

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 9, 2009

1. City Manager: **Page 1**
 - Attended seminar of Grow Your Business – Economic Gardening held at Daytona State College.
 - Lunch meeting with New Smyrna Beach City Manager staff to introduce new Human Resources Director.
 - Conducted a site visit with staff to view the I95/SR40 plantings of 55 palms trees and crepe myrtles.
 - Staff and I attended a BDP Executive Board meeting together with Chamber staff. The committee decided next step would be to discuss the proposed changes with elected officials. A joint meeting is being planned for sometime in the next 30-45 days.
 - Held first “Walking with the Manager” over the bridge event. There were about 10 participants.

2. Community Development: **Page 2**
 - Now that the City Commission has confirmed that staff is taking the right direction regarding the EAR based amendments, preparations are underway for the formal public hearing process in November (PB) and December (CC) related to the transmittal to DCA.
 - Staff met with Pastor Powell and Will Davis regarding the Oasis Christ Fellowship Church matter. Priority 1 for staff and the church is to get constructed a dry hydrant in order to pull water from the stormwater pond to ensure fire protection.
 - Building Inspections, Permitting & Licensing **Page 2**

3. Economic Development: **Page 2**
 - Ormond Crossings
 - Staff is completing the final draft documents to the development agreement, comprehensive plan amendment, and stipulated settlement agreement.
 - The regulatory documents are expected to be completed for City Commission review on November 3 and November 17. Following Commission approval, the documents will be submitted to the various state and county agencies in December. The CRA resolution is expected to be presented to the County Council in December.

4. Airport: **Page 4**
 - Staff submitted an aviation lease proposal for parcel 2 of the southeast quad of the airport. It is anticipated that this lease will be included on the October 20th or November 3rd City Commission agenda for review and approval. This lease will generate rent payments into the airport fund of \$7,840.80 per year.
 - Staff hosted a meeting of the residents of Timothy Street at the ATC tower this week. Residents gathered to discuss ongoing issues with helicopter noise over their community. Staff committed to engaging helicopter operators about noise abatement

on a regular basis, and to provide additional maps and visual aids to better illustrate noise sensitive areas for helicopter pilots.

- The ninth meeting of the Noise Abatement Task Force was held on October 8th the committee refined their list of recommendations.
5. Finance: **Pages 4/5**
 6. Fire Service: **Page 5**
 - Fall fire hydrant maintenance program continued, to include painting and inspecting condition of hydrants.
 - Department Statistics.
 7. Information Technology: **Pages 6/7**
 8. Leisure Services:
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 10**
 - Parks and Irrigation. **Page 11**
 9. Police:
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
 - Operations – Summary of specific crimes. **Pages 12/13**
 - Neighborhood Improvement. **Page 13**
 10. Engineering: **Page 14**
 - Ann-Rustin Under-drain- Construction is approximately 85% complete. Under-drain is installed, restoration is in progress.
 - Granada Medians Landscape Renovation – The contractor returned to complete a few minor punch list items that had been identified during the final inspection.
 - Casements Architectural Improvements- Contractor working on bathrooms, roof replacement, ceiling replacement, and stairwell.
 11. Environmental Management Division:
 - Asphalt/Concrete. **Page 15**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Pages 16/17**
 - Street Sweeping. **Page 17**
 12. Fleet Operations: **Page 17**
 13. Utilities:
 - Ormond Beach Wastewater Treatment Plant Rehabilitation Project – A change order was prepared with backup material and submitted to legal for inclusion on the 10/20/09 City Commission agenda. **Page 17**
 - Division Ave. Well 7A and 18A Rehabilitation –Performed well start ups and final punch lists on 9/29/09. **Page 18**
 - Ormond Beach Wastewater Treatment Plant Operation Permit – Awaiting receipt of the permit from FDEP. Prepared request for time extension to FDEP for consent order as resolution is included in eventual issuance of FDEP WWTP Operating Permit. **Page 18**