

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 19, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Fire Chief, Planning Director, Police Chief, HR Director, Finance Director
- Prep meeting with staff prior to meeting with FDOT on various traffic issues
- VLOC dinner prep meeting with staff

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioner Boehm and Commissioner Stowers
- Rotary meeting
- City Commission Shade meeting and City Commission meeting
- City staff and FDOT staff on various traffic issues
- Met with Bill Navarra regarding 900 W. Granada Blvd. office building
- Conference call with staff and Katie Reischmann (consultant) on sign codes

2. Community Development: **Page 1**

- Neighborhood Meeting: Staff attended a neighborhood meeting at the Ormond Beach Library regarding 900 West Granada Boulevard (Realty Pros). Approximately 40 residents from the subdivision attended the meeting. For the most part, the residents were pleased with the wall and landscaping but were not supportive of any access onto Magnolia (ingress or egress).

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

Significant Incidents: **Page 4**

- 8/10/16, 7:57 AM: 1300 Hand Ave. – Structure Fire Assisted Volusia County with a fully involved mobile home fire – Engine 92, 93 and Battalion 90 responded – resident escaped through window and was transported to hospital – fire extinguished with tank water from three trucks – Ormond Beach crews cleared scene at 9:09 AM.
- 8/15/16, 8:56 AM: S. I-95, Mile Marker 263 – Motor Vehicle Accident – Engine 94 assisted Daytona Beach Fire – upon arrival found single vehicle into sign pole with heavy front end damage – one occupant extricated and determined to be a trauma alert – an Ormond Beach firefighter paramedic assisted EVAC during transport.
- 8/16/16, 11:30 AM: 267 Midway Ave. – Structure Fire – Upon arrival found single story residential home with fire coming out windows – pick-up truck located 3' from structure also

on fire – home was 50% involved – occupants exited home safely – Red Cross contacted to assist family – State Fire Marshal on scene to investigate.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
 - VPN connection to the Tyler/Munis private cloud services has been completed. The installation of the VPN-Firewall appliance and incorporating changes to the City network for routing of traffic and internal firewall protection settings went well. Testing and tweaking to be continued.

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - 2-Inch Watermain Replacement Phase 2 – Mainland – Received as-built drawings for Midway Avenue, North Capri Drive, Capri Circle & Willow Place. “Certification of Construction Completion and Request To Place Permitted PWS Components into Operation” and bacteriological testing results received from Engineer. Grove Street – pipe and service lines installed. As-built plans being prepared.
 - Ph II 2-Inch Water Main Replacement – North Peninsula – A final inspection walk through was conducted on August 16, the project is complete.
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
 - Fire Hydrant Replacement Program – FDOT permit plans are being prepared for the hydrant at 621 S. Atlantic. Replaced two (2) hydrants on Collins St and four (4) hydrants in the Forest Hills subdivision.

12. Support Services/City Clerk **Page 18**