



**ACTION REPORT
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION MEETING
September 6, 2016
7:00 PM**

Mayor Ed Kelley

Zone 1 – Commissioner James Stowers

Zone 3 – Commissioner Rick Boehm

Zone 2 – Commissioner Troy Kent

Zone 4 – Commissioner Bill Partington

COMMISSION CHAMBERS

22 South Beach Street, Ormond Beach, FL 32174

Phone: 386-677-0311

Web: www.ormondbeach.org

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPTION OF FY 2016-2017 PROPOSED MILLAGE RATES AND TENTATIVE BUDGET**
 - A. RESOLUTION NO. 2016-107 : A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2016-2017 FISCAL YEAR; ESTABLISHING A DATE, TIME AND PLACE FOR A PUBLIC HEARING TO ADOPT THE FINAL MILLAGE RATES AND FINAL BUDGET; AND SETTING FORTH AN EFFECTIVE DATE.**

Staff Contact: *Kelly McGuire, Finance Director (386-676-3226)*
APPROVED
 - B. ORDINANCE NO. 2016-27 : AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2016-2017 FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.**

Staff Contact: *Kelly McGuire, Finance Director (386-676-3226)*
APPROVED ON FIRST READING

5. PRESENTATIONS AND PROCLAMATIONS

A. Employee of the Quarter - Detective Corporal John Borzner

6. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA

7. APPROVAL OF MINUTES

A. Minutes from City Commission meeting – August 16, 2016 **APPROVED**

8. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. **RESOLUTION NO. 2016-108** : A RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT BETWEEN THE CITY AND THE ORMOND MEMORIAL ART MUSEUM, INC.; AUTHORIZING THE EXPENDITURE OF FUNDING; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

B. **RESOLUTION NO. 2016-109** : A RESOLUTION AUTHORIZING A COST OF LIVING INCREASE BASED ON THE CONSUMER PRICE INDEX PURSUANT TO THE GROUNDS MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND AUSTIN OUTDOOR, LLC D/B/A YELLOWSTONE LANDSCAPE, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

C. **RESOLUTION NO. 2016-110** : A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION REGARDING THE RUNWAY 8 ENVIRONMENTAL ASSESSMENT AND AIRPORT WILDLIFE HAZARD ASSESSMENT PROJECTS AT THE ORMOND BEACH MUNICIPAL AIRPORT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Joe Mannarino, Economic Development Director (386-676-3266) **APPROVED**

D. **RESOLUTION NO. 2016-111** : A RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE CONTRACT BETWEEN THE CITY AND THE ORMOND BEACH CHAMBER OF COMMERCE; SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Joe Mannarino, Economic Development Director (386-676-3266) **APPROVED**

- E. **RESOLUTION NO. 2016-112** : A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGAGEMENT LETTER BETWEEN THE CITY AND BUCHANAN, INGERSOLL & ROONEY, PC REGARDING LEGISLATIVE LOBBYING SERVICES FOR THE 2017 FLORIDA LEGISLATIVE SESSION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Joe Mannarino, Economic Development Director
(386-676-3266) **APPROVED**

- F. **RESOLUTION NO. 2016-113** : A RESOLUTION REAPPOINTING REVEREND WILLIE W. BRANCH AS A MEMBER TO SERVE AS A COMMISSIONER OF THE ORMOND BEACH HOUSING AUTHORITY; SETTING FORTH TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Scott McKee, City Clerk (386-676-3340)
APPROVED

- G. **RESOLUTION NO. 2016-114** : A RESOLUTION ACCEPTING THE PROPOSAL OF BENDER & ASSOCIATES ARCHITECTS, P.A., FOR HISTORIC PRESERVATION RELATED SERVICES REGARDING THE DEVELOPMENT OF AN HISTORIC STRUCTURES REPORT AND FEASIBILITY ANALYSIS FOR 38 EAST GRANADA BOULEVARD (THE MACDONALD HOUSE); AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)
APPROVED

- H. **RESOLUTION NO. 2016-115** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND WILLIAM R. ENO AND OLINDA P. ENO FOR PROPERTY LOCATED AT 9 CAPISTRANO DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)
APPROVED

- I. **RESOLUTION NO. 2016-116** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND JOHN A. RAINEY AND CHRISTA R. RAINEY FOR PROPERTY LOCATED AT 114 COQUINA KEY DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)
APPROVED

- J. **RESOLUTION NO. 2016-117** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND JOHN A. ADAMS AND LINDA J. ADAMS FOR PROPERTY LOCATED AT 124 COQUINA KEY DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED

- K. **RESOLUTION NO. 2016-118** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND DARYL HARRIS FOR PROPERTY LOCATED AT 148 VIA MADRID, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED

- L. **RESOLUTION NO. 2016-119** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND SIDNI MANNE FOR PROPERTY LOCATED AT 149 SUNRISE COVE CIRCLE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED

- M. **RESOLUTION NO. 2016-120** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY AND AFSHARI1190, LLC; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED

- N. **RESOLUTION NO. 2016-121** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND JAMIE L. RUNNOE AND CANDY M. RUNNOE FOR PROPERTY LOCATED AT 3695 JOHN ANDERSON DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED

- O. **RESOLUTION NO. 2016-122** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER, SEWER AND ANNEXATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND JOANNE MARCHESE AS TRUSTEE OF THE EGRET DUNES LAND TRUST, DATED MAY 1, 2016 FOR PROPERTY LOCATED AT 3727 EGRET DUNES DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED

- ~~P. **RESOLUTION NO. 2016-123** : A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA REQUESTING AN EASEMENT FROM THE STATE OF FLORIDA, BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND (TIIF), FOR THE PURPOSE OF CONSTRUCTION, OPERATION, AND MAINTENANCE OF UTILITIES ON STATE OWNED PROPERTY; AND SETTING FORTH AN EFFECTIVE DATE.~~

~~*Staff Contact:* Ric Goss, Planning Director (386-676-3238)~~

- ~~Q. **RESOLUTION NO. 2016-124** : A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PUBLIC UTILITY, ACCESS AND MAINTENANCE EASEMENT DEED FROM KINGSTON SHORES MANAGEMENT ASSOCIATION, INCORPORATED, FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF PUBLIC UTILITIES ON PROPERTY LOCATED AT 5500 OCEAN SHORE BOULEVARD; AND SETTING FORTH AN EFFECTIVE DATE.~~

~~*Staff Contact:* Ric Goss, Planning Director (386-676-3238)~~

- R. **RESOLUTION NO. 2016-125** : A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF TWO ADA ACCESSIBLE FLOATING CANOE/KAYAK LAUNCHES FOR CASSEN PARK AND CENTRAL PARK; AUTHORIZING THE APPROVAL OF A PURCHASE AUTHORIZATION (REQUISITION #0000014570) AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269)

APPROVED

- S. **RESOLUTION NO. 2016-126** : A RESOLUTION ACCEPTING PROPOSALS AND AUTHORIZING THE EXECUTION OF CONTRACTS WITH THREE (3) FIRMS FOR EMERGENCY DEBRIS REMOVAL SERVICES, UNDER RFP 2016-27; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Public Works Operations Manager (386-676-3522) **APPROVED**

- T. **RESOLUTION NO. 2016-127** : A RESOLUTION APPROVING AND AUTHORIZING THE REMOVAL OF AN HISTORIC TREE LOCATED AT 103 TIMUCUAN DRIVE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *John Noble, City Engineer (386-676-3269)*

APPROVED

- U. **RESOLUTION NO. 2016-128** : A RESOLUTION ACCEPTING A PROPOSAL FROM MCKIM & CREED, INC. FOR DESIGN ENGINEERING SERVICES REGARDING THE FLEMING AVENUE DRAINAGE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *John Noble, City Engineer (386-676-3269)*

APPROVED

- V. **RESOLUTION NO. 2016-129** : A RESOLUTION APPROVING, SUBJECT TO CERTAIN CONDITIONS, A CLASSIFICATION AND COMPENSATION STUDY AS THE CITY'S PAY AND CLASSIFICATION PLAN; AUTHORIZING AND DIRECTING THE IMPLEMENTATION OF THE PAY AND CLASSIFICATION PLAN, SUBJECT TO CERTAIN CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Claire Whitley, Human Resources Director (386-676-3202)* **APPROVED**

- W. **Continuing Contract Consultants**

Staff Contact: *John Noble, City Engineer (386-676-3269)*

Disposition: Approve as recommended in the City Manager memorandum dated September 6, 2016.

APPROVED

- X. **Annual Supply of Solar Salt for Water Treatment**

Staff Contact: *Dave Ponitz, Utilities Manager (386-676-3305)*

Disposition: Approve as recommended in the City Manager memorandum dated September 6, 2016.

APPROVED

- Y. **Chemicals for Water-Wastewater Facilities Contract Renewal**

Staff Contact: *Dave Ponitz, Utilities Manager (386-676-3305)*

Disposition: Approve as recommended in the City Manager memorandum dated September 6, 2016.

APPROVED

9. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2016-28** : AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, VACATING PENNSYLVANIA AVENUE, A PLATTED UNIMPROVED SIXTY (60') FOOT RIGHT-OF-WAY LYING SOUTH OF 1670 NORTH U.S. HIGHWAY 1, NORTH OF 1662 NORTH U.S. HIGHWAY 1, AND NORTH OF A VACANT UN-ADDRESSED PARCEL; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR RECORDATION AND TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)
APPROVED ON FIRST READING

- B. **ORDINANCE NO. 2016-29** : AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A FIRST AMENDED AND RESTATED DEVELOPMENT ORDER FOR A PLANNED RESIDENTIAL DEVELOPMENT KNOWN AS "PINELAND" TO BE LOCATED NORTH OF AIRPORT ROAD, EAST OF INTERSTATE 95, SOUTH OF THE CITY'S BUSINESS PARK, AND WEST OF THE ORMOND GREEN SUBDIVISION AND PINE TRAILS SUBDIVISIONS; RATIFYING AND AFFIRMING THE DEVELOPMENT ORDER APPROVED BY ORDINANCE 2008-44, ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)
APPROVED ON FIRST READING

10. FIRST READING OF ORDINANCES

- A. **ORDINANCE NO. 2016-30** : AN ORDINANCE AMENDING SECTION 22-115, FEE IMPOSED; SCHEDULE; OF CHAPTER 22, WATER AND SEWERS, OF THE CODE OF ORDINANCES, BY INCREASING THE WATER AND SEWER SERVICE IMPACT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)
APPROVED ON FIRST READING

11. REPORTS, SUGGESTIONS, REQUESTS

12. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.