

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: February 19, 2010

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1. City Manager: **Page 1**

**City Manager**

- Reviewed and prepared with staff as follows:
  - Weekly staff meeting
  - Parker Mynchenburg ocean front park concept plans with Assistant City Manager and Leisure Services Director.
  - Joint permit counter with Assistant City Manager, Planning Director and Leisure Services Director.
  - Discussed Beach Front issues with Bob Guido from Trust for Public Lands.
  - Weekly budget discussion with Assistant City Manager and Finance Director.
  - Weekly meeting with Fire Chief.
  - We were notified yesterday that the State of Florida did not receive any U.S. Dept of Transportation TIGER Grants, (<http://www.infrastructurist.com/2010/02/17/the-tiger-grants-which-states-were-the-big-winners>)
  
- Attended:
  - Meeting with CDM and Commissioner Gillooly on stormwater issues.
  - Meeting with Consolidated Tomoka and City staff on Hand Avenue.
  - Daytona Beach Chamber of Commerce annual dinner.
  - ICMA Webinar on Culture of Leadership.
  - County Council meeting on CRA issues.
  - Meeting with Parker Mynchenburg, Assistant City Manager and Leisure Services Director on ocean front park concept plans.

2. Community Development: **Page 1**

- Staff attended the Technical Coordinating Committee meeting of the MPO and learned the following:
  - As soon as the City finalizes the design of Phase 2A and 3 of SR40 multi-use trail, we need to send these to FDOT with a copy to the MPO to add the projects to the Priority List. If the second phase of the Stimulus Bill gets approved (Jobs Bill), Volusia County stands to receive \$6.2 million dollars. There is also a good chance that additional funds may be available from the original stimulus due to lack of performance in other districts. If the Halifax Drive resurfacing is ready, it should be sent to FDOT immediately. This was conveyed to Engineering.
  - A status report by FDOT on ARRA funding performance was provided. Eighty-eight ARRA projects in FDOT5 were obligated and due to low bids, an additional 17 projects were added for a total of 105 projects. In Volusia County, 7 ARRA projects were obligated and due to low bids, an additional 2 projects were added. All 9 are obligated.
  - Due to the resurfacing bids for A1A coming in below budget, \$2.1 million has been recovered from FDOT for XU funding this coming year. Approximately \$2.8 million is available for construction and \$410,000 is available for design and

studies. In-kind contribution such as design, engineering, surveying, and inspection is still acceptable as the local 5% match.

- Main Street is sponsoring a workshop on March 1 from 10 am to 1 pm for the downtown businesses and property owners to discuss staff's Form Based Code and the totally revised Property Improvement Program. The meeting will be held in the Training Room at City Hall.
3. Economic Development: **Page 2**  
Ormond Crossings
    - The Stipulated Settlement Agreement has been approved by the City and DCA. The Remedial Amendments and other related documents are being transmitted to DCA in the next few days.
  4. Airport: **Page 3**
    - Staff completed the preparation and submission of a 2010 Florida City and County Management Association (FCCMA) nomination on behalf of the City, based on the programs and processes developed in relation to the "Report on Findings and Recommendations" of the Aircraft Noise Abatement Task Force.
  5. Finance: **Page 4**
    - Staff is continuing to work with the IRS to finalize the few remaining issues. We expect the IRS audit to be concluded shortly.
  6. Fire Service: **Page 5**
    - Met with Volusia County Fire Service to discuss updates on dispatch assignments in County jurisdiction which involve Ormond and Daytona units.
  7. Human Resources **Page 6**
    - PD – Police Chief - retirement – effective 03-26-10
  8. Information Technology: **Page 7**
  9. Leisure Services:
    - Athletics Maintenance. **Page 8**
    - Future Events at PAC. **Page 9**
    - Facilities Maintenance. **Page 11**
    - Parks and Irrigation. **Page 11**
  10. Police:
    - Community Services & Animal Control. **Page 12**
    - Criminal Investigations/Records. **Page 12**
    - Operations – Summary of specific crimes. **Page 12**
    - Neighborhood Improvement. **Page 13**
  11. Engineering: **Page 14**
  12. Environmental Management Division:
    - Asphalt/Concrete. **Page 16**
    - Tree Crew. **Page 16**
    - Street/Stormwater Maintenance. **Page 17**
    - Street Sweeping. **Page 17**
  13. Fleet Operations: **Page 17**

14. Utilities: **Page 18**

- Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010. Coordinate with finance regarding formal presentation of water audit with CUP response. Met with WTP and compliance staff to coordinate response preparation activities.
- Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Draft CCC Plan at VCHD for review.
- Airport Rd. Force Main – Reuse Main to Breakaway Trails – The pressure requirements for reuse delivery to Deer Creek is being researched. Apparently, the system is supposed to be directly connected to our reuse main. Additional booster pumping may be necessary to meet this requirement – assess during design phase.