

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: December 11, 2009

1. City Manager: **Page 1**

- Reviewed and prepared with staff as follows:
 - Weekly meeting with City Attorney
 - Attended Claims Committee meeting
 - Prepared for PBA bargaining session with HR Director
 - Met with Planning Director on CTLC
 - Held weekly staff meeting with directors
 - Met with HR Director, discussed Sr. Planner position
 - Met with HR Director and Finance Director on Police staffing requisition
 - Met with Police Chief, general discussion
 - Met with Economic Development Director to discuss proposed County CRA resolutions
 - Met with Finance Director, general budget discussion
 - Followed up with Clay Gibson of Park Avenue Bank on status of Surfside Property. Advised of on-going issues needing attention.

- Attended:
 - Rotary meeting
 - Met with CTLC and City staff on Hand Avenue PD&E
 - Meet & greet with Walter Koss & Lennon Moore of Ghyabi & Assoc., discussed John Anderson Drive
 - Met with Kirby Green and Maryam Ghyabi on Volusia County water issues
 - Attended County Council meeting on the CRA Attended County Council meeting on the CRA resolutions and Ormond Crossing CRA. The CRA resolutions were tabled to the 2nd County Council meeting in January for the attorneys to come to some agreement on the language with regard to the unilateral modification or repeal of delegation. The OC CRA resolution was extended for six months.
 - Walked the Granada Bridge with constituents while sharing ideas, comments and suggestions: issues discussed included Riverfront Park, Planning Board issues with regard to requirements concerning manufactured home. It was a chilly day and only three folks turned out. ☹
 - Open house breakfast, Habitat for Humanity

2. Community Development: **Pages 1/2**

- Staff met with the Environmental Advisory Board to discuss the draft wetland and flood plain regulations. No action was taken since some members on the EAB had concerns with the City's proposed compensatory storage requirements for single family platted lots which are exempt from replacing displaced flood volume as a result of building.
- Staff met with Consolidated Tomoka, Volusia County, and Daytona Beach to discuss the Hand Avenue Extension PD&E. It was discovered that FDOT completed a feasibility study for SR40 that looked at 4 alternatives. The recommendation was to

pursue alternative 4 which indicated that combined capacities of SR 40 (combination of 4 and 6 lane sections) and Hand Avenue (combination of 2 and 4 lane sections) would accommodate the future Year 2025 traffic demand.

3. Economic Development: **Page 3**
 - Staff presented to County staff, a draft CRA delegation resolution and TIF program for funding a portion of Crossings Boulevard. Due to issues related to the new transportation analysis and mitigation plans and pending county resolutions to the delegation powers of existing and new CRAs, County staff recommended to the County Council a 90 day extension of the Ormond Crossings CRA. **The County Council granted a six month extension to July of 2010 at their meeting yesterday.**
 - Staff met with representatives of the Chamber, Main Street, and local businesses to develop a local promotional campaign to shop locally. The promotional theme is **“Shop Independent Businesses, Keep your \$\$\$ in Ormond Beach”**.
4. Airport: **Page 4**
 - Staff completed a database of aircraft noise complaints received in 2009, and submitted it to GIS for mapping and data analysis. The results will be provided as a supplement to the “Report on Findings and Recommendations” of the Aircraft Noise Abatement Task Force, which will be presented on December 15, 2009 to the City Commission. See attachment (1).
5. Finance: **Page 5**
6. Fire Service: **Pages 5/6**
 - Administered H1N1 vaccinations to 21 City employees. The vaccine remains available to any City employee through Friday December 18th. You may contact Fire Administration if interested.
7. Human Resources **Pages 6/7**
8. Information Technology: **Pages 7/8**
9. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 11**
 - Parks and Irrigation. **Page 11**
10. Police:
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12/13**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 14**
11. Engineering:
 - Rima Ridge Wells 54, 55 & 56- Staff determined that Variable Frequency Drives on the new wells will be preferred for pumping based on expected future system operation. Plans are being modified to include design change. **Page 14**
 - Water Treatment Plant Distribution System, Phase II- Consultant is working up proposal for structural design of bearing wall to support proposed watermain on the

WTP site. This wall will also act to replace the dilapidated existing retaining wall.
Page 15

- Alcazar-Buena Vista Drainage Area Improvements- Design 25%. Consultant is considering design restrictions based on limited budget. **Page 15**

12. Environmental Management Division:

- Asphalt/Concrete. **Page 16**
- Tree Crew. **Page 16**
- Street/Stormwater Maintenance. **Pages 16/17**
- Street Sweeping. **Page 17**

13. Fleet Operations: **Page 17**

14. Utilities: **Page 18**

- District staff preparing Request for Additional Information resulting from their review of the City's Consumptive Use Permit (CUP) Compliance Report submittal. District staff has scheduled facility visit and overview with City staff on December 16.
- Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Meeting scheduled with HDI for Friday 12-11 to discuss plan format for final draft preparation.
- Wilmette Ave. Forcemain Replacement Project - The project is complete. Record drawings were received. Sent a clearance request and record drawings to FDOT.