

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: December 4, 2009

1. City Manager: **Page 1**
 - Reviewed Hunter's Ridge DRI Retail Utility Services & Conveyance Agreement
 - Reviewed Hand Ave. Bridge option
 - Habitat for Humanity Fund Raising – Bubba Gump's Building Block Party
 - Attended D.A.R.E. graduation Tomoka Elementary
 - Volusia County Economic Development Concept developed by BDP
 - Held quarterly staff meeting with Directors and Division Managers
 - FCCMA Board meeting in St. Petersburg
 - Attended VLOC dinner sponsored by Oak Hill
 - Attended EVRWA meeting

2. Community Development: **Page 1**
 - The Department conducted a sign workshop and approximately 20 people attended representing businesses, sign companies, and special interests (Chamber of Commerce). As a result, several changes to the proposed sign code are being reviewed and considered.

 - Building Inspections, Permitting & Licensing: **Page 2**

3. Economic Development: **Pages 2/3**
Ormond Crossings
 - Staff presented to County staff, a draft CRA delegation resolution and TIF program for funding a portion of Crossings Boulevard. Due to issues related to the new transportation analysis and mitigation plans and pending county resolutions to the delegation powers of existing and new CRAs, County staff is recommending to the County Council a 90 day extension of the Ormond Crossings CRA. With the deadline to have a final agreement approved by January 8, 2010, County staff has scheduled the resolution for extension on the December 10 County Council agenda.
 - The amendments to the CRA delegation powers proposed by the county are **scheduled for December 10**. Staff has transmitted to the County staff the Commission's resolution which was passed on Tuesday night indicating concerns it has with the County's proposed amendments. Staff will be attending the county meeting to present the City's concerns.

4. Airport: **Pages 3/4**
 - Staff placed on the December 15, 2009 City Commission Agenda a request to award a contract for phase 2 of the airport security upgrades project. Staff received an executed JPA from FDOT relative to Resolution #2009-60, a grant application to provide 100% funding for airport security fencing and surveillance technology. Installation of the phase one fencing is complete. A bid opening for phase two of the fencing project was held on November 4, 2009. AAA Fence Company of Daytona Beach, Inc. was identified as the low bidder. Staff continues to move forward with

additional bid advertisement preparations and research in order to implement the remaining security upgrades at the airport.

- Staff secured FAA approval for the September 30, 2009 deadline to complete the design portion of the OMN heliport project to be extended to September 30, 2010. Site inspection for the proposed heliport has been completed, and approval of the proposed site has been received from the FAA. It is expected that the design portion will be complete before the end of this calendar year.
5. Finance: **Pages 4/5**
 6. Fire Service: **Page 5**
 - Paramedics attended an advanced training program on interpreting 12-lead ECG's. A 12-lead ECG measures electrical activity in the heart from 12 different angles. It is used to determine if someone is having a heart attack and which part of the heart is affected. This is important because not all heart attacks are treated the same. Many urgently require advanced surgical care. Our ability to provide the emergency department with diagnostics before the patient arrives in the emergency department can dramatically improve survival rates.
 - Department Statistics. **Page 5**
 - Significant Incidents. **Page 6**
 7. Information Technology: **Page 8**
 8. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Page 12**
 9. Police:
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12/13**
 - Operations – Summary of specific crimes. **Pages 13/14**
 - Neighborhood Improvement. **Page 15**
 10. Engineering:
 - Division Avenue Roadway Construction & Watermain Extension- Construction is substantially complete, contractor will be installing an additional catch basin near Beach St to correct a ponding problem. **Page 15**
 - Casements Renovation – The landscape contractor completed the irrigation modification necessary to accommodate the new plantings. A majority of the new planting were installed before the Thanksgiving break. Substantial completion of the project is expected by December 11th. **Page 15**
 - Wastewater Treatment Plant Expansion and Rehabilitation – Pre-qualifications proposals have been advertised and are due December 8th. **Page 16**
 11. Environmental Management Division:
 - Asphalt/Concrete. **Pages 16/17**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Pages 17/18**
 - Street Sweeping. **Page 18**
 12. Fleet Operations: **Page 18**

13. Utilities:

- Water Treatment Plant High Service Pump Station VFD Conversion –Excavations were performed at the site to determine how the existing water mains connect near the filters. The best alternative seems to be connecting to the filter backwash line at filters 1 thru 4. A sketch was received from the drafting department for review. A meeting is scheduled with the contractor to review the sketch. The drawings show an above ground 12-inch main to connect to filters five and six., removal of an aged and defective 16-inch valve and replacing it with a sleeve, relocating a fire hydrant, adding a gate valve to the water line that connects to the meter vault and regrading the area around the valve vault to reduce ponding in the area during heavy rainfall events. **Page 19**
- State Road No. 40 from the West End of the Granada Bridge to SR A1A – Reviewed plans of the proposed FDOT work to be performed. Staff performed a field check of the utility locations. A decision needs to be made on what manholes and valve boxes will require adjustments. **Page 19**
- Roberta Road and John Anderson Drive – Water Distribution crews coordinating utility relocation to support Volusia County drainage improvement activities. Prepared drawings for the utility relocation and sent them to engineering for processing for requesting contractor assistance with major piping relocation section. **Page 20**