

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: July 29, 2016

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, HR Director, Finance Director and Fire Chief
- Staff meeting
- Agenda packet review for August 3 City Commission Meeting
- Prep work with staff on compensatory storage presentation for future commission workshop

Spoke to, attended and/or met with:

- Individual agenda review meetings with Commissioners Boehm, Kent and Stowers
- Team Volusia Board Meeting
- Attended Hope Place meeting (homeless shelter for families) with Forough Hosseini at ICI Homes in Daytona
- City Commission Operating Budget Workshop and City Commission Meeting
- Monthly meeting with staff and Waste Pro representatives
- Met with staff and Salty Church representative on grant funding opportunities
- Met with staff and developer of Deerfield Trace on residential lift station requirements
- Employee of the Quarter Selection Committee meeting
- VLOC Dinner hosted by Orange City

Community Development

- **Neighborhood Meeting**: Staff attended a neighborhood meeting for the Cypress Trail-Birchwood PRD subdivision. The development consists of 117 single family detached residential units of which 48 units are located in Ormond Beach and the rest in Daytona Beach.
- **Compensatory Storage Presentation**: Presented compensatory storage findings for the Laurel Creek basin and recommendations for amendments to the Land Development Code to the City Manager.
- **Neighborhood Meeting Announcement**: A neighborhood meeting will be held on a proposed 11,400 s.f. retail development located at 900 West Granada (AKA 10 Magnolia Avenue) on August 15, 2016, at 6:00 p.m. in the Ormond Beach Regional Library, 30 South Beach Street, Ormond Beach. Please see this week's issue of the Weekly Review for more information.

Building Inspections, Permitting & Licensing

- 273 inspections performed.
- 5 new business tax receipts issued.
- 105 permits issued with a valuation of \$2,800,075.00

Development Services

- The SPRC considered the following developments:
 1. 554 Riverside Drive
 2. 1211 West Granada Boulevard (Aldi Grocery Store)
 3. 1670 Ormond Gateway Transportation Impact Assessment Methodology discussion with developer's traffic engineer.

- Approved projects under construction (percentage completed):

Project	% Complete
146 North Orchard Street	92%
783 North US 1	5%
Children's Workshop Expansion	60%
CVS Health	95%
Dollar General	5%
McDonald's at 1520 N US Highway 1	0%
McNamara warehouse	10%
Riverbend Church Expansion	35%
S.R. Perrott Office addition	10%
Vystar Credit Union	99%
Chelsea Place, Phase 3	15%

Economic Development/Airport

Ormond Crossings

- Tomoka Holdings continues discussions with potential developers of the master planned project. Staff and Tomoka Holdings are discussing the costs of extending the utilities along north US 1 to the project. This is an ongoing process and staff will provide updates to the Commission.

Airport Business Park

- SKYO Industries continues to ramp up its workforce as their manufacturing process shifts from New York to Ormond Beach. The Ormond Beach headquarters is expected to be fully operational by September. Staff met with representatives of Florida Power and Light to discuss energy incentive programs available to SKYO for retrofitting the manufacturing plant.

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff met with the other city practitioners and Volusia County staff to discuss business retention programs in Volusia County. Practitioners are planning a workshop to establish best practices for business retention/expansion programs.
- Staff is working on the video for the 2016 State of the City luncheon, with a theme "An Investment of a Lifetime."

Prospective Business Attraction/Retention/Expansion

- Staff worked with a New Jersey manufacturing firm for the past year in a recruitment opportunity. The company is planning to relocate to 3 Aviator Way and is expected to expand the building. Staff is processing an application for Growth Assistance Program economic development incentives which will be presented to the City Commission for review and approval in August.
- Staff has scheduled a Strategic Economic Development workshop for Saturday, August 27 at 8:00 a.m. at the Performing Arts in the second floor studio. Plans are underway to send out the invitations and advertisement in the local newspaper.

Airport Operation and Development

- Work continues on the construction phase of the Taxiway Golf project. Runway 17/35, Taxiway Echo, and Taxiway Foxtrot remain closed so that Halifax Paving may continue site preparation for the new taxiway pavement. Taxiway edge lighting components are being installed. Air conditioning systems have been installed in the new electrical vault building, and the vault's interior and exterior have been painted.
- The new monument sign for the main entrance to the airport was installed this week.
- Staff received a proposal from Zev Cohen and Associates to conduct an environmental study related to obstruction mitigation for all four of the airport's runways. Staff will use the information in the

proposal as part of a Joint Participation Agreement request to secure state funding assistance for both the study and subsequent mitigation efforts.

- Staff prepared and submitted for approval a proposed option and ground lease agreement between the City and Nexttower, LLC. The proposed agreement will facilitate the development of a wireless communications tower facility at the airport. The proposed agreement will be presented to the City Commission for approval at their meeting on August 3, 2016.
- Staff completed work with Hoyle, Tanner and Associates on a proposed scope of services for the design of new airport access roads in the southwest quadrant of the airport. The new roads will afford direct airport access from the adjacent Airport Business Park.

Finance/Budget/Utility Billing Services

- On-going Projects
 - Presented the 2016-17 fiscal year proposed budget.
- Completed Projects - Weekly
 - Processed 38 Journal Entry Batches (#5247 – 5358).
 - Approved 19 Purchase Requisitions totaling \$143,398.42.
 - Issued 20 Purchase Orders totaling \$160,050.30.
 - Processed 3412 cash receipts totaling \$460,919.22.
 - Prepared 182 Accounts Payable checks totaling \$762,252.04 and 53 Accounts Payable EFT payments totaling \$316,486.76.
 - Processed and issued 6,507 utility bills with billed consumption of water of 51,361K.
 - Issued 341 past due notices on utility accounts.
 - Auto-called 175 utility customers regarding receipt of a past due notice.

Grants/PIO

- Public Information
 - Press Releases
 - Florida Licensing on Wheels (7/28) (Gave us an extra day due to a cancellation.)
 - FP&L Tree Trimming
 - Accidental Death (7/22/16)
 - Youth Flag Football League Registration (8/1-8/26)
 - Walking with the Manager (8/5)
 - Open Gym (August 5, 12, and 19)
 - Other
 - Citizen Contacts
 - Media Contacts
 - Added to and updated items in News & Announcements and other pages on City's website.
 - Completed August 2016 Employee Newsletter.
 - Completed weekly events calendar ad for Ormond Observer.
 - Attended weekly staff meeting.
 - Attended Operating Budget Workshop.
 - Attended webinar on How to Create a Crisis Plan.
- Grants
 - Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.
 - NIAB recommended and subsequently approved submitting a request to Volusia County Community Assistance to transfer \$7,490.14 in excess CDBG funds from completed projects to the approved Central Park (Hammock Lane) Kayak/Canoe ADA Launch. The project will construct an aluminum ADA kayak/canoe launch and associated wooden access ramp and landing connection to the existing sidewalk, parking, restrooms, and pavilion. Staff has submitted the request.
 - Met with staff and Salty Church representative regarding funding opportunities.

Fire Department

Weekly Statistics

- Fires: 5
 - Fire Alarms: 6
 - Hazardous: 2
 - EMS: 106
 - Motor Vehicle Accidents: 8
 - Public Assists: 45
 - TOTAL CALLS: 172
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- Aid provided to other agencies: 23 Calls: Daytona Beach (12), Holly Hill (1), Volusia County (10)
 - Total staff hours provided to other agencies: 26
 - # of overlapping calls: 47
 - # of personnel sent with EVAC to assist with patient care during hospital transport: 4
 - Total EMS patients treated: 93
 - Keetch-Byram Drought Index (KBDI) East Coast Volusia: 485

Training Hours

- NFPA 1001: Firefighting 37
- NFPA 1002: Driver 8
- NFPA 1021: Officer 8
- NFPA 1500: Safety/Equipment 13
- NFPA 1620: Preplanning 3
- EMT/Paramedic 12
- TOTAL TRAINING HOURS: 81

Station Activities

- Updated 22 pre-fire plans
- Conducted 5 fire inspections
- Visited children at the Evolution Health Club for Super Hero Week
- Provided CPR and First Aid training to the Ormond Beach Police Department

Significant Incidents:

- 7/20/16, 11:51 PM: W. Granada Blvd. – Motor Vehicle Accident – Responded to a single vehicle accident – driver lost control in west bound lane and rolled over coming to rest in east bound lane – vehicle had extensive damage with all airbags deployed – driver was ejected from vehicle – one passenger was wearing a seatbelt and remained in vehicle – a firefighter assisted EVAC during transport of one patient.

Human Resources

Staffing Update

Requisitions

- Water Plant Operator C, B, or A (Public Works)

Approved/Active Recruitment

- Police Officer (Police) was advertised 10-5-15 on the City web site, National Testing Network, Craigslist, and internally, and will remain open until filled
- Neighborhood Improvement Officer (Police) was advertised 6-22-16 on the City web site and internally and will remain open until 7-29-16.
- Construction Engineer (Engineering) was advertised 7-22-16 on the City web site; internally; and on the web sites for APWA, NSPE, and ASCE, and will remain open until 8-26-16.
- Assistant Finance Director (Finance) was re-advertised 7-22-16 internally and will remain open until 7-29-16.

- Lead Operator Wastewater Treatment Plant (Public Works) was advertised 7-22-16 internally and will remain open until 8-5-16.
- Utility Mapping/Locate Tech (Public Works) was advertised 7-22-16 internally and will remain open until 8-5-16.
- Part Time Custodian - Casements (Leisure Services) was advertised 7-19-16 on the City web site and will remain open until 7-29-16.
- Part Time Maintenance Worker II – Athletic Fields (Leisure Services) was re-advertised 6-22-16 on the City web site and will remain open until 7-29-16.
- Seasonal Part Time Maintenance Worker II – Andy Romano Beachfront Park (Leisure Services) was advertised 6-22-16 on the City web site and will remain open until 7-29-16.
- Part Time Maintenance Worker II - Parks (Leisure Services) was advertised 7-20-16 on the City web site and will remain open until 8-12-16.

Applications Under Review

- SCADA/Instrumentation Technician (Public Works)
- Recreation Program Specialist (Leisure Services)
- Part Time Recreation Leader at Nova Community Center (Leisure Services)

Interviews Scheduled

- Maintenance Worker III (Streets)

Background/Reference Checks/Job Offers – Candidates were selected and began pre-employment processing

- Police Officer (Police)
- Tradesworker (Leisure Services)

Terminations

- Treatment Plant Operator A – Water Production (Public Works) effective 7/31
- Construction Engineer (Engineering) effective 7-29-16

Employee Events

- ICMA representative will be at City Hall on July 29th to meet with employees.
- Health care information meetings for employees will take place August 1 – 12.
- Free chair massages for employees compliments of Daytona College August 12 from 9:00 – 11:00

Risk Management Projects

- Workers compensation review with adjusters.

Information Technology (IT)

- Information Systems (IS)
 - Work Plan Projects
 - Finance/Community Development – CRM system replacement – Coordinating the start of the project implementation with the vendor. Vendor was onsite for kick-off meetings.
 - Finance – Interactive Voice Response System – Continuing with initial configuration testing. Phone line configuration and testing being coordinated with ATT. Configuration validation testing continues.
 - Clerk's Office – Email Archive system replacement – Import all old mail from current email archive system completed. Operational testing continues.
 - iSeries system (HTE Sungard Naviline) - None
 - Windows Servers: - None.
 - Networking System: - None.
 - Work Orders: - 0 New work - 0 completed - 0 in progress

- Virus Protection: - E-mail spam and virus prevention via MX-Logic service

Total Inbound E-Mails	30,169	Inbound E-Mails Blocked	13,473
Delivered Inbound E-Mails	16,352	Quarantined Messages	344
Percentage Good Email	54.2%	Virus E-Mails Blocked	350

- Notable Events:
 - None.
- Geographical Information Systems (GIS)
 - Addressing Additions: 5 Changes:0 Corrections: 0
 - Map/Information Requests: 24
 - Information Requests from External Organizations: 1
 - CIP Related Projects (pavement management, project tracking map): 0
 - Reclaim Connections Located this week: 0: Total in system = 822
 - Meters GPS Located this week: 0: Total in system = 23,260; 22,559 potable, 690 Irrigation, 11 Effluent
 - Notable Events: None

Leisure Services

- Administration
 - Supervisory Staff Meeting
 - Public Works Meeting
 - City Manager's Staff Meeting
 - Assistant City Manager's Meeting
 - Janitorial Services Meeting
 - Met with Landscape Contractor for Weekly Updates
 - Park Visits
 - Summer Sounds Concert
 - Meeting Regarding Parks Staff Schedule
 - Ormond Pride Concession Grand Opening
 - City Commission Budget Workshop
 - City Commission Meeting
- Contract Manager – Grounds and Athletic Maintenance
 - Operations meeting with Grounds Maintenance account manager
 - Operations meeting with Athletic Maintenance account manager
 - Public Works meeting
 - Site inspections of Grounds Maintenance service areas
 - Site inspections of Athletic Maintenance service areas
 - Site visits with account managers
 - Conduct over-site of enhancement, trimming, install and application projects
 - Follow-up to concerns, issues and questions within scope of work
 - Weekly administrative assignments and activities
- Athletics
 - The Ormond Beach Shuffleboard Club continued to hold their weekly play on Monday, Wednesday and Friday at the Sports Complex. Play is at 1pm daily.
 - City Youth Volleyball Program finished six weeks of their eight week Summer Session at Nova Gym on Tuesday and Thursday nights from 6 to 7:45pm. Sixty participants were signed up, our highest Summer Session ever!
 - OB Pride Football has starting practice Monday through Thursday nights at 5:30 at the Sports Complex on Multi-Purpose Fields 11 and 12.
 - Adult Soccer League started Sunday for the next nine weeks at 10am at the Sports Complex on Multi-Purpose Field 11.

- Athletic Fields Maintenance
 - Lay crimson stone at Nova Fields 3 and 4 in front of dugouts and at backstops
 - Continued dragging infields
 - Added clay to Nova mounds and bullpens
 - Put up soccer nets and painted on multi-purpose Field 11 for Adult Soccer
 - Painted football Fields 11 and 12 for Pride practices
 - Painted soccer grass parking lot

- Senior Center
 - Tomoka Duplicate Bridge was held on Saturday from 11:00am to 4:00pm
 - A Family Reunion rental was held Friday and Saturday from 5:00pm to 10:00pm
 - King Jesus Ministries was held on Sunday from 9:00am to 1:00pm
 - Granada Squares Dance was held on Tuesday from 6:30pm to 9:00pm

- Performing Arts Center
 - The Performing Arts Center hosted the following classes and events throughout the week as part of its regular operations:
 - Monday - Friday: CMT Musical Theatre camp

- South Ormond Neighborhood Center
 - Splash Pad open through Dec 1
 - Open park and playground sunrise to 11pm daily
 - Fitness room
 - Open gym
 - Pavilion rental Saturday
 - Summer camp Monday through Friday
 - Field Trip Thursday
 - Volusia County Summer Food Program

- Community Events
 - Weekly administrative tasks, office work, meetings and activities
 - Pride Facility Ribbon Cutting
 - Summer Sounds Concert Series – July 29th
 - Assisted with City Commission Workshop

- Gymnastics
 - July session in progress
 - Registration open for August session
 - Trial classes are being offered to attract potential students

- Nova Community Center and Special Populations
 - FitGyms conducted their personal training and tennis lessons.
 - Open play took place at various times during the week for basketball, pickleball, ping pong, the game room and the exercise room.
 - Adult Jazzercise classes continue to meet at various times throughout the week.
 - This is the last week for Camp T-Rec.
 - Summer Basketball League for players age 12-18 years old will have contest week this week. Each age group will compete in a slam dunk contest, game, free throw and hot shot competitions.
 - This is the last week for free breakfast and lunch offered through the County Summer Food Program.
 - The Summer Coed Volleyball League will be held Tuesday and Thursday.

- The Casements
 - A wedding ceremony was held at Bailey Riverbridge on Saturday from 11:30 to 1:30pm.

- A walk was held in remembrance of the Orlando victims on Sunday, starting at Fortunato Park at 5:00 p.m.
- A wedding ceremony and reception was held in Rockefeller Gardens and The Casements on Monday from 4:00 p.m. to 12:00 a.m.
- Guild tours were given on the hour Monday through Friday from 1:00 p.m. to 3:00 p.m. Saturday tours were given at 10:00 a.m. and 11:00 a.m.
- Enviro Camp is in its 7th week with "Into the Wild!" at the EDC this week.
- Staff reset The Casements first floor on Tuesday morning after the reception.
- New Guild members were trained on Tuesday afternoon from 1:00 p.m. to 2:00 p.m.
- Pilates classes met Monday through Friday at The Casements.
- Lohman's Funeral Home held a grieving workshop on Wednesday from 2:00 p.m. to 5:00 p.m.
- The Casements Guild Crafters met on Thursday from 12:00 p.m. to 3:30 p.m. in Room 205.
- The Casements Camera Club met at Bailey Riverbridge on Thursday evening from 7:00 p.m. to 9:00 p.m.
- A wedding rehearsal will be held in Rockefeller Gardens this afternoon from 4:00 p.m. to 5:00 p.m.
- Staff pre-set the first floor for a wedding reception to be held on Monday.
- Community Events will host the final "Summer Sounds" concert this evening from 7:00 p.m. to 9:00 p.m. in Rockefeller Gardens

- Parks Maintenance
 - Citywide inspection of parks
 - Inspected and posted pavilions for reservations
 - Replace two missing trash cans at Cassen Park
 - Removed deteriorated picnic table at Ormond Beach Sports Complex
 - Repaired signs at Andy Romano Beachfront Park
 - Repaired railing at Magic Forest
 - Installed wood swing at Fortunato Park
 - Replaced damaged wood at Joyce Ebbets Pier

- Building Maintenance
 - Preventative maintenance of City vehicles and equipment as necessary
 - Weekly maintenance of fountains at PAC, Bailey Riverbridge, Arroyo, Riviera, Hospital Park, Fortunato and City Hall
 - Weekly inspection of the water wheel and sump pumps at The Casements
 - Tri-weekly inspection of DOT and facility lighting at various City locations
 - Tri-weekly lighting inspection of airfield runways, taxiways and signage
 - Preventative maintenance and safety inspections of 26 City-owned electronic gates
 - Repaired pump and irrigation timing issues at Tennis Center
 - Checked with vendor working on Chiller at City Hall
 - Repaired/replaced pump at Andy Romano Beachfront Park splash pad
 - Repaired restroom locks at Environmental Discovery Center

Police Department

Administrative Services.

- Attended Weekly Staff Meeting.
- Attended the Budget Workshop Meeting
- Attended the City Commission Meeting.
- Attended a Meeting with the State's Attorney's Office in regards to Wal-Mart.
- Attended a National Night Out Meeting.
- Attended the Monthly Sergeant's Meeting.
- Attended a Meeting with the Volusia County Sheriff's Office in regards to School Resource Officers at Ormond Middle School.
- Attended a Records/HR Meeting on developing a training manual for Records.

Community Outreach

- Youth Director Council (YDC) did a clean-up project at the PAL house Wednesday last week. A meeting was held Monday to go over upcoming projects.
- OBPAL basketball practice continues for the 8th and 9th grade teams.
- OBPAL summer program field trip was to the Orlando Science Center this week.

Community Services & Animal Control

- Animal calls responded to: 49
- Animal bites: 1
- Animal reports: 5
- Animals to HHS: 5 cats

Criminal Investigations

- Cases Assigned: 31
- Cases Exceptionally Cleared: 3
- Inactive: 1
- Fraud: 5
- Burglary Residential: 5
- Larceny Car break: 12
- Grand Theft: 4
- Auto Theft: 1
- Missing Persons: 1
- Recovered Missing Persons: 1
- Robbery: 1
- Death Undetermined: 1
- Suspicious Incident: 1

Records

- Walk - Ins / Window 86
- Phone Calls 106
- Arrest / NTA'S 20
- Citations Issued 58
- Citations Entered 229
- Reports Generated 146
- Reports Entered 132
- Mail / Faxes / Request 16

Patrol

- Total Calls 1,294
- Total Traffic Stops 124

Operations

Crime Opportunity Report Forms: 136

- 7/20/16
 - Battery-Domestic Violence Arrest, 221 Vining Court (Salty Church). Victim and suspect got into a physical altercation. Suspect was arrested.
 - Warrant Arrest (x3), North Yonge Street/Dix Avenue. Suspect was in a vehicle during a traffic stop and was found to have an open warrant.
 - Driving While License Suspended Arrest, Parkview Lane/Fleming Avenue, Officer saw a suspect that he had previously stopped for same charges driving the same vehicle with the same expired tag.
 - Carbreak, 1608 North US1, Suspect smashed semi truck window and stole items out of cab as well as off of the back.
 - Carbreak, 1 Winding Creek Way, gun stolen out of vehicle overnight.

- Carbreak, 175 Interchange Boulevard, clothing and items of identification stolen.
- Carbreak, 246 Ponce De Leon Drive, pressure washer stolen out of truck overnight.
- Carbreak, 203 South Orchard Street (Thousand Oaks Apartments), No forced entry, locked vehicle, driver side door found ajar this morning, cash, electronics stolen.
- 7/21/16
 - Carbreak, 1657 North US Highway 1 (Love's Truck Stop). Suspect reached into an open lawn trailer and stole a Stihl Trimmer.
 - Robbery, Central Park Walking Trail. The victim stated he was walking on the far east Central Park walking trail that travels from Hand Avenue to Division Avenue and a suspect with a beard, gray shirt, in his 40's, with a transient appearance approached him. The suspect demanded money or he was going to shoot him. He never displayed a gun to the victim. The victim then threw his wallet at him, grabbed his three young children and ran from the scene before calling 911. A K-9 track found the victim's hat and wallet minus the money in it.
 - Stolen Vehicle, 32 Wildwood Trail. Individual is suspected in taking the victim's vehicle this morning.
 - Grand Theft, 275 South Yonge Street (T&M Floors). Victim hired business to install new flooring in her residence and paid business for the work to be completed. Subcontractor arrived to complete the work and requested payment also from the victim.
 - Battery Domestic Violence Arrest, 1 Laurel Oaks Circle. Suspect was arrested at the residence after she got into her physical altercation with the victim whom she resides with at the residence.
 - Battery Domestic Violence Arrest, 300 South Nova Road (Dunkin Donuts). Suspect got into an argument with the victim and struck the victim in the face.
 - Narcotics Arrest, 1608 North US1 (Day's Inn). Officers responded to the Days Inn in reference to trespassers being at the hotel related to the suspicious incident from yesterday. Contact made with two suspects in the hotel room.
 - Traffic Arrest, 800 Block South Nova Road. Detective unit stopped a vehicle for investigative purposes and the driver had a suspended driver's license.
 - Grand Theft, 3 Appaloosa Trail. Family of the deceased resident discovered 2 handguns and medications missing from the residence.
- 7/22/16
 - Carbreak, 108 Wildwood Avenue. No sign of forced entry. A wallet with ID's and credit cards taken.
 - Carbreak, 485 South Atlantic Avenue #302. Victim observed a suspect going around his vehicle, grab something from within and flee in a silver 4 door Ford pick-up.
 - Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Suspect was arrested for shoplifting. Suspect also has a warrant out of Flagler.
- 7/23/16
 - Stolen Vehicle and a Carbreak, 36 Kingsbridge Crossing Drive. A 2015 Chevy truck was left unsecure with a key for the other vehicle inside. A 2014 white 4 door Cadillac was taken.
 - Battery Domestic Violence, 1 Windsor Falls Drive. Suspect was taken into custody after he shoved the victim.
 - Burglary, Battery and Criminal Mischief, 1100 West Granada Boulevard. Victim and suspect were in a verbal argument that turned physical. Suspect broke the driver side window of the victim's vehicle, reached in and grabbed victim by the throat. The broken glass from the shattered window cut the victim's left arm during the struggle.
 - Narcotics Arrest, 730 South Atlantic Avenue. Suspect was in possession of marijuana.
 - Narcotics Arrest, South Nova Road/Forest Court. Suspect was in possession of marijuana/paraphernalia.
 - DUI Arrest, 37 Laurel Oaks Circle. Suspect was stopped for expired tag, and was found to be intoxicated and arrested.
- 7/24/16
 - Burglary Residence, 80 Knollwood Estates Drive. Two safes were found forced open. Jewelry is missing.
 - DUI Arrest, South Old Kings Road at Hammock Lane. Suspect was pulled over and it was found that she was impaired.

- 7/25/16
 - Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Two suspects were observed stealing over \$600 worth of merchandise. Both subjects were arrested for the Grand Theft.
 - DUI Arrest, 100 Block Clyde Morris Boulevard. Suspect was stopped for a traffic violation. Investigation found that he was under the influence of narcotics.
 - Fleeing Driver Arrest, 400 Block Riverside Drive. Officer made an attempt to stop a speeding vehicle. The vehicle fled from officers and the officer terminated the attempt. Approximately two minutes later, a witness called in that a vehicle matching the description just crashed in the front yard of 411 Riverside Drive and that two suspects took off running. A perimeter was set up with deputies, Daytona Beach officers and Air 1. One suspect was located at South Halifax Drive and Ormond Parkway. A deputy found the other suspect on Riverside Drive and Riverside Circle hiding in the bushes. Witnesses were able to identify both subjects. The driver was charged with fleeing and the passenger was charged with Loitering and Prowling for hiding in the bushes next to a house.
- 7/26/16
 - Burglary-Residence, 38 Tomoka Meadows Boulevard. The victim found a broken window and her television missing.
 - Carbreak, 1035 West Granada Boulevard (Christ Presbyterian Church). Victim called to report that someone broke her car window and took her purse.
 - Grand Theft, 1202 Scottsdale Drive. Individual is suspected in taking the victim's jewelry while residing at the residence.
 - Carbreak, 170 North Old Kings Road (Avante of Ormond Beach). Multiple carbreaks at this location in the front and back parking lots. The vehicles were entered by breaking windows. The suspects took purses that were in each vehicle. There were no witnesses.
 - Burglary Residence, 327 River Vale Lane. Home is under construction and job superintendent discovered approximately 20 wires cut for the copper.

Traffic Unit

- Traffic Enforcement Stats:
 - Number of Traffic Stops: 23
 - Number of Uniform Traffic Citations Issued: 29
 - Number of Written Warnings Issued: 2
- Traffic Crash Reports:
 - Number of Crashes without Injuries: 16
 - Number of Crashes with Injuries: 1

Neighborhood Improvement

Weekly inspection statistics by Commissioner Zones

- Zone 1: 5 Cases initiated
- Zone 2: 0 Cases initiated
- Zone 3: 5 Cases initiated
- Zone 4: 3 Cases initiated
- 10 signs have either been removed or sign cases created.
- 17 tree removal permit requests.
- Administrative staff assisted with six (6) walk-ins and fifty-six (56) telephonic inquiries.

Public Works

- Engineering

Project Summary

Construction Projects:

- 2-Inch Watermain Replacement Phase 2 – Mainland - Installation of the new watermain is being completed on Washington Place and being prepared for pressure testing. BACT sampling and testing was completed for Capri Drive, Capri Circle, Midway Avenue, and Willow place. New watermain on Grove Street and Fairview Avenue have been partially constructed. Restoration along North Beach Street is being completed.

- Ph II 2-Inch Water Main Replacement – North Peninsula – Final punch list items have been sent to the Contractor from Volusia County's inspector; final as-builts have been received for review.
- North US1 Landscaping (Airport Road to I-95) – The Contractor is installing irrigation along the northbound on/off ramp. This work will complete the irrigation system for the project and they will start installing the trees around the interstate.
- Downtown Stormwater – The jack and bore of the 24" outfall pipe is complete, as well as the setting of the southern junction box, and diversion box control structure. Work is currently underway on connecting to the stormwater pipe within New Britain Avenue. New Britain Avenue is closed to through traffic until this work is completed which is expected to be sometime next week.
- WWTP Sludge Thickener Improvements – Start up of the new aerator in Sludge Tank No.1 and the new blowers was performed and was successful. Start up of the new VFD's and Blowers is scheduled for next week. After this, the contractor will place Tank No.1 back into operation and proceed to perform the work on Tank No.2.
- City Hall Chiller Pump Replacement – Project is complete.
- Airport Monument Sign Replacement – The contractor has submitted the structural engineering plans for Building permit review.
- 2016 Corrugated Metal Storm Pipe Repairs - Pipe lining was completed on Cypress Circle and a 24-inch outfall on Oak Forest Drive. Approximately 760 LF of pipe lining was completed on Ormond Parkway. 48-inch diameter stormdrain is being lined on Ormond Parkway.
- 2016 Roadway Resurfacing & Ormond Beach Sports Complex Speed Tables - Project is scheduled to begin August 8. Resident Notices were distributed.
- Lincoln Avenue Parking Lot – Construction is scheduled to begin August 1. A demolition permit for the existing house has been issued.
- Water Treatment Plant Lime Silo Dust Arrestor – An on-site visit was held to finalize the contractor's measurements and prepare for mobilization.
- Water Treatment Plant Controls and Pump Upgrade - Contracts are being executed.
- Laurel Creek Stormwater Pump Station Improvements – A pre-construction conference is scheduled for August 8th.

Design Projects:

- South Peninsula Reclaimed Expansion – Survey is 50% complete, design is 30% complete.
- West Ormond Community Center – Staff's consultant is meeting with school administration on August 2nd to discuss the project conceptual plan and to receive their comments.
- A1A Landscaping (Granada to Harvard) – Staff is working to address FDOT review comments.
- Ormond Sports Complex Field 9/10 Lighting – Plans and specifications have been submitted, bid documents are being reviewed.
- WTP Sludge Residuals Facility Improvements – A design kick-off meeting was held. The engineering report that will look at various sludge dewatering systems is expected in late July.
- Cassen Park Public Dock – Grant applications have been submitted. Surveys are complete and design is 60% Complete. Permit applications are being prepared. A presentation to FIND occurred on June 18th. Staff was notified that the City's FIND grant application rated high enough for funding consideration for Phase 1 – Design and Permitting. Final notifications from FIND are expected in September.
- Sanitary Sewer Inflow/Infiltration - Bidding manual was prepared to 90% completion and will be completed upon final determination and selection of pipe locations most in need of repair. Staff is analyzing lift station pump run times and gravity main depths to help determine the most critical infiltration and inflow areas of the sanitary sewer system.
- Effluent Outfall Replacement – 90% design plans were submitted and are being reviewed. Permit applications were submitted to FDEP.
- Forest Hills Connector Trail – City staff is finalizing survey work for the route from Forest Hills to Granada Blvd., as well as from Misner's Branch to Tomoka Elementary School.
- CDBG (canoe kayak launch and Nova Hospital Gardens landscaping) – Staff is finalizing plans for County review.

- Ph III 2-Inch Water Main Replacement – Mainland - Preliminary design is approximately 50% complete.
- Ph III 2-Inch Water Main Replacement – North & South Peninsula – Survey is 80% complete, design is 20% complete.
- Downtown Stormwater Phase 2 - Consultant is developing a scope of work and proposal for the Phase 2 construction plan development.
- Fleming Ave Stormdrain Improvements - Design proposal is being prepared for City Commission approval.

Department Activities

Administration/Meetings/Customer Service/Other:

- Reviewed plans and created approved Work-in-the-Right-of-Way permit for pole replacement at the Cedar Street/Rockefeller Drive intersection, per FPL request.
 - Completed topographic survey of the northeast corner of the Cardinal Drive beach approach/A1A intersection for proposed fire hydrant relocation, per Utilities Division request.
 - Modified the permit drawing for fire hydrant replacement project, per Utilities Division comments.
 - Modified the construction plans for Shadow Crossings Force Main project, per Utilities Division comments.
 - Researched As-Built files and provided PDF copies of Lift Station 5M as-builts to Utilities Division, per request.
 - Modified the permit construction plans for 307 North Beach Street water service replacement, per Utilities Division comments.
 - Prepared and delivered road resurfacing notices to each house or business on the following city streets: Scottsdale Drive, Linden Street, Capen Street, Forest Hills Drive, Buena Vista Avenue, Areca Way, Grove Street, Hunt Master Court, Staghound Look, Memorial Circle, Signal Avenue, and Forest Court.
 - Researched as-built drawings for force main location along John Anderson Drive, and provided PDF copies to Utilities Division, per request.
 - Researched old files and located site plan drawings of Ormond Memorial Gardens and provided PDF copies to Museum Director, per request.
 - Researched documents and created sketch and legal descriptions for the following addresses to be annexed: 3727 Egret Dunes Drive, 1190 Ocean Shore Blvd, 124 Coquina Key Drive, and 148 Via Madrid Drive.
 - Completed Tree-in-the-Right-of-Way locates at 403 North Nova Road, per Neighborhood Improvement Division request.
 - Researched old files and provided copies of plans for the location of the Bear Creek wooden bridge, per Consultant request.
- Environment Management
 - Street Maintenance
 - Asphalt / Concrete
 - Mix and pour concrete sidewalk on Harvard Dr; cut out bad sections of sidewalk and repair
 - Assist Stormwater with fence removal at the Ball fields
 - Cut out section of broken roadway and repatch on Willis at Riverside Dr
 - Overlay on 900 block of Northbrook Dr
 - Cut out and repatch roadway at Aaron at Fleming Ave
 - Cut out, repatch asphalt section at Castle Manor
 - Mix and pour basin for Stormwater at Katrinas Dr & Sandpoint Cir
 - Grind trip hazards on Cross Vine Dr & Caladium Dr
 - Form up gutter, pour concrete on Fiesta Dr

Tree Crew

- Trimmed & cleaned up at City yards and City Hall (including Corbin St. parking lot at school)
- Trimmed at various bus stop benches

- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Grind stumps Citywide
- Removed Palm tree at City Hall; Lorillard & S Beach St
- Cleaned up fallen limbs on Fernway Dr & Chardon Rd
- Trimming low limbs on 400 block of N US1, West St, 900 block of John Anderson Dr, Fleming – Nova to Center St, Jamestown Dr
- Removed debris with Stormwater at Nova Rec
- Training at Airport Sports Complex
- Bee inspection in Oak tree on Orchard St

Maintenance Crew

- Rotated Special Event Bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.
- Picked up litter at various bus stops in the City, on DOT (Department of Transportation) roads, at Orchard & Wilmette and on the Tomoka River Bridge
- Weed control on Streetscape and FDOT areas
- Cleaned benches Citywide
- DOT weed control on all State Roads
- Trimming on SR40 between Winding Woods & Main Trl; Old Tomoka Rd by Sawtooth Ln
- Barricades and cones delivered to 5th/3rd Bank, picked up after event
- Traffic control on Fleming Ave

Sign Shop

Repaired, replaced or installed signs at the following locations and other jobs:

- Citywide Locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs
- Washed & cleaned signs in various locations
- Straighten signs in various areas of the City
- In-shop training
- Delivering Commissioner's signs to Doug Thomas Way for event
- Fabricated Residential 25mph Speed Limit signs
- Calling for quotes on guard rail
- Checked on sign at Ames Park that was knocked down
- Reinstalling Stop sign on Pine Rd & Riverside Dr

Stormwater Maintenance

Maintenance Crew

- Locates citywide
- Carp Barriers – cleaned and inspected
- Pump Stations – inspected Citywide
- Inlets – inspected and cleaned Citywide
- Basin cleaning – Citywide, all zones
- Pipe repair on 800 block of Riverside Dr
- Pond maintenance of FDOT ponds
- Ditch maintenance on US1 & Wilmette Ave
- Basin repair on Katrinas Dr
- Pipe replacement on 100 block of Fiesta Dr
- System inspection on 1300 block of Granada Blvd

Mowing

- Reach Out – US1, SR40

Vac-Con

- River Beach Dr

Street Sweeping/Streetsweeper

- 0 miles of road cleaned (Sweeper was down all week)
- 0 cubic yards of debris removed

- Fleet

Mileage Traveled by all City Departments for the week

24,311

PM Services completed for the week:

Emergency—Vehicles and Equipment

6

Non-Emergency Vehicles and Equipment

7

Road Calls for the week:

0

Quick Fleet Facts:

- Fleet has 8,620 gallons of unleaded and 2,864 gallons of diesel fuel on hand.
- Fuel Used in one week: 2,165 gallons of unleaded and 692 gallons of diesel.
- Fleet completed 46 work orders this week.

- Utilities

Projects Summary

- Breakaway Utilities Yard Electrical & Pump Upgrades – Design is underway.
- Effluent Outfall Replacement – Information for additional line repairs requested at the plant and across from the railroad tracks was sent to the project manager for inclusion in the design plans. Construction permit applications are being reviewed by FDEP.
- Fire Hydrant Replacement Program – A topographic survey is being performed to prepare FDOT permit plans for hydrant at 621 S. Atlantic. Second annual phase hydrant replacement group is underway.
- Lift Station 10M & 12M Rehabilitation – Pump information is being gathered for lift station 12M.
- Lift Station 8M1 – A revised work authorization for construction administration services from McKim & Creed is under review.
- Ormond Beach Wastewater Treatment Plant Rehabilitation Project – Influent Pump Station Pump #2 operational evaluation is underway.
- Rima Wells Auxiliary Power Generator – Field Order #1 drawings were prepared to relocate the transformer to the east wall of the building. The generator and day tank are installed.
- Sanitary Sewer Inflow Infiltration Project – Pump run times are being evaluated to select areas to be televised.
- Shadow Crossings Force Main Improvements – Contract – bid award was approved at the July 26th meeting. The directional drilling option was selected. Conformed contract drawings/specification are prepared.
- Sodium Hypochlorite Storage Tank Replacement (WWTP) – As-built drawings are being prepared.
- SR 40 Irrigation – Landscape architect and grounds maintenance determined feasibility connecting two landscape islands together to replace the existing service connection.
- Storage Tank Repairs & Maintenance – Preliminary plans and specifications for the WTP elevated tank are under review.
- Water Plant Aerator Housing Rehabilitation (CIP) – Consultant is scheduling the preconstruction meeting.
- Water Plant Lime Silo Dust Arrestor Project – An on-site visit was held to finalize the contractor's measurements and prepare for mobilization.
- Water Plant Pump & Control Upgrades – Contracts are being executed.

- WWTP Sludge Digester Aeration – Project is under construction.
- Utilities SCADA Upgrades – Radio survey is being performed.
- Volusia County Use Permit Applications underway for following water services replacement locations: 307 N. Beach St. and 1655 John Anderson Drive.
- SPRC Projects: Grande Champion Cypress Trails PRD – Received plans for review. Cunningham Research Warehouse Addition – Reviewed plans. Utilities Division had no comments. CVS – 795 W Granada – Sanitary sewer main is being televised. Granada Pointe – 600 W Granada – Received plans for review. Pineland Subdivision – Reviewed plans. Utilities Division had no comments. Realty Pros Office - 900 W Granada – Received plans for review. River Oaks – Pump station investigation indicated a different impeller would provide a higher level of service. Costs for the impeller change are being finalized. SR Perrott Modification – 1280 N US 1 – Received plans for review. Vystar Credit Union – Final walkthrough inspection scheduled 7/26/16. 1190 Oceanshore Blvd. – Received plans for review. 1368 N Oceanshore Blvd – Lift station force main needs to be connected.

Departmental Activities

Public Works – Utilities Division

- Water Treatment
 - Delivered to the City 43.51 million gallons for the week ending July 22, 2016 (6.21 MGD)
 - Backwashed 11 filters for a total of 555,000 gallons backwash water.
 - Produced and hauled 81 wet tons of dewatered sludge.
 - Operated north & south plant generators for routine PM.
- Waste Water Treatment
 - Domestic and Industrial Wastewater flow was 29.69 Million Gallons.
 - Produced 29.57 Million Gallons of Reuse.
 - Produced 0.12 Million Gallons of Surface Water Discharge.
 - Influent flows average for week @ 4.24 MGD, plant designed for 8 MGD.
 - Hauled 90.11 tons of dewatered residual solids (14%-18% Solids).
 - Surface Water Annual Average (July 01, 2015-June 30, 2016) 1.01 MGD
- Water Distribution
 - Responded to or repaired 12 water service leaks.
 - Replaced 3 residential water meters.
 - Installed 4 new residential water services for home being constructed.
 - Replaced or repaired 12 water meter boxes.
 - Replaced 4 water services due to aged piping
 - Disconnected 1 water service due to demolitions.
 - Replaced 4 water services due to low water pressure and flow.
 - Rebuilt 2" water meter due to reading errors serving a permanent flushing device on S. Beach St.
 - Repaired a 2" GSP water main leak on Kenilworth Dr.
 - Performed yearly scheduled pressure testing of 5 City owned backflow preventers.
 - Responded to 22 reports of customer concerns regarding low pressure, cloudy water or assistance with other plumbing needs.
 - Continued fire hydrant maintenance & inspection in Ormond-by-the-Sea, 20 fire hydrants inspected and painted.
 - Water main flushing area increased to attain proper CL2 residual in Ormond Lakes subdivision.
 - Repaired a 2" water main feeding the polymer facility at the Water Treatment Plant.
 - Backfilled and landscaped Water Distribution excavation sites.
 - Rescinded all outstanding boil water notifications.
 - Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 141 regular utility locates for the previous week.
- Wastewater Collection – Reuse
 - Crews responded to 8 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 5 in the conventional system service area.

- Responded to 2 Request for Utility Verifications for residential and commercial properties.
- Exercising main line sanitary sewer force main valves in Phase 1 of Hunters Ridge monthly, and bleed off air from the force main as well to reduce the main line pressure.
- Checked all known trouble spots. All good @ current time.
- Professional Piping Services completed pigging and cleaning A1A 10 inch and 12 inch force main.
- Verified sanitary services @ 270 N Tymber Creek Rd. and 740 Santa Fe Ave.
- Pumped down Chelsea II lift station twice, removed 13 loads of sewage and cleaned bottom of wet well, station back on automatic. Construction related impacts from Chelsea Place Phase 2 project underway.
- Continued to deal with low reuse pressure concerns in the Breakaway Trails area.
- Repaired service and installed new CO at 73 Abacus.
- Installed new PEP tank at 25 Westland Run.
- Checked force main pressure on Ocean Shore Blvd.AM/PM Spanish Waters @ 4/4 psi, Ocean Mist Hotel @ 0/0 psi, Ormond Mall @ 2/2 psi. Continued flushing of air releases in an effort to lower the force main pressures.
- Low pressure sewer gauge readings: AM/PM Westland Run (2 inch) 30/10 psi. Foxhunters Flat (2 inch) 26/5 psi & Shadow Crossing Blvd. (4 inch) 2/0 psi.
- Televised 20 laterals from our PM list, 6 needed cleaning, 14 were clean and clear, no repairs needed. These locations will be put on a 6 month follow up.
- Utilities Equipment Maintenance
Wastewater Plant – Lift Stations
 - Influent Room, by-weekly alternation of pumps, ok.
 - Poly Blend #1 - lines plugged w/gelled polymer, flushed lines as needed, ok.
 - Chelsea Place #2 – supported station during main repairs during construction as necessary, ok.
 - Bisulfate Tanks, level tubes cloudy, began measuring for needed supplies to make repairs.
 - Influent Pump #1, appeared to be leaking at valve on top of pump, checked for leaks, found to be blow off, operating correctly, ok.
 - Bear Creek, noticed higher than normal run hours during monthly PM, found both check valves ragged and slightly bypassing, deragged both check valves, will monitor, ok.
 - San Marco, follow up, replaced burnt motor starter contacts, ok.
 - Post Anoxic Basin; assisted operators with assembly and testing of water line to be used as agitation in tank corners.
 - Influent Odor Control Unit, squeaking, adjusted belt as needed, ok.
 - A1A Force Main – Spanish Waters, assisted Collections Division as needed during main pigging activities
 - McDonalds, weekly odor control and wet well cleaning.
 - Carrousel #1 outboard, installed new DO meter, provided 24V feed and 4-20MA for SCADA monitoring, ok.
 - Equalization Basin, installed conductivity meter, ok.
 - Sand filter #2, will not operate manual or auto, found motor starter tripped, reset, ok.
 - WIN911 monitor/response: Garden Business Center, phase loss, per FPL multiple transformers need to be replaced - several hours - station power rerouted from a temporary only source, FPL call back – transformers installed - checked motor rotation at station - fully operational, no further follow up, ok; Breakaway Trails, high level, non-operational breaker, replaced with slow-blow fuse assembly, modified cabinet for temporary mounting, ok at this time.
 - SCADA monitor/response: Cypress Place, high starts, cleaned probe, deragged both check valves, ok; San Marco, no starts #1, reset motor starter, already switched Pump #1 and Pump #2 at circuits to test, turned over to electrician for motor starter repairs, ok at this time; 7M1, Harley Davidson, 4M1, high starts, cleaned probe, ok; 8M1, high run hours, deragged both check valves, ok; Arroyo Parkway, high starts, cleaned probe, ok; 9M, #2 pump stuck on, cleaned probe, ok; Laurel Oaks, #1 pump stuck on, cleaned probe, ok; HOMAC, #2 pump stuck on, cleaned probe, ok; Bear Creek, no starts #2, reset motor starter, ok.

- Weekly Plant PM's: Grit Snail; Poly Blends, #1, #2; Clarifiers, #1, #2, #3, #4; Digester Blowers, #1, #2, #3; Bar Screens, #1, #2.
- Monthly Plant PM's: Grit Snail; Poly Blends, #1, #2; Sand Filters, #1, #2, #3; R.A.S. Pumps, #R1, #R2, #R3, #R4, #R5; W.A.S. Pumps, #W1, #W2; Effluent Transfer Pumps, #1, #2, #3.
- Quarterly Plant PM's: Screw Pump #1.
- Annual Plant PM's: Fermentation Submersible Mixer #1.
- Lift Station PM's: 14 monthly and 0 annual performed.
- 75 work orders completed and closed for this section for this week.

Water Plant – Well Fields – Booster Stations – Reuse System

- Well 17D, well not responding, reset overloads on motor saver, ok.
 - LPRO Clearwells, fabricated temporary VFD enclosure assembly to augment test unit already in place.
 - Clari-Cones #1& 2, clean injection ports.
 - Wells 37, 38 R, reset overloads - placed wells into hand operation
 - 12% Chlorine pump #1 continuing rebuild.
 - 12% Chlorine Storage Tank fabricated and installed sight tube brackets.
 - Shop, repaired air leaks on compressor system.
 - HSP#1, removed temp drive, installed new power flex 700 VFD change wiring as needed, ok.
 - Chlorine pump #5, replaced leaking gasket, ok.
 - Melrose Park Reuse, replaced battery at flow meter.
 - Wells 35, 36, 37, 38, inspected and adjusted as needed start timers.
 - Wells 8, 17 D, reset over loads.
 - Well PM's: S.R. 18, 19, 21; All Hudson, All Rima.
- Wastewater Collection/ Treatment/ Disposal Regulatory Activities
 - Industrial Pretreatment Program – Staff informed the FDEP that all of the required annual inspections and samplings of IPP permitted facilities are complete. The FDEP WWTF permit requires annual facility inspections.
 - Reuse Groundwater Monitoring – Staff submitted the 2nd quarter FDEP groundwater monitoring report for 5 monitoring wells sampled in the reuse service area. The reported results were compliant with permit limits.
 - Fats Oils and Grease (FOG) in Sewer Collections System – Staff is developing a strategy for limiting the volume of FOG in the City's sewer collection system. FOG plays a major role in blockages within the system.
 - Water Supply/ Treatment and Distribution System Regulatory Activities
 - Backflow Device Testing Compliance – Staff is evaluating the commercial water customers who have not demonstrated their backflow prevention device has been tested and certified. The compliance rate of the devices within the City is periodically requested by the FDOH.

Support Services/City Clerk

In addition to routine departmental activities such as public records requests, updating insurance information for City contracts, maintaining the City website, records management, document imaging, proclamations, assisting citizens and directing calls at City Hall, handling phone requests/repairs, providing research projects for citizens and staff; the following projects are underway or have been completed:

- City Clerk attended weekly meeting with Assistant City Manager
- City Clerk attended weekly City Manager Staff Meeting
- Staff attended and provided support for July 26, 2016, City Commission Operating Budget Workshop and City Commission Meeting
- City Clerk attended Florida Municipal Attorneys Association Annual Seminar on July 28-29, 2016
- Agenda packet preparation, creation, and distribution for August 3, 2016, City Commission Sign Regulation Workshop and City Commission Meeting

Honorable Mayor and City Commissioners
July 29, 2016
Page 19

Status of Department Projects

- Municode republication of *Code of Ordinances*
 - Project Status: Currently reviewing proof sent from Municode.