

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: August 12, 2016

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with IT Manager, Risk Manager, HR Director, and Economic Development Director
- Agenda review

Spoke to, attended and/or met with:

- Individual agenda review meetings with the Commission
- Rotary meeting
- Met with Robert Baumer on various topics

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

- Processed 197 payments through the new Interactive Voice Response System during first week it was operational.

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 13**

11. Public Works: **Page 14**

- Engineering: **Page 14**

- North US1 Landscaping (Airport Road to I-95) – The contractor is installing the accent plantings, mulching and pruning the new palm trees.
- Lincoln Avenue Parking Lot – Construction began August 1 and the demolition is complete. Contractor is working on grading out the parking lot.
  
- Environmental Management Division: **Page 16**
  - Street Maintenance/Asphalt/Concrete. **Page 16**
  - Tree Crew. **Page 16**
  - Stormwater Maintenance. **Page 16**
  - Street Sweeping. **Page 17**
  
- Fleet Operations: **Page 17**
  
- Utilities: **Page 17**
  - Consumer Confidence Report (CCR) 2015 (Annual Water Quality Report) is available on the City website at [www.ormondbeach.org/ccr](http://www.ormondbeach.org/ccr). Customer water bills for September and October will include an invitation for customers to view the new report on the website. Hard copies of the CCR were distributed to bulk water customers, such as apartment buildings. This distribution allows customers who do not receive water bills from the City to have an opportunity to be aware of the report.

12. Support Services/City Clerk **Page 20**