

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 15, 2010

1. City Manager: **Page 1**
 - Reviewed and prepared with staff as follows:
 - Weekly meeting with City Attorney
 - Met with Planning Director & Deputy City Engineer on 350 Cumberland (Todora/Whitley)
 - Bi-weekly meeting with Economic Development Director
 - Weekly meeting with HR Director
 - Weekly meeting with Police Chief
 - Budget discussion with Finance Director
 - Pre-meeting with Directors for Goals Workshop
 - Ride along with Sgt. Corn, P.D.
 - Attended:
 - MPO Workshop – Make Your Mark in 2035
 - US Post Office Meeting (consolidation of facilities)
 - Volusia County City Managers' meeting
 - Joint meeting of Volusia County & Daytona Beach on E-Zone and Ocean Center
 - Todora/Whitley mediation
2. Community Development: **Page 1**
 - The MPO conducted a Make Your Mark 2035 workshop on the 11th at the Performing Arts Center. Twenty-two participants along with 5 other support staff attended the workshop. The results of the workshop will be posted on the MPO web site.
 - Planning Board conducted a public hearing on the revised wetland, flood, and sign amendments to the LDC on 1.14.10. The wetland, flood, and sign amendments to the LDC were approved.
3. Economic Development: **Page 2**
Ormond Crossings
 - DCA has set a deadline for the City to resolve the Stipulated Settlement Agreement by February 15, 2010, which requires action by the City Commission on the Remedial Amendment (Comprehensive Plan) on February 2.
 - Staff is planning to present to the City Commission on February 2 the Remedial Amendments, Stipulated Settlement Agreement, Development Agreement, Rescission of the prior DRI/DO, and CRA Master Redevelopment Plan update.
4. Airport: **Page 3**
 - Staff conducted a pre-construction meeting for the airfield electrical improvements project this week. Work on this project is expected to commence on February 15, 2010.
 - Staff previously received approval from the City Commission to award a contract for phase 2 of the airport security upgrades project. This work is expected to commence

in mid-February 2010. An additional fencing project in the southeast quad (phase 3) is being planned as well.

5. Finance: **Page 4**
 - Preparation of year-end audit. We anticipate \$2.6 million in additional Fund Balance being added to the General Fund. Of this amount, \$600,000 is designated for the Ormond Beach Sports Complex. Staff recommends the remaining \$2 million be reserved to establish a revenue stabilization fund.
6. Fire Service: **Pages 4/5**
 - On Tuesday January 12th at 4:46 PM we responded with 3 Engines, 1 Quint and a Battalion to a residential structure fire at 73 Saint Anne Circle. Automatic Aid was received from Volusia County Fire Services.
7. Human Resources **Pages 5/6**
8. Information Technology: **Pages 6/ 7**
9. Leisure Services:
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Facilities Maintenance. **Page 10**
 - Parks and Irrigation. **Page 11**
10. Police:
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11/12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Engineering: **Page 14**
 - Rima Ridge Wells 54, 55 & 56- Plans are completed. Project letting expected to occur in February.
 - Water Treatment Plant Distribution System, Phase II- Staff has been working with the consultant to design the tie-in at the south end of the water treatment plant. Otherwise, the design is completed.
 - Alcazar-Buena Vista Drainage Area Improvements- Additional utilities improvements on these roads expected to be included with these improvements if funding is available. Design 35%. Utility replacement is also being considered for these streets receiving stormdrain improvements.
12. Environmental Management Division:
 - Asphalt/Concrete. **Pages 15/ 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 17**
13. Fleet Operations: **Page 17**
14. Utilities: **Page 17**
 - Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010. Coordinate with finance regarding formal presentation of water audit with CUP Permit response.

Honorable Mayor and City Commissioners

January 15, 2010

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- Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Meeting held with Jaffe Corporation (Trails and Town Square SC) regarding concerns during inspection activities.
- Hand Avenue Collector Road Upgrade – Reviewed plans and met with consulting engineer and Engineering Department to discuss comments.