

## City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: January 29, 2010

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1. City Manager: **Page 1**
  - Reviewed and prepared with staff as follows:
    - Weekly meeting with City Attorney
    - Met with Planning Director and Chief Building Inspector, discussed building department proposal re: Holly Hill
    - Biweekly meeting with Fire Chief
    - Stormwater report with Assistant City Manager and Acting City Engineer
    - Bi-weekly meeting with Economic Development Director
    - Weekly meeting with HR Director
    - FPL franchise with City Attorney
    - Biweekly meeting with Police Chief
    - Attended Claims Committee meeting with Legal Department
  - Attended:
    - Ormond Beach Chamber annual installation dinner
    - Native American Festival
    - State of the County Address
    - Form Based Code Meeting
    - Volusia League of Cities dinner, Port Orange
2. Community Development: **Page 1**
  - Planning conducted an introductory Form Based Code (FBC) workshop and discussed the draft FBC for downtown and design guidelines.
3. Economic Development: **Page 2**  
Ormond Crossings
  - DCA has set a deadline for the City to resolve the Stipulated Settlement Agreement by February 15, 2010, which requires action by the City Commission on the Remedial Amendment (Comprehensive Plan) on February 2.
  - Staff presented to County officials a draft CRA delegation resolution and TIF program for funding a portion of Crossings Boulevard. Comments from County staff are forthcoming.
4. Airport: **Page 3**
  - Staff worked with the City Attorney to address modifications to an approved aviation lease between the City, Mr. Joseph Wright, and Mr. Charles Kristman for a .83 acre parcel (Parcel 1) in the southeast quad of the airport.
  - Staff participated in a meeting with BETNR Construction regarding proposed development of parcel 3 in the southeast quad of the airport.
5. Finance: **Page 4**
6. Fire Service: **Pages 5-7**

7. Human Resources **Pages 6/7**
8. Information Technology: **Page 7**
9. Leisure Services:
  - Athletics Maintenance. **Page 9**
  - Future Events at PAC. **Page 10**
  - Facilities Maintenance. **Page 11**
  - Parks and Irrigation. **Pages 12**
10. Police:
  - Community Services & Animal Control. **Page 12**
  - Criminal Investigations/Records. **Pages 12/13**
  - Operations – Summary of specific crimes. **Pages 13/14**
  - Neighborhood Improvement. **Pages 14/15**
11. Engineering: **Pages 15/16**
12. Environmental Management Division:
  - Asphalt/Concrete. **Page 17**
  - Tree Crew. **Page 17**
  - Street/Stormwater Maintenance. **Page 18**
  - Street Sweeping. **Page 18**
13. Fleet Operations: **Page 18**
14. Utilities: **Page 18**
  - Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal due April 9, 2010. Coordinate with Finance regarding formal presentation of water audit with CUP Permit response.
  - Cross Connection Control (CCC) Program Management Services with Hydro Designs, Inc. (HDI): Received amended draft CCC Plan and Ordinance for review by staff. Forwarded to HDI recommendations presented by Jaffe Corporation (Trails and Town Square SC) regarding concerns and administration of notices during inspection activities.