

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 26, 2010

1. City Manager: **Page 1**

City Manager

- Reviewed and prepared with staff as follows:
 - Met with Police Department staff on their pension concerns
 - Weekly staff meeting
 - Met with Leisure Services Director on St. James School/church activities
 - Met with Economic Development Director
 - Met with Human Resources Director
 - Met with Police Chief
 - Met with Assistant City Manager and Budget Director
 - Pre-meeting with Assistant City Manager and Fire Chief on fire services used by County.
 - Met with Claims Committee on claims filed with City

- Attended:
 - Spoke with Andrew Young, Consolidated Tomoka, regarding FDOT
 - Rotary meeting
 - Meeting with the Manager, 4 citizens attended
 - Met with Scott Studner, Assistant City Manager and Police Division Chief on safety concerns regarding the public access way from A1A to the beach at 321 S. Atlantic Ave.
 - Volusia County Managers' meeting
 - Budget Advisory Board meeting
 - Historical Society Annual dinner
 - Spoke at Unitarian Universalist Church, discussed how citizens can best influence their local government.
 - Met with Mary Connors, Deputy County Manager, Assistant City Manager and Fire Chief on fire service issues at Station 18 (county) and 94 (city) .
 - Met with Sam Merrill, Assistant City Manager, Leisure Services Director, Planning Director and Utilities Manager on Hunter's Ridge amended development agreement.

2. Community Development: **Pages 1/2**

- Miro Medical at 150 Sage Brush is an approved SPRC project. The project is seeking to waive the requirement for a masonry wall along a retention pond and abutting a townhouse. The applicants have scheduled a community meeting on March 1st at 7:00 p.m. at the Trails South Forty Clubhouse, 75 South Forty Trail.
- Reminder: Main Street is sponsoring a workshop on March 1 from 10 am to 1 pm for the downtown businesses and property owners to discuss staff's Form Based Code and the revisions to the Property Improvement Program.

3. Economic Development: **Page 2**
Ormond Crossings
 - Now that the CRA update has been approved by the Commission, staff is preparing to transmit the CRA documents and arranging a meeting with County staff as part of the County Council review/approval process of the CRA update.
4. Airport: **Page 3**
5. Finance: **Page 4**
 - Staff is continuing to work with the IRS to finalize the few remaining issues. We expect the IRS audit to be concluded shortly.
6. Fire Service: **Page 4**
7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services:
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Pages 11**
10. Police:
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
12. Environmental Management Division:
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
13. Fleet Operations: **Page 18**
14. Utilities: **Page 18**
 - Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010. Coordinated with Finance regarding formal presentation of water audit with CUP Permit response. Met with WTP and compliance staff to coordinate response preparation activities.
 - Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Draft CCC Plan at VCHD for review.
 - Fire Hydrant Replacement Program – Prepared specifications for the project.