

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 26, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meeting with Economic Development Director
- Agenda packet review

Spoke to, attended and/or met with:

- Rotary meeting
- United Way Executive Committee meeting
- City/County Managers meeting
- Claims Committee meeting
- Chamber of Commerce Executive Director Selection Committee meeting
- Team Volusia Marketing Committee meeting
- Met with David Slick and John Upchurch, Sr., on development near/at the airport
- Strategic Economic Development Plan Workshop

2. Community Development: **Page 1**

- Realty Pros Traffic Reanalysis: The Department received a third party traffic engineering firm review of the conclusions and recommendations from a traffic study prepared by Lassiter for Realty Pros' new retail center. The review confirmed the conclusions of the Lassiter traffic study regarding the safest movement for westbound traffic would be at the directional median at Magnolia rather than at the Misner's U-turn which is 1,200 feet further west. The study projects 11 trips during the afternoon peak hour (4:00 p.m. to 6:00 p.m.) that would use the Magnolia entrance only. This vehicle load is considered extremely small and will have negligible impact on residents and the street. The access is the safest for motorists and the overall site design is most responsive to residents as it relates to architecture, buffers, walls, landscaping, and location of dumpster on the east side of the site.

3. Economic Development: **Page 2**

- Staff worked with the consultant/facilitator of the Strategic Economic Development workshop scheduled for Saturday, August 27 from 8:00 a.m. to 1:00 p.m. at the Performing Arts in the second floor studio.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents:

- 8/22/16, 9:13 PM: Wilmette Ave./US1 – Motorcycle vs. Car Accident – Motorcycle T-boned passenger side of vehicle – passenger of vehicle and motorcycle rider declared as trauma alerts – three firefighters assisted EVAC with patient care during transport.

7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 7**
 - The Casements. **Page 8**
 - Voting officials came to The Casements on Wednesday to discuss voting machine placement. The Casements will serve as a polling location on Tuesday, August 30th.
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - 2-Inch Watermain Replacement Phase 2 – North Peninsula - Contractor had a final inspection with Volusia County on August 25. The final pay request has been submitted. **The final contract cost was \$13,812.20 under the approved contract amount.**
 - 2016 Roadway Resurfacing & Ormond Beach Sports Complex Speed Tables – Received proposal from Contractor to add speed tables to Nova Community Park's entrance road off of Nova as was discussed by the City Commission at the CIP workshop. If this additional work is to be added to the contract, staff will present it to the City Commission for approval before authorizing the additional work. Curb replacement has begun in Forest Hills. Grove Street has been resurfaced and work is underway on Sauls Street. **Page 13**
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 16**
 - Rima Wells Auxiliary Power Generator – Generator start up occurred on 8/19/16. The project is substantially complete. Punch list items were generated and sent to the contractor.
12. Support Services/City Clerk **Page 19**