

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners

From: Joyce Shanahan, City Manager

Subject: Weekly Report – EXECUTIVE SUMMARY

Date: April 9, 2010

1. City Manager: **Page 1**

City Manager

- Reviewed and prepared with staff as follows:
 - Quarterly meeting with Department Directors and Division Managers. Dr. Clow of Florida Health Care Plans provided a presentation on stress management.
 - Met with Planning Director on Building Division's concerns regarding the City of Holly Hill's permitting and inspections.
 - Met with Assistant City Manager, Leisure Services Director, Planning Director and City Engineer on the joint permit counter in Planning and Building.
 - Weekly meeting with Fire Chief.
 - Weekly meeting with HR Director.
 - Weekly meeting with Department Directors.
 - Bi-weekly meeting with Economic Development Director.
 - Meeting with Economic Development Director and Airport Manager on staff response – aircraft noise task force.
 - Meeting with HR Director and Chief Berger of Berger and Associates, reviewed Police Chief candidates.

- Attended:
 - Meeting with Sue Hann on APWA Workshop presentation
 - Meeting with Jack Melnicoff, Granicus Solutions, Assistant City Manager and I/T Manager on Granicus' video streaming capabilities and government transparency.
 - DARE graduation at Calvary Christian Academy.
 - Meeting with Elaine Xynidis regarding issues with the former Club Boom building on W. Granada and So. Old Kings Rd.
 - Meeting with Gene Evans, GEL Recycling, on their concerns with Waste Management not delivering recyclables to their company for processing.
 - Rotary meeting.
 - Meeting with CTLC, Daytona Beach, FDOT and County staff on Hand Avenue PD&E.
 - Meeting with Assistant City Manager, Finance Director, Senior Planner and Joe Jaynes, Ormond Scenic Loop & Trail, discussed sub recipient grant from FDOT.
 - Ormond Beach Chamber Board workshop on long range planning.
 - Spoke with Bob Guido and Will Abberger, both of Trust for Public Land, regarding beach access.
 - Walk with the City Manager in the Farmers' Market.
 - ICMA Webinar, "Let's Talk: Getting Citizens Involved in Tough Budget Choices."
 - Webinar on CRA reporting requirements.
 - Meeting with County Manager Jim Dinneen to discuss beach access/beach parking.
 - Phone Calls with Bob Guido and Will Abberger with Trust for Public Land on beach access/beach parking issues
 - EVRWA meeting in Daytona Beach.
 - Conference call with Jim Linn, pension actuary, on pension plans.

2. Community Development: **Page 2**
 - Staff attended a meeting at Volusia County where County, Consolidated Tomoka, Ormond Beach, Daytona Beach, and FDOT representatives were in attendance. The meeting concerned the Hand Avenue Extension PD&E.
3. Economic Development: **Page 2**
Ormond Crossings
 - The Stipulated Settlement Agreement has been approved by the City and DCA. The Remedial Amendments and other related documents were transmitted to DCA. DCA has issued the Notice of Compliance and advertised in the New Journal for the 20 day appeal period following issuance of the notice to the City. The appeal period was completed on April 8, and DCA did not receive any appeals.
4. Airport: **Page 4**
5. Finance: **Page 4**
 - Staff has completed the agreement with the IRS for audit of the 2007 calendar year.
6. Fire Service: **Page 5**
7. Human Resources **Page 7**
8. Information Technology: **Page 8**
9. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 12**
 - Parks and Irrigation. **Pages 12**
10. Police:
 - Community Services & Animal Control. **Page 13**
 - Criminal Investigations/Records. **Pages 13/14**
 - Operations – Summary of specific crimes. **Page 14**
 - Neighborhood Improvement. **Page 16**
11. Engineering: **Page 16**
 - OBSC Boundless Playground - Staff is preparing a final design to be reviewed and advertised for competitive bidding. **Page 17**
12. Environmental Management Division:
 - Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Street/Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
13. Fleet Operations: **Page 20**
14. Utilities: **Page 20**
 - Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010.