

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 2, 2009

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1. City Manager: **Page 1**
  - Held Quarterly “Meet the Manager” meeting – unfortunately no one attended. We’ll hope for better next time.
  - Attended Groundbreaking Ceremony for Habitat for Humanity.
  - Attended John Anderson Drive meeting with staff and consultants from McKim & Creed to review options prior to public meeting.
  - Attended Ribbon Cutting of the Farmers Market.
  - Attended meeting with City Attorney and staff on Property Foreclosure Issue Registration Program.
  - Hands on field visit at the Airport – including flight of the Noise Abatement Procedures flown by the Civil Air Patrol.
  - Attended Airport Noise 101 Workshop.
  
2. Community Development:
  - Building Inspections, Permitting & Licensing. **Page 1**
    - 36 permits issued with a valuation of \$621,778.00
    - 221 inspections performed.
    - 8 business tax receipts issued.
  
  - The Planning Department has noticed Pastor Powell of the Oasis Fellowship Church that a conditional Certificate of Occupancy will be issued for the Fellowship Hall located on Tymber Creek Road south of SR40. Because the fire hydrant failed during the fire inspection test, the church will be required to pay for the placement of a pumper and fire crew to be on the grounds this Sunday when the Fellowship Hall is occupied. The conditional CO has 12 conditions and occupancy of the Fellowship Hall is only for Sunday between the hours of 11:00 am to 2:00 pm. **Pages 1/2**
  
3. Economic Development: **Page 2**
  - Ormond Crossings - The regulatory documents are expected to be completed for City Commission review on November 3 and November 17. Following Commission approval, the documents will be submitted to the various state and county agencies in December. The CRA resolution is expected to be presented to the County Council on December 3.
  
4. Airport: **Page 3**
  - Airport Operation and Development
    - Staff met with Kevin Gray to discuss the use of barricades, jersey barriers, and other means to curb trespassing and vandalism in the airport business park and airport operations area.
    - Mr. Ted Baldwin of Harris, Miller, Miller, and Hanson, Inc. will conduct a workshop on aircraft noise abatement for the members of the aircraft noise

abatement task force. The workshop is scheduled to take place on October 3, 2009.

5. Finance: **Page 4**
6. Fire Service: **Page 5**
  - Continued the Flu Shot Program at Station 91 with 188 vaccines administered for the week and a total of 1048 for the month of September.
  - Department Statistics.
7. Information Technology: **Page 6**
  - Hardened Data Center
    - HVAC PO issued to contractor
    - Electrical PO issued to contractor
    - Wall Insulation – Done ((Awesome job by Building Maintenance at a huge savings))
8. Leisure Services:
  - Athletics Maintenance. **Page 7**
  - Future Events at PAC. **Pages 8/9**
  - Facilities Maintenance. **Page 10**
  - Parks and Irrigation. **Page 10**
9. Police:
  - Community Services & Animal Control. **Page 10**
  - Criminal Investigations/Records. **Page 11**
  - Operations – Summary of specific crimes. **Page 11/12**
  - Neighborhood Improvement. **Page 12**
10. Engineering:
  - US1 Forcemain Extension Phase II- Contractor successfully installed approximately 250 linear feet of directional drilled 20 inch forcemain, south of Airport Rd.
  - Airport Rd JPA-Shoulders/ Stormdrain improvements/ Sunshine Turn Lane & Utility Relocates- County fully executed contractors and issued NTP for September 24, 09, 180 day contract. **Page 13**
  - Rima Ridge Wells 54, 55 & 56- Design Plans are 99% and are expected to be ready for bidding in October of 2009. **Page 13**
  - Mailed out 517 notices for John Anderson Drive meeting. **Page 14**
11. Environmental Management Division:
  - Asphalt/Concrete. **Page 15**
  - Tree Crew. **Page 15**
  - Street/Stormwater Maintenance. **Page 16**
  - Street Sweeping. **Page 16**
12. Fleet Operations: **Page 16**
13. Utilities:
  - Ormond Beach Wastewater Treatment Plant Rehabilitation Project – A change order was prepared with backup material and submitted to legal for inclusion on the 10/20/09 City Commission agenda. **Page 17**
  - Division Ave. Well 7A and 18A Rehabilitation – Received Volusia County Health Department clearances for the wells and performed well start ups and final punchlists on 9/29/09. **Page 17**

Honorable Mayor and City Commissioners

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Page 3

- Ormond Beach Wastewater Treatment Plant Operation Permit – Awaiting receipt of the permit from FDEP. Prepared request for time extension to FDEP for consent order as resolution is included in eventual issuance of FDEP WWTP Operating Permit. **Page 18**
- Prepare CC Discussion item for Numeric Nutrient Criteria and Resolution request regarding Fla. SW Association petition to FDEP and ERC concerning state surface water classifications rule amendments as recommended by Florida League of Cities. **Page 18**