

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 24, 2016

- City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meeting with HR Director, IT Manager and Finance Director
- Staff meeting
- Continued Operational Budget meetings with staff
- Reviewed agenda packet
- Telecommunications discussion with staff

Spoke to, attended and/or met with:

- REEL in the FUN fishing tournament
- Rotary meeting
- Met with Stetson University representatives regarding their internship program
- Met with senior staff, Mayor and YMCA representatives regarding construction activities at the YMCA regarding Dog Park
- Team Volusia By-Laws committee meeting

- Community Development: **Page 1**

- The Planning Director, City Engineer and Assistant City Engineer, City Administration and City Attorney met to discuss wireless facilities in the City's public rights-of-way. This issue is important since Crown Castle has filed registration papers and Mobilitie has incorrectly filed for an Engineering Permit to construct a 120 foot pole in the City's rights-of-way in the downtown (New Britain Ave near Green Bank). Registration must occur first.

- Economic Development: **Page 2**

- Airport: **Page 3**

- Work continued this week to install new airfield lighting and signage for Taxiway Charlie. Tree clearing work for the new Taxiway Golf and site preparation for the new electrical vault also continued this week. **Runway 17/35 will be closed approximately for 30 days beginning on Monday, June 27th so that Halifax Paving may begin site preparation for the new taxiway pavement.**

- Finance: **Page 3**

- Fire: **Page 4**

- Human Resources **Page 4**

- Information Technology: **Page 5**

- Notable Events:
 - Received the new Nimble Storage Area Network (SAN) expansion shelves from the vendor Friday afternoon. Staff installed and activated the expansion shelves, one at each of data centers (HDC and PD), over the weekend.

- Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**

- Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**

- Public Works **Page 13**
 - Engineering: **Page 13**
 - North US1 Landscaping (Airport Road to I-95) – The Contractor is installing irrigation along the northbound on/off ramp. This work will complete the irrigation system for the project and they will start installing the trees around the interstate.
 - South Peninsula Reclaimed Expansion – Design is progressing. At their June 14 meeting, the Governing Board of the SJRWMD approved the recommended funding list for cost share projects. The expansion of reclaimed water to the South Peninsula was included in this year's funding and will provide approximately \$1.2 million for the installation of reclaimed water mains.
 - Cassen Park Public Dock – Grant applications have been submitted. Surveys are complete and design is underway. Permit applications are being prepared. A presentation to FIND occurred on June 18th. Staff was informed that staffing issues at the ACOE has resulted in significant delays in their issuance of permits. This could affect the FIND grant if staff cannot obtain permits by September, the City will not be eligible for grant funding. One option is to modify the grant application to FIND into two phases. This application would be for Phase I – design and permitting so the City will be eligible for reimbursement of design costs and then submit next year in February 2017 for Phase II – construction funding. This would result in a one year delay to the project. Staff's consultant is exploring the options and will make a determination on what the best approach is. **Page 14**

- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Tree Crew. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**

- Fleet Operations: **Page 16**

- Utilities: **Page 17**
 - SR40 Irrigation – Landscape architect and grounds maintenance to determine feasibility of service connection at an easterly median.
 - Consumer Confidence Report – The new report is available on the City website at www.ormondbeach.org/ccr. Hard copies of the CCR were distributed by staff to the bulk water customers, such as apartment buildings. This distribution allows customers who do not receive water bills from the City to have an opportunity to be aware of the report. **Page 20**

- Support Services/City Clerk **Page 20**