

MINUTES
BROWNFIELD ADVISORY BOARD

January 12, 2016

6:00 p.m.

City Commission Chambers
22 South Beach Street
Ormond Beach, Florida

I. ROLL CALL

Members Present

Pat Behnke
Ryck Hundredmark
Thomas MacDonald
William McMunn
Curtis Burkett (absent)
Patrick Opalewski (absent)
Michael Sznajstajler (absent)

Staff Present

Richard Goss, Planning Director
Melanie Nagel, Recording Technician
Randy Hayes, City Attorney

II. ADMINISTRATIVE ITEMS

A. Election of Chairperson and Vice-Chair

Mr. Hundredmark moved to appoint William McMunn as Chairperson. Mr. MacDonald seconded the motion. Vote was called, and the motion unanimously approved.

Mr. MacDonald moved to appoint Ryck Hundredmark as Vice Chair. Ms. Behnke seconded the motion. Vote was called, and the motion unanimously approved.

B. Review and Adoption of the 2016 Meeting Schedule

Mr. Hundredmark moved to approve the 2016 Meeting Schedule. Mr. MacDonald seconded the motion. Vote was called, and the motion unanimously approved.

C. Approval of the 2016 BAB Rules of Procedures

Mr. Hundredmark moved to approve the 2016 Brownfield Advisory Board Rules of Procedures. Mr. MacDonald seconded the motion. Vote was called, and the motion unanimously approved.

Ms. Behnke stated that in the Rules and Procedures, it states that the Board will do an invocation and Pledge of Allegiance. The Board doesn't do this,

so can that be removed from the Rules. Mr. McMunn stated that it can be added to the agenda or removed from the Rules. Atty. Hayes stated that it is up to the individual boards whether they do it or not. Ms. Behnke then made a motion that the Invocation and Pledge of Allegiance be removed from the Rules of Procedures. Getting no second to the motion, Chairperson McMunn stated that they would remain in the Rules. Ms. Behnke then led the invocation and Pledge of Allegiance.

III. APPROVAL OF THE MINUTES

A. February 10, 2015 Minutes

Mr. Hundredmark moved to approve the February 10, 2015 Minutes. Mr. MacDonald seconded the motion. Vote was called, and the minutes were unanimously approved.

IV. OTHER BUSINESS

A. Review of EPA Grant Submittal Application – Ric Goss, Planning Director

Mr. Goss explained that the grant was submitted last year, and the City got notice from EPA that we didn't get the funding. When Mr. Goss and the Cardno consultant spoke with the EPA representative, the City was very close to getting the grant. Two of the three reviewers gave the City enough points to get the grant, but one reviewer didn't. We requested from the EPA rep a list of what our strengths and weaknesses were, and a copy of the notes. Then we worked on the weaknesses, and amended the application.

Mr. Goss continued that there were more letters of support included with the application. Also, the airport was not part of the application, because they need to move forward in the northwest quadrant, and they have already done the level two analysis of the soils. The priority is still on US 1.

Mr. Goss stated that there are a number of properties on US 1 that are vacant, and have someone interested in developing, but there are environmental issues that need to be addressed.

Mr. MacDonald asked if the City would be notified by May again, if they received the grant or not. Mr. Goss stated that typically the cycle begins in September, the application is submitted in December, and grants are decided by May. Assuming the City gets the grant, an agreement then needs to be worked out with EPA.

Mr. McMunn stated that the Board didn't need to review anything. Mr. Goss stated that the application involves answering about 15 questions, and two years ago we completed the application. This time some items were changed in regards to the weaknesses that were found in the application, in order to get more points.

Mr. MacDonald asked if the application from last year had just been enhanced. Mr. Goss stated that was exactly what was done.

Mr. McMunn asked that it be put into the minutes that the Board had discussion on the application, and they concur with staff.

V. MEMBER COMMENTS.

There were none.

VI. ADJOURNMENT

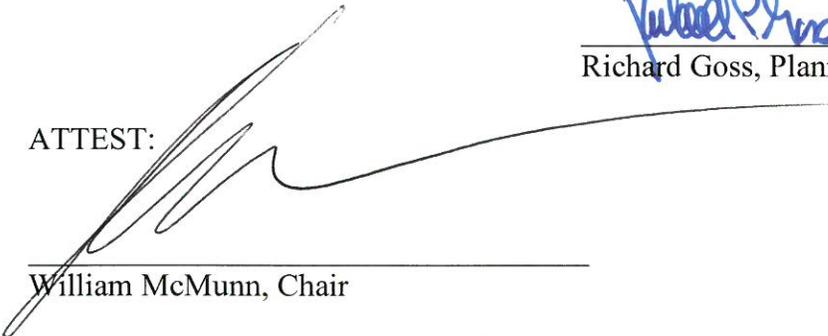
As there was no other business, the meeting was adjourned at 6:14 p.m.

Respectfully submitted,



Richard Goss, Planning Director

ATTEST:



William McMunn, Chair

Minutes prepared by Melanie Nagel