

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 30, 2010

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Met with Assistant City Manager, Fire Chief, HR Director and labor attorney on fire contract
- Weekly meeting with HR Director
- Bi-weekly meeting with Fire Chief
- Weekly budget meeting with Assistant City Manager and Finance Director

Attended and/or met with:

- Confederate Memorial Day at Pilgrims Rest Cemetery
- Rotary meeting
- Volusia County Managers' meeting
- Commissioner Gillooly on Jill Alison Circle
- Budget Advisory Board
- United Way 2009 Outstanding Volunteers of the Year Awards
- Commissioner Kelley on Hunter's Ridge density increase and transportation impacts on Ormond Beach
- Retirement celebration for Lee Miller, Driver/Engineer in the Fire Department
- PAL READ program at Ormond Elementary School
- Meet and greet with community churches at South Ormond Neighborhood Center

2. Community Development: **Page 1**

- Extensive time has been devoted to finalizing the amendments to the Comprehensive Plan based upon negotiation with DCA staff. It appears that the City's multi-modal strategy in response to SB 360 will be approved by DCA one year before it is required. Ormond Beach is one of the first communities to incorporate into the Comprehensive Plan policies which are based upon the multi-modal strategy submitted to DCA as part of the EAR based amendments.

3. Economic Development:

Ormond Crossings Page 2

- Staff transmitted the approved CRA documents to County staff. A meeting with the County Council for review/approval is expected in May.

Prospective Business Attraction/Retention/Expansion Page 2

- **Staff worked with the Editor of the Volusia/Flagler Business Report as part of a news story related to industrial growth in Ormond Beach. The site visits included Hudson Technologies, Energizer Personal Care (Hawaiian Tropic), Pace Analytical, and Germ Free Labs, which are all experiencing growth and employment hiring. This will be a two part series starting on April 30th, copies will be provided to the Commission.**

Special Economic Development Projects **Page 3**

- **Staff met with Citizens of Ormond Beach and presented the economic development and Ormond Crossings update.**

4. Airport: **Page 3**
5. Finance: **Page 4**
 - Staff is reviewing procedures for upcoming transfer of mail responsibilities from Support Services to the Finance Department.
 - During the week, the City received from FEMA approximately \$478,000 for Hurricane Frances and approximately \$594,000 for Hurricane Jeanne. These amounts were recorded in accounts receivable. The City is awaiting an invoice from FEMA for approximately \$800,000 for Hurricane Charley. This amount is currently recorded in accounts payable.
6. Fire Service: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Pages 11**
10. Police:
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
 - Ormond Beach Sports Complex Boundless Playground - Staff is working a final design to be reviewed by the parent group and Leisure Services Advisory Board.
12. Environmental Management Division:
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
13. Fleet Operations: **Page 17**
14. Utilities: **Page 18**
 - Wastewater Treatment Plant Expansion: A design kick off meeting was held to initiate the project to evaluate the instrumentation needs at the plant in order to optimize the value of the specified equipment and ensure compatibility with the existing plant SCADA system.