

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 14, 2016

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- EOC activated for Hurricane Matthew, which was staffed from Thursday, October 6 through the afternoon of Saturday, October 8.
- Reviewed agenda
- General discussion meetings with City Attorney, and IT Manager

Spoke to, attended and/or met with:

- Participated in countywide daily conference calls with City Managers regarding Hurricane Matthew
- Finance Director and Caroline Riviere, Housing Authority, various topics
- Discussed Ormond Crossings project with senior staff and Tomoka Holdings and Investor
- Tiger Bay meeting, County Council District 4 debate

2. Community Development: **Page 1**

- Permitting Hurricane Matthew Damage: The Building Division has coded all damage related to the hurricane as Priority 1 in ProjectDox. Priority 1 coded permits will be reviewed first ahead of other permits not related to damage. Permits that do not require professionally sealed drawings will in many cases be issued same day.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 10/7/16, 8:48 AM: N. Yonge St. – Structure Fire – Responded to a mobile home fire during Hurricane Matthew – upon arrival found fire fully involved – 100% smoke damage to bedroom – fire out at 9:05 AM – resident not home due to approaching hurricane.
- 10/9/16, 3:09 PM: North I-95, Mile Marker 275 – Motor Vehicle Accident Responded to a single vehicle rollover – two patients with one extricated and one fatality.
- 10/10/16, 7:26 AM: S. Old Kings Rd. – Structure Fire – Responded to a single story home with smoke and flames visible – rear porch nearly consumed by fire that extended up soffit and into attic – cause due to malfunction of generator.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 7**
- Building Maintenance. **Page 7**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 8**
- Criminal Investigations. **Page 8**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 10**

11. Public Works **Page 10**

- Engineering: **Page 10**
- Environmental Management Division: **Page 12**
- Fleet Operations: **Page 12**
- Utilities: **Page 12**

12. Support Services/City Clerk **Page 14**