

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 4, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, HR Director, Planning Director, Finance Director, Police Chief and Fire Chief
- Staff meeting

Spoke to, attended and/or met with:

- Agenda review with Commissioners Boehm, Kent and Stowers
- Rotary meeting
- Claims Committee meeting
- City Commission meeting
- Along with senior staff utilities discussion meeting with attorney Rob Merrill, Cobb Cole staff and clients regarding Cypress Trail development
- Quality of Life Board
- Walk with the Manager
- Daytona City Manager Jim Chisholm, Betty Goodman and Daytona staff regarding Ormond Beach's Environmental Discovery Center.

2. Community Development: **Page 1**

- MacDonald Historic Structure Report: Planning staff attended an in-house kick-off meeting with the consulting team for the MacDonald House. Field work began November 3.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 10/27/16, 7:29 PM: S. Nova Rd. / Arroyo Pkwy. – Motor Vehicle Accident – Responded to a motor vehicle vs. motorcycle accident – one patient found in vehicle and one patient found in roadway – both were transported with one as a trauma alert – a firefighter paramedic assisted EVAC while enroute to hospital.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**

- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
 - Downtown Stormwater – All landscape plantings have been installed, mulch, sod and installation of benches are anticipated within the next week
 - Ormond Sports Complex Field 9/10 Lighting – Staff is looking to coordinate this project with other lighting work that is now required due to Hurricane Matthew. Staff spoke with a lighting supplier to discuss current LED lighting options.
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Tree Crew. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**
 - South Peninsula Reclaimed Expansion – Ninety percent plans were received for review. The SJRWMD cooperative funding grant agreement was executed after the 11/1/16 City Commission meeting.

12. Support Services/City Clerk **Page 19**