

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 12, 2010

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1. City Manager: **Page 1**

**City Manager**

- Reviewed and prepared with staff as follows:
  - PD Ride along last Friday night during Bike Week
  - Reviewed Financial Trends documentation
  - Held weekly staff meeting
  - Weekly meeting with HR Director
  - Weekly budget meeting with Finance Director and Assistant City Manager
  - Bi-weekly meeting with Acting Police Chief
- Attended:
  - Rotary meeting
  - Metro Daytona-Volusia Economic Development Corp. meeting
  - Police Chief's retirement brunch
  - FCCMA phone call-in on collective bargaining
  - Walk with the Manager, walked the Farmers' Market

2. Community Development: **Page 1**

- Received DCA ORC report late last Friday on the EAR based amendments to the Comprehensive Plan.
- Staff has drafted an RFP for a downtown Stormwater Conceptual Permit project. This is an activity contained in the Redevelopment Plan and the CIP.

3. Economic Development: **Page 2**

**Ormond Crossings**

- The Stipulated Settlement Agreement has been approved by the City and DCA. The Remedial Amendments and other related documents were transmitted to DCA last week. DCA has 45 days from receipt of the documents to issue the Notice of Compliance. The public has a 21 day appeal period following the issuance of the notice to the City.

4. Airport: **Page 3**

- Staff was notified this week that the City of Ormond Beach has been selected by the Florida City and County Management Association as recipient of the 2010 Program Excellence Award for efforts related to the Aircraft Noise Abatement Task Force.

5. Finance: **Page 4**

- Staff is continuing to work with the IRS to finalize the few remaining issues. We expect the IRS audit to be concluded shortly.

6. Fire Service: **Page 5**
  - Completed inspections of area buildings to ensure the Fire Department “standpipe suppression connections” were present. Recently, Orange County and other jurisdictions have been reporting theft of this equipment as this equipment, mostly brass, was being sold off as scrap metal.
7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services:
  - The College Baseball Jamboree, run by John Filor, is underway this week with 79 total games scheduled over the 14 days at the Sports Complex. Games are played on the Wendelstedt Baseball Fields as well as the Kiwanis Baseball Field. **Page 8**
  - Athletics Maintenance. **Page 8**
  - Future Events at PAC. **Page 9**
  - Facilities Maintenance. **Page 11**
  - Parks and Irrigation. **Pages 11**
10. Police:
  - Initiated an audit and inventory of the PD’s Property and Evidence Room pursuant to change from AS-400 system to the VCSO RMS. Audit and inventory is being conducted to ensure compliance with all records and information retention requirements and change in department head status. **Page 11**
  - Community Services & Animal Control. **Page 12**
  - Criminal Investigations/Records. **Page 12**
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
  - Granada Beach Approach – The Notice to Proceed from the DEP is schedule to be issued on March 9th. Staff has scheduled construction to begin on March 15th. The out bound lane of the approach will be closed allowing for an “entrance only” movement to the beach. **Page 15**
12. Environmental Management Division:
  - Asphalt/Concrete. **Page 16**
  - Tree Crew. **Page 17**
  - Street/Stormwater Maintenance. **Page 17**
  - Street Sweeping. **Page 18**
13. Fleet Operations: **Page 18**
14. Utilities: **Page 18**