

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 22, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Police Chief, Economic Development Director, HR Director, Risk Manager, and Planning Director
- Agenda review

Spoke to, attended and/or met with:

- Individual budget review meetings with commission members
- Rotary meeting
- United Way Executive Committee meeting
- Phone discussion with Craig Coffey, Flagler County Manager, on Hunter's Ridge
- Technology discussion with senior staff and Chris Heaven, C. Heaven & Co.
- ICMA webinar on ethics

2. Community Development: **Page 2**

- Neighborhood Meeting: Highlander Corporation, through their consultant Zev Cohen, held a neighborhood meeting with Lincoln Ave. residents concerning their proposal to amend the Downtown Overlay District to permit 5 story buildings on New Britain Ave. Mitigation measures were presented to offset potential impacts of increased height. Concerns and comments expressed by the residents included the height, development intensity, and loss of privacy.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**

- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Downtown Stormwater – The jack and bore of the 24” outfall pipe is complete, as well as the setting of the southern junction box, and diversion box control structure. The contractor has submitted an acceptable Maintenance of Traffic (MOT) plan for the work on New Britain Avenue and requested partial closure the weeks of July 25 and August 1.
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
 - Industrial Pretreatment Program – Staff informed the FDEP that all of the required annual inspections and samplings of IPP permitted facilities are complete. The FDEP WWTF permit requires annual facility inspections. **Page 18**

12. Support Services/City Clerk **Page 19**