

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 20, 2009

1. City Manager: **Page 1**
 - Reviewed FPL franchise agreement with staff.
 - Held meeting with staff to gather a team for the Bubba Building Block event.
 - Attended Business Expo at the Ocean Center.
 - Attended Volusia Managers Association meeting.
 - Spoke at the Citizen's Police Academy Alumni Association meeting.
 - Webinar conference on Succeeding with CRAs in a Difficult Economy.
 - Attended Citizens Police Academy Dinner and brief overview of Police Department's budget, the City's finances, and what interested me in the CM position at Ormond Beach.
 - Attended FLC conference in Orlando.

2. Community Development: **Pages 1/2**
 - A second draft of the downtown form based code has been completed. Soon it will be unveiled to Main Street. It has been sent to Billy Hattaway based upon his contacts with FDOT. He indicated that FDOT would like to know what the long terms plans for the downtown area are be acting on the City's request to relocate the bike facilities. It was stressed to Mr. Hattaway that the FBC is a draft and to date has no public comment and therefore action on it was not predicted.
 - A presentation to the Main Street Board on Riverwalk was made. This was the fifth presentation. Main Street board members (particular business and restaurateurs) were highly critical of the project. No recommendation was taken since it seemed difficult to give a recommendation without being able to have answers to the questions posed.

 - Building Inspections, Permitting & Licensing: **Page 2**

3. Economic Development: **Page 2**
 - Tomoka Holdings has prepared the plans and agreements for the Tymber Creek Road reconstruction and presented the plans and agreements to county staff. The County will continue the discussion following the completion and review the additional traffic analysis.
 - Staff is working with Tomoka Holdings and County staff to craft a draft CRA delegation resolution and TIF program for funding a portion of Crossings Boulevard. Due to a deadline to have a final agreement approved by January 4, 2010, staff is expected to present the resolution and CRA plans to the City Commission on December 15 and County Council on December 17.

4. Airport: **Pages 2/3**
 - Staff completed a draft of the "After Action Report," a companion document to the "Report on Findings and Recommendations" of the Aircraft Noise Abatement Task Force.

- Staff submitted documentation to place on the December 15, 2009 City Commission Agenda a request to award a contract for phase 2 of the airport security upgrades project. Staff received an executed JPA from FDOT relative to Resolution #2009-60, a grant application to provide 100% funding for airport security fencing and surveillance technology. Installation of the phase one fencing is complete. A bid opening for phase two of the fencing project was held on November 4, 2009. AAA Fence Company of Daytona Beach, Inc. was identified as the low bidder. Staff continues to move forward with additional bid advertisement preparations and research in order to implement the remaining security upgrades at the airport.
5. Finance: **Pages 4/5**
 6. Fire Service:
 - The Fire department responded to three fire incidents; two were structure fires in county jurisdiction, and one was a brush fire. The estimated value lost to fire was \$320,000 with an estimated property value saved from fire was \$1,646,000. **Page 5**
 - Department Statistics. **Page 5**
 - Significant Incidents. **Page 6**
 7. Human Resources: **Pages 6-8**
 8. Information Technology: **Page 8**
 9. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 12**
 - Parks and Irrigation. **Page 12**
 10. Police:
 - Community Services & Animal Control. **Page 13**
 - Criminal Investigations/Records. **Page 13**
 - Operations – Summary of specific crimes. **Pages 14/15**
 - Neighborhood Improvement. **Page 16**
 11. Engineering: **Page 16**
 - US1 Forcemain Extension Phase II- Final tie-ins of forcemain are being completed.
 - I-95 & SR40 Bridge Landscaping – All four (4) bridge slopes have been completed. A preliminary inspection noted a few minor punch list items that the contractor will complete after the formal final inspection is conducted with the FDOT.
 - Airport Rd Forcemain Extension- Staff met with QLH to discuss design of reuse service to Hunters Ridge and Breakaway Trails.
 12. Environmental Management Division:
 - Asphalt/Concrete. **Page 18**
 - Tree Crew. **Pages 18**
 - Street/Stormwater Maintenance. **Pages 18/19**
 - Street Sweeping. **Page 19**
 13. Fleet Operations: **Page 19**

14. Utilities: **Page 20**

- Ormond Beach Wastewater Treatment Plant Rehabilitation Project –Centrifuges received and one is installed with start up activities occurring at present. Influent pumps were also delivered to the site this week and are being installed. Staff to prepare Change Order upon final understanding and receipt of additional contract time request, justification and disposition of additional costs.
- Pump Station Repair and Replacement – McDonalds lift station –The electrical work was approved by Volusia County and FPL installed meter. A lift station startup was delayed for this station due to service voltage motor compatibility concerns. The pump manufacturer will provide a cost estimate for modifying the motors and panel. Continuing work and bypass pumping considerations at LS 6M. Shadow Lakes lift station SCADA system was transmitting improperly and contractor resolved. A punch list for items
- State Road 5 at State Road 40 (US1 & Granada) – FDOT forwarded tentative schedule for utility relocation work to begin in February. The necessary utility relocation project will be designed in-house. Base maps are being requested from SRD Engineers (FDOT consultant) for assisting the design. Lane widening necessitated by the turn lane additions requires FPL pole relocation and City water main relocation for entire length of project on westerly side of roadway. FDOT encouraging utility relocation work to be
- Airport Road Widening Project (Utility Relocation JPA) –Water and sewer force main relocations are being performed by the contractor.