

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 8, 2010

1. City Manager: **Page 1**

- Reviewed and prepared with staff as follows:
 - Weekly meeting with City Attorney
 - Goals Workshop
 - Reviewed FPL proposed agreement with Assistant City Manager
 - Weekly meeting with HR Director
 - Budget discussion with Finance Director and Assistant City Manager
 - Ormond Crossings with Economic Development Director
 - Mediation Issue for the Todora/Whitley upcoming mediation on Jan 15th.
 - Union Issues with HR Director

- Attended:
 - EVRWA meeting

2. Community Development: **Pages 1/2**

- The Planning Department has arranged a meeting on January 26, 2010 at City Hall beginning at 5:00 pm in the Training Room to discuss the draft form based code for the downtown. A flyer has been prepared and will be sent to downtown property owners as well as to Main Street.
- The Planning Department has arranged a meeting with the MPO – Mark Your Mark at the Ormond PAC on Monday, January 11th at 6pm to provide an opportunity for residents to prioritize transportation projects.
- A draft of the Property Improvement Grant Program revisions has been completed and will be sent out to Main Street for review and action. The grant program has been substantially revised to: 1) broaden the purpose of the program from one of merely increasing property values to one of implementing the Redevelopment Plan; 2) increasing the amount of assistance from the current \$50,000 to \$100,000; 3) changing the assistance provided from a grant to a deferred loan payable to the city upon payment of the first mortgage on the property or when the property is sold in interest; and 4) providing grant assistance for elevators when buildings are over two stories.

3. Economic Development: **Pages 2/3**

Ormond Crossings

- Staff has met over the past several weeks with a variety of officials from Volusia County transportation department, FDOT, and Tomoka Holdings to discuss the updated traffic analysis and determine the off-site transportation mitigation measures. As a result of the meetings, the transportation mitigation plans have been formulated to address mitigation issues.
- DCA has set a deadline for the City to resolve the Stipulated Settlement Agreement by February 15, 2010, which requires action by the City Commission on the Remedial Amendment and Development Agreement on February 2.

4. Airport: **Pages 3/4**
 - Staff requested and received from FDOT an extension of the Joint Participation Agreement (JPA) associated with the airport security upgrades project. This JPA was set to expire on February 1, 2010. The potential need for additional perimeter fencing in the southeast quad was used to successfully justify an extension of the expiration date to October 1, 2010.
 - Staff is preparing a 2010 Florida City and County Management Association award nomination on behalf of the City, based on the programs and processes developed in relation to the "Report on Findings and Recommendations" of the Aircraft Noise Abatement Task Force. The City is applying for the FCCMA "Award for Program Excellence."
5. Finance: **Pages 4/5**
 - Preparation of year-end audit.
6. Fire Service: **Pages 5/6**
 - Pre-plan software has been installed for the implementation of conversion to electronic storage, allowing field units to access data through mobile data terminals while on apparatus.
 - Attended Volusia County Operations Committee meeting to prepare for upcoming wildfire season by revising dispatch response direction for emergencies. Predictions for wildfire season are higher than average due to El-Nino weather conditions.
7. Human Resources **Pages 7/8**
8. Information Technology: **Page 8**
9. Leisure Services:
 - Several of the soccer fields have not been reopened due to the rye seed not germinating because of the cold temperatures. **Page 9**
 - The Umpire School has been delayed in the mornings because of the frost on the grass due to damage caused by walking on frozen grass. **Page 9**
 - Possible problems are that the soccer fields, especially, those that were not rye seeded early (because of soccer use) have the potential for the rye seed not to germinate; therefore, they may not be aesthetically pleasing for the season and the existing Bermuda will be impacted as well. However, we will not know to what extent until late spring. **Page 9**
 - The true impacts will not be seen on the rye seed for at least another week or two. **Page 9**
 - Athletics Maintenance. **Pages 9/10**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 12**
 - Parks and Irrigation. **Page 12**
10. Police:
 - Community Services & Animal Control. **Pages 12/13**
 - Criminal Investigations/Records. **Page 13**
 - Operations – Summary of specific crimes. **Pages 13/14**
 - Neighborhood Improvement. **Pages 14/15**
11. Engineering: **Page 15**
 - Rima Ridge Wells 54, 55 & 56- Plans are completed. Project letting expected to occur in February.

- Water Treatment Plant Distribution System, Phase II- Consultant is revising proposal for preliminary structural design to submit a couple options for the WTP site tie-in, since underground connection appears unfeasible. Cost will be compared to determine which design is most beneficial for consideration of final design.
- Alcazar-Buena Vista Drainage Area Improvements- Design 35%. Utility replacement is also being considered for these streets receiving stormdrain improvements.

12. Environmental Management Division:

- Asphalt/Concrete. **Page 16**
- Tree Crew. **Pages 16/17**
- Street/Stormwater Maintenance. **Page 17**
- Street Sweeping. **Page 17**

13. Fleet Operations: **Pages 17/18**

14. Utilities: **Page 18**

- Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010.
- Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Meeting held with HDI in late December to discuss plan format for final draft preparation and schedule.
- Hand Avenue Collector Road Upgrade – Reviewed plans and met with consulting engineer and Engineering Department to discuss comments.