

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 22, 2010

1. City Manager: **Page 1**
 - Reviewed and prepared with staff as follows:
 - Met with Finance Director and I/T Manager on IT/Financial software issues
 - Met with Economic Development Director on Ormond Crossings and CRA issues
 - Met with Planning Director on CTLC
 - Met with IT Director on staffing issue and Chamber monitors
 - Met with Planning Director, Leisure Services Director, Finance Director, Deputy City Engineer and Assistant City Manager on landscaping improvements at Bailey Riverbridge Gardens
 - Attended:
 - MLK celebration at SONC
 - Marc Bernier show with Mayor
 - Met with Mr. ill Partington, II, regarding gas station on West Granada Blvd.
 - Met with Theresa Rogers and Vicki Puth from Ormond Beach YMCA
 - Participated in TABOR conference call
 - Goals Workshop
 - County Council meeting on CRA – item was tabled after we got there.
2. Community Development: **Page 1**
3. Planning was informed on January 21st by the Planning Department in Daytona Beach that an RFI will be issued as part of the VGMC review of the City's revised Comprehensive Plan. Apparently Daytona Beach is concerned about the City's proposed revisions to its Comprehensive Plan and the affects such amendments will have on roads in Daytona Beach. The only road that is common regarding city boundary between Daytona Beach and Ormond Beach is A1A.
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4. Economic Development: **Page 3**
Ormond Crossings
 - DCA has set a deadline for the City to resolve the Stipulated Settlement Agreement by February 15, 2010, which requires action by the City Commission on the Remedial Amendment (Comprehensive Plan) on February 2.
 - Staff has transmitted the draft Remedial Amendments to DCA and we received two minor comments that will be revised in the document.
 - Staff is planning to present to the City Commission on February 2 the Remedial Amendments, Stipulated Settlement Agreement, Development Agreement, Rescission of the prior DRI/DO, and CRA Master Redevelopment Plan update.
5. Airport: **Page 3**
 - Staff conducted a meeting regarding the proposed development of parcel 3 in the southeast quad of the airport. The purpose of the meeting was to resolve storm water, electrical, and fencing matters between the lessees.

- Staff completed revisions to the final draft of an aviation lease between the City and Advanced Composite Solutions for a parcel of land in the southeast quad of the airport. Staff worked with the Legal Department to address changes in lease language requested by Advanced Composite Solutions. The final draft has been forwarded to the proposed lessee for review.
6. Finance: **Page 4**
 - In December, staff complied the fourth request for information from the IRS. We are awaiting review of this information.
 7. Fire Service: **Pages 4-6**
 8. Human Resources **Pages 6/7**
 9. Information Technology: **Pages 7/8**
 10. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Pages 11/12**
 - Parks and Irrigation. **Page 12**
 11. Police:
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12/13**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 14**
 12. Engineering: **Pages 14-16**
 13. Environmental Management Division:
 - Asphalt/Concrete. **Pages 17**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**
 14. Fleet Operations: **Page 18**
 15. Utilities: **Page 18**
 - Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010. Coordinate with finance regarding formal presentation of water audit with CUP Permit response.
 - Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Meeting held with Jaffe Corporation (Trails and Town Square SC) regarding concerns during inspection activities.