

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 19, 2010

1. City Manager: **Page 1**

City Manager

- Reviewed and prepared with staff as follows:
 - Weekly staff meeting
 - Met with Assistant City Manager and Finance Director and reviewed March 16th Financial Trends Workshop
 - Started holding employee meetings on March 16th Financial Trends Workshop/2010-2011 budget.
 - Weekly meeting with HR Director.
- Attended:
 - Rotary meeting
 - Birthplace of Speed celebration
 - Citizens Police Academy Alumni meeting, discussed recruitment process for Police Chief
 - Met with Maggie Sacks and Jame Sowers regarding MainStreet
 - Webinar on Achieve Transparency & Open Government
 - Thompson Creek Ribbon Cutting

2. Community Development: **Page 1**

- Staff completed its evaluation of Department of Community Affairs (DCA's) Objections, Recommendations and Comments response and is formulating a preliminary response which will be sent to DCA next week.
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3. Economic Development: **Page 2**

Ormond Crossings

- Staff is working with Tomoka Holdings and Marlowe and Associates to prepare a federal EDA infrastructure grants for phase one of the Ormond Crossings project.

4. Airport: **Page 3**

5. Finance: **Page 4**

- Staff is reviewing the proposed agreement with the IRS for audit of the 2007 calendar year.

6. Fire Service: **Page 4**

- Serviced 157 hydrants to include: flow testing, inspecting and flushing. **Page 6**

7. Human Resources **Page 7**

8. Information Technology: **Page 8**

9. Leisure Services:

- The splash pad opened on March 13th. Due to the cold and windy weather, there has not been much activity. Staff continues to maintain the facility as needed. **Page 10**
- Athletics Maintenance. **Page 9**
- Future Events at PAC. **Page 10**
- Facilities Maintenance. **Page 12**
- Parks and Irrigation. **Pages 12**

10. Police:

- Ormond Beach PAL's Youth Directors Council (YDC) sponsored a Blanket Drive from 2/22 through 3/12 as a community service project for the Homeless Coalition. With help from City employees, 22 blankets were donated to the Coalition on Saturday the 13th. The Executive Director of the Coalition, Mr. Tony Schefstad, was very pleased about the project and complimented the youth on a job well done. **Page 12**
- Community Services & Animal Control. **Page 13**
- Criminal Investigations/Records. **Page 13**
- Operations – Summary of specific crimes. **Page 14**
- Neighborhood Improvement. **Page 15**

11. Engineering: **Page 16**

- Granada Beach Approach - Construction of the approved improvements began on March 15th. The outbound lane of the approach will be closed allowing for an "entrance only" movement to the beach.
- LED Lighting Conversion - Two test LED fixtures were installed in Bailey Riverbridge Gardens for comparison, as they are both different wattage. After testing in the park, staff has determined that the 60 watt fixture (same wattage was installed in Rockefeller Gardens) is the best choice for future replacement projects as the 100 watt fixture was too bright for most applications.

12. Environmental Management Division:

- Asphalt/Concrete. **Page 18**
- Tree Crew. **Page 18**
- Street/Stormwater Maintenance. **Page 19**
- Street Sweeping. **Page 19**

13. Fleet Operations: **Page 19**

14. Utilities: **Page 20**

- Alcazar Buena Vista Drainage Project - McKim and Creed revised their proposal to include Cordova into the scope for replacing the water mains. The revised cost estimate is \$19,940 to perform the design and permitting for water system improvements.