

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 5, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Planning Director, HR Director, Finance Director, and Police Chief
- Staff meeting
- Conference call with senior staff and consultant regarding the sign ordinance workshop
- Meeting with staff on compensatory storage.

Spoke to, attended and/or met with:

- Individual agenda review meetings with Commissioners Boehm and Stowers.
- Rotary meeting
- FCCMA conference call
- Meeting with Bruce Teeters, various topics
- National Night Out
- City Commission Workshop and City Commission Meeting
- WSBB radio interview, discussed August 3 commission meeting
- Dog Park meeting with senior staff, City's counsel, and YMCA staff and their counsel
- Walk with the Manager

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

- The Interactive Voice Response System for Utility Billing payments and account information is live and fully operational.

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**

- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - 2-Inch Watermain Replacement Phase 2 – Mainland - Installation of the new watermain has been completed on Washington Place, pressure testing has passed, and bacteriological testing has begun. Work continues on Fairview Avenue with service lines being installed across the roadway. The line that was taken out of service on North Beach Street has been grout filled; restoration is being finalized along North Beach Street.
 - Downtown Stormwater – The outfall from the Lincoln Avenue system has been completely connected to New Britain Avenue. Re-pavement of roadway section will occur this week completing the work on New Britain Avenue.
- Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 13**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 14**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
 - Fire Hydrant Replacement Program – FDOT permit plans are being prepared for the hydrant at 621 S. Atlantic. Second annual phase hydrant replacement group is underway.

12. Support Services/City Clerk **Page 18**