

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 15, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Clerk, Utilities Manager, and IT Manager
- Prep work for insurance RFP with Finance Director and HR Director
- Agenda review

Spoke to, attended and/or met with:

- Rotary meeting
- Public art discussion with Julia Truilo, MainStreet
- Budget Advisory Board meeting
- PACE board meeting
- Phone call to Mr. Baumer on miscellaneous concerns
- Ormond Beach Chamber survey meeting with John Walsh, and Ned Harper

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - North US1 Landscaping (Airport Road to I-95) – The contractor is installing irrigation along the northbound on/off ramp. This work will complete the irrigation system for the project and they will start installing the trees around the interstate.
 - Downtown Stormwater – The lot at 64 Lincoln Avenue has been cleared; dewatering has begun. Excavation has begun for the underground exfiltration system. The contractor has submitted an acceptable Maintenance of Traffic (MOT) plan for the work on New Britain Avenue and requested partial closure for the weeks of July 25 and August 1.
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 16**
 - Reuse Groundwater Monitoring – Staff submitted the 2nd quarter monitoring report to the FDEP of the 5 groundwater monitoring wells. The analytical results were all within the permit limitations for the quarter. **Page 19**
12. Support Services/City Clerk **Page 19**