

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 28, 2016

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with IT Manager, HR Director, Finance Director
- Agenda packet review

Spoke to, attended and/or met with:

- Rotary meeting
- United Way Board meeting
- MainStreet Celebration
- State of the City event
- Team Volusia Board meeting
- City Managers meeting
- Statewide conference call with FEMA representatives on hurricane recovery efforts
- FDOT Public Input Meeting Nova Road Assessment, between Grananda Blvd/SR40 and Willmette – pedestrian and vehicle conflicts and potential options.

2. Community Development: **Page 1**

- Thompson Creek Trail Feasibility Study: Staff met with Kimley-Horn, consultants hired by TPO to prepare the feasibility study on the Thompson Creek Trail. Three alternative routes were reviewed and discussed. It is expected a draft of the study will be completed in the next 60 days.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

- IT Staff and PD Captains attended FDLE CJIS Regional Working Group Meeting (RWG) held at the Daytona Police Department facility to get updated information on the changes and stricter security standards that FDLE is implementing. **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 9**

- Building Maintenance. **Page 9**
10. Police: **Page 9**
- Community Service/Animal Control. **Page 10**
  - Criminal Investigations. **Page 10**
  - Operations – Summary of specific crimes. **Page 11**
  - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
- Engineering: **Page 12**
    - South Peninsula Reclaimed Expansion – 90% design plans were delivered on October 25. Meetings are being scheduled with large end-users (Gardens of New Britain, Ocean Village Villas, County Parking lot at Cardinal Drive) to discuss connection of these master irrigation systems to reclaimed water. A community meeting is being scheduled to inform the public of the upcoming construction. Execution of the SJRWMD grant agreement is on the November 1 City Commission meeting agenda. **Page 13**
  - Environmental Management Division: **Page 14**
    - Street Maintenance/Asphalt/Concrete. **Page 14**
    - Tree Crew. **Page 14**
    - Stormwater Maintenance. **Page 15**
    - Street Sweeping. **Page 15**
  - Fleet Operations: **Page 15**
  - Utilities: **Page 16**
    - Disinfection by Products (THM/HAA) Reduced Monitoring – Staff is requesting THM and HAA monitoring to be reduced from quarterly to annually based on the locational running annual average being below the threshold for approval. The reduction in monitoring shows the positive trend the water production staff as achieved in lowering the THM and HAA results. **Page 18**
12. Support Services/City Clerk **Page 18**