

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 30, 2009

1. City Manager: **Page 1**

- Reviewed and prepared with staff as follows:
 - Held weekly staff meetings with Directors.
 - Comp Plan Changes to be discussed with CTLC.
 - Reviewed Agenda.
 - Prepared for speaking engagement at the Citizens for Ormond Beach Annual Meeting.
- Meetings Held/Attended:
 - Attended and was inducted into the Daytona Beach Rotary Club.
 - Staff and I met with Dwight Durant and Sam Hamilton of Zev Cohens' to discuss their business and what they could do to help the City.
 - Attended a meeting requested by CTLC representatives, Bill McMunn and Bruce Teeters to discuss Comp Plan Changes.
 - Staff and I met with Bill Redman of RCG Consulting Inc. and Carmine Latanza of USA Services to discuss street sweeping services.
 - Staff and I met with Dave Neubauer representing St. James Episcopal Church and the Casement Park to discuss issues concerning the future accreditation for the school and their needs with regard to open/green space.
 - Attended annual Citizens for Ormond Beach (CFOB) Dinner and Awards Banquet and gave a brief overview of the City's finances and direction.
 - Staff and I met with Bob Guido and Will Abberger to discuss latest developments on beachfront property.
 - Hands on Field Visit with the Fire Department – Station 92.

2. Community Development: **Page 2**

- The Department made a presentation at the Florida Planning and Zoning Association luncheon concerning the draft multi-modal strategy currently proposed in the Comprehensive Plan.
- Staff met with the Indian Springs HOA President and officers to discuss the SR40 sidewalk project and how it will affect their driveway entrance. The stop sign and stop bar will need to be relocated to accommodate the 8 foot sidewalk. Those in attendance were supportive however all expressed a concern about the removal of their right-turn lane on SR40 by the contractor when the road was widened from 2 lanes to 4 lanes divided.
- Building Inspections, Permitting & Licensing. **Page 2**

3. Economic Development: **Page 2**

- Staff is working with Tomoka Holdings and County staff to craft a draft CRA delegation resolution and TIF program for funding a portion of Crossings Boulevard. Due to a deadline to have a final agreement approved by January 4, 2010, staff is

expected to present the resolution and CRA plans to the City Commission and County Council in December.

4. Airport: **Page 4**
 - Staff completed a draft of the final report of the Aircraft Noise Abatement Task Force. Upon acceptance by the Task Force members, this report will be provided to the City Commission as an ancillary to the Task Force Chairman's presentation.
 - Staff participated in a conference call with Gigi Rechel, Chair of the Legal Affairs Committee for the Florida Airports Council, and General Counsel for the Hillsborough County Aviation Authority. Ms. Rechel offered advice and insight regarding negotiations with the FAA over the amended and re-stated Riverbend Golf Club ground lease.
5. Finance: **Page 5**
6. Fire Service:
 - Fire Chief participated in Webinar hosted by the National Weather Service. Topic was Dry Season Forecast November - April. The National Weather Service is forecasting above normal rainfall as well as the high potential for tornadoes all related to the current El-Nino weather pattern.
 - Continued the Flu Shot Program at Station 91. Administered 196 vaccines this week with an overall total of 1603.
 - Department Statistics. **Page 6**
7. Human Resources: **Pages 6/7**
8. Information Technology: **Page 7**
9. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Page 11**
10. Police:
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Page 12**
 - Operations – Summary of specific crimes. **Pages 12/13**
 - Neighborhood Improvement. **Pages 13/14**
11. Engineering:
 - Airport Rd JPA-Shoulders/ Stormdrain improvements/ Sunshine Turn Lane & Utility Relocates- Utility offsets have begun. **Page 14**
 - I-95 & SR40 Bridge Landscaping – The contractor installed the erosion control fabric, under-plantings and mulch along the Northeast bridge slope. Next, they plan to complete the northwest bridge slope. **Page 14**
 - US1 Forcemain Extension Phase II- Continued to investigate watermain to see if repairs are feasible. **Page 14**
 - Stormwater Study – Consultant has completed modeling and draft recommendations. Staff is reviewing and will present information to the City Commission at a workshop on December 15th. Application prepared for submitting to VC LMS on October 27th for FEMA HMGP priority ranking. \$1.4 M available from Federal Disaster Relief Assistance for the May 2009 storm event through the HMGP grant program. **Page 15**

12. Environmental Management Division:

- Asphalt/Concrete. **Page 16**
- Tree Crew. **Page 16**
- Street/Stormwater Maintenance. **Pages 16/17**
- Street Sweeping. **Page 17**

13. Fleet Operations: **Page 17**

14. Utilities:

- Wilmette Ave. Forcemain Replacement Project – Reviewed/revise shop drawings for the manhole drop assembly. Force main piping is installed and backfilled for large portion of project. High groundwater table requires installation of dewatering system for lowering groundwater elevation to facilitate final piping and valve installation for connection to the force main and receiving manhole. **Page 17**
- North Beach Street Water Valve Replacement near intersection of Hernandez – Sent the response letter and revised plans for the Volusia County Right of Way Permit to the County for processing **Page 18**
- State Road 5 at State Road 40 (US1 & Granada) –Reviewed plans and met with FDOT to discuss proposed project impacts to include water main relocation due to necessary FPL pole relocation impacts. **Page 18**