Issues

2. Community Development: **Page 1**

- Staff conducted a pre-application meeting for consultants interested in responding to the City's RFP for the downtown stormwater plan and conceptual permit. Approximately 62 engineering firms downloaded the RFP documents from DemandStar. **Page 1**
- Staff attended a demonstration of the digital sign at Daktronics in Edgewater. The meeting was designed to acquaint staff with the technology, terminology, and the presentation Daktronics intends to make at the City Commission meeting on May 18, 2010. **Page 2**

3. Economic Development: **Page 2**

Ormond Crossings

- Staff transmitted the approved CRA documents to County staff. A meeting with the County Council for review/approval is expected in May. **Page 2**
- Prospective Business Attraction/Retention/Expansion
- **Staff worked with the Editor of the Volusia/Flagler Business Report as part of a news story related to industrial growth in Ormond Beach. The site visits included Hudson Technologies, Energizer Personal Care (Hawaiian Tropic), Pace Analytical, and Germ Free Labs, which are all experiencing growth and employment hiring. The first of the two part series was on April 30th. The second part will be published**

- in the mid-May edition of the Business Report. Copies will be provided to the Commission. Page 3**
- Staff has wrapped up the work with the Volusia County legislative delegation, Daytona Chamber of Commerce for 2010, and our lobbyists at Pennington Law. **Our proposed legislation amendment to the ad valorem tax exemption law was passed by the legislature in HB 1752 and awaits action by the governor. Page 3**
4. Airport: **Page 4**
 5. Finance: **Page 4**
 - Staff began assuming the mail responsibilities from Support Services.
 6. Fire Service: **Page 5**
 7. Human Resources **Page 7**
 8. Information Technology: **Page 8**
 9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 12**
 - Parks and Irrigation. **Pages 12**
 10. Police: **Page 12**
 - Community Services & Animal Control. **Page 13**
 - Criminal Investigations/Records. **Pages 13/14**
 - Operations – Summary of specific crimes. **Page 14**
- Comments: **Page 13**
- Two subjects identified in a recent rash of burglaries at Kirby Rentals. Subjects were breaking into storage trailers at the rear of the business and stealing a large amount of aluminum. The arrest and interview of one of the subjects has led to other related type thefts in Holly Hill.
 - Subject identified in several burglaries in the Ormond Lakes subdivision. Arrest warrant obtained.
 - Two subjects identified in two burglaries where a large amount of jewelry was stolen. The jewelry was recovered and arrest affidavits are being prepared.
- Crime Trends: **Page 13**
- Several smash and grabs involving the breaking of glass to business doors and stealing cartons of cigarettes. Video from one business shows four masked subjects wearing gloves enter the store, grab as many cartons that they can carry and flee. The subjects spent less than a minute inside of the business.
 - Two local pharmacies have had daytime robberies where a subject has handed the pharmacist a note demanding oxycodone. It does not appear that the robberies are related and both subjects remain at large.
 - Neighborhood Improvement. **Page 16**
11. Engineering: **Page 16**
 12. Environmental Management Division: **Page 18**
 - Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 19**

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- Street/Stormwater Maintenance. **Page 19**
- Street Sweeping. **Page 19**

13. Fleet Operations: **Page 20**

14. Utilities: **Page 20**

- State Road 5 at State Road 40 (US1 & Granada) – A preconstruction meeting was conducted. Construction plans were distributed. The commencement of construction date will be 5/16/10. **Page 21**