

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: September 11, 2009

---

1. City Manager: **Page 1**
  - Participated in the selection of Employee of the Quarter.
  - Lunch with Daytona Beach City Manager Jim Chilsom.
  - Met with from auditor from James Moore and Company, Mike Sibley.
  - Met with Com. Partington, Mr. Marmelstein and the Finance Director to discuss water bill mailing issues.
  - Prepared and attended Noise Abatement Board task force meeting.
  - Attended Chamber Quarterly Breakfast on Upcoming 2010 Legislative Issues.
  - Reviewed continuing engineer/architectural continuing service contracts. Last time this item was bid was 1999. Instructed staff to begin the RFP process. This is a lengthy process and will likely take 6-9 months to complete.
  
2. Community Development:
  - The Department received the ADA for the remainder of the lands subject to the Hunter Ridge DRI. Most of the land is located in Flagler County however much of transportation impact will affect Volusia County and Ormond Beach. The principal access points to this project are Airport Road and SR 40. **Page 1**
  - Staff met with officials from Daytona Beach regarding the land use plan amendment before the VGMC regarding Consolidated Tomoka Land Holding's application. Staff expressed concerns regarding the negative transportation impacts on Ormond Beach resulting from the density and intensity increase from (807 dwelling units 50,000 square feet of non-residential use to 5397 dwelling units and 653,400 square feet of non-residential) land currently under amendment south of SR40 and west of I95. **Page 2**
  - Building Inspections, Permitting & Licensing. **Page 2**
  - Development Services. **Page 2**
  
3. Airport:
  - Staff received an executed JPA from FDOT relative to Resolution #2009-60, a grant application to provide 100% funding for airport security fencing and surveillance technology. Installation of the phase one fencing will be completed this week. Staff continues to move forward with additional bid advertisement preparations and research in order to implement the remaining security upgrades at the airport. **Page 3**
  - The seventh meeting of the Noise Abatement Task Force was held on September 10<sup>th</sup> at 6:00 PM at the Senior Center. Staff prepared and reviewed documentation for this meeting. Documentation presented included the collected recommendations of the task force members, organized to facilitate discussion and prioritization of those topics most important to the majority of the task force. **Page 3**
  
4. Finance: **Page 4**
  - Preparation of Final Capital Improvement Plan.
  - Preparation of Final FY 2009-10 Proposed Budget.

- Compliance with TRIM notice requirements.
  - Preparation of interim and year-end audit.
  - Departmental statistics are on *page 4*.
5. Fire Service:
- On Monday September 7th at 3:07 PM., Quint 91 and Battalion 90 were dispatched as mutual aid to a fully involved commercial structure fire in Daytona Beach at 411 N. Atlantic Ave. **Page 4**
  - At 6:20 AM on Wednesday September 9th our Fire Department responded to a structure fire in a commercial building at 394 S. Yonge St. **Page 4**
  - Calls for Service. **Page 5**
6. Information Technology:
- Networking System: - Continue to monitor additional stress of VPN traffic to the VCSO as a result of the implementation of VCSO Records Management system project (week 2). So far so good. **Page 6**
7. Leisure Services:
- Athletics Maintenance **Page 7**
  - Future Events at PAC **Page 8**
  - Facilities Maintenance **Page 9**
  - Parks and Irrigation **Page 10**
8. Police:
- Operations – Summary of specific crimes. **Page 10**
  - Community Services & Animal Control. **Page 10**
  - Criminal Investigations/Records. **Page 10**
  - Neighborhood Improvement. **Page 12**
9. Engineering: **Page 13**
- Division Avenue Roadway Construction & Watermain Extension- Road base material is being installed, curb & gutter and sidewalk were constructed. **Ridgewood to US1 is scheduled to be open Sep 21 and Ridgewood to Beach open by Oct 5.**
  - I-95 & SR40 Bridge Landscaping – The irrigation mainline and control wire was directional drilled beneath the southern bridge approach and south bound on-ramp. The dead grass on the northwest slope was scalped and 50% of the irrigation was installed.
10. Environmental Management Division:
- Asphalt/Concrete. **Page 14**
  - Tree Crew. **Page 14**
  - Street/Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 15**
11. Fleet Operations: **Page 15**
12. Utilities:
- Rima Ridge Wellfield Expansion (Wells 54, 55 and 56) – Reviewed the 100% plans and specifications with the design engineers. Awaiting receipt of final plans and specifications from consultant. **Page 16**
  - SPRC – Obtained approved plans for Tomoka Christian Church. **Page 17**