

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 29, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, HR Director, Finance Director and Fire Chief
- Staff meeting
- Agenda packet review for August 3 City Commission Meeting
- Prep work with staff on compensatory storage presentation for future commission workshop

Spoke to, attended and/or met with:

- Individual agenda review meetings with Commissioners Boehm, Kent and Stowers
- Team Volusia Board Meeting
- Attended Hope Place meeting (homeless shelter for families) with Forough Hosseini at ICI Homes in Daytona
- City Commission Operating Budget Workshop and City Commission Meeting
- Monthly meeting with staff and Waste Pro representatives
- Met with staff and Salty Church representative on grant funding opportunities
- Met with staff and developer of Deerfield Trace on residential lift station requirements
- Employee of the Quarter Selection Committee meeting
- VLOC Dinner hosted by Orange City

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents:

- 7/20/16, 11:51 PM: W. Granada Blvd. – Motor Vehicle Accident – Responded to a single vehicle accident – driver lost control in west bound lane and rolled over coming to rest in east bound lane – vehicle had extensive damage with all airbags deployed – driver was ejected from vehicle – one passenger was wearing a seatbelt and remained in vehicle – a firefighter assisted EVAC during transport of one patient.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**

- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 11**

- Engineering: **Page 11**
 - 2-Inch Watermain Replacement Phase 2 – Mainland - Installation of the new watermain is being completed on Washington Place and being prepared for pressure testing. BACT sampling and testing was completed for Capri Drive, Capri Circle, Midway Avenue, and Willow place. New watermain on Grove Street and Fairview Avenue have been partially constructed. Restoration along North Beach Street is being completed.
 - Downtown Stormwater – The jack and bore of the 24” outfall pipe is complete, as well as the setting of the southern junction box, and diversion box control structure. Work is currently underway on connecting to the stormwater pipe within New Britain Avenue. New Britain Avenue is closed to through traffic until this work is completed which is expected to be sometime next week. **Page 12**
- Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 13**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 14**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
 - Fats Oils and Grease (FOG) in Sewer Collections System – Staff is developing a strategy for limiting the volume of FOG in the City's sewer collection system. FOG plays a major role in blockages within the system. **Page 18**

12. Support Services/City Clerk **Page 18**