

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 10, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Airport Manager, HR Director, Economic Development Director
- Staff meeting
- Final CIP preparation
- CIP budget recap meeting with senior staff

Spoke to, attended and/or met with:

- Individual agenda review with Commissioner Boehm, Commissioner Kent and Commissioner Stowers
- Rotary meetings
- Ormond Beach 2 Go! in Hunter's Ridge, 21 residents attended
- FCCMA Ethics Committee conference call
- City Commission CIP workshop and City Commission meeting
- Monthly meeting with Waste Pro and senior staff
- Daytona Chamber Eggs & Issues event
- Tiger Bay meeting

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

Airport Business Park

- Staff is working with an existing manufacturing company to locate a site for the construction of a 60,000 sf facility. The company is undergoing a due diligence process.

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 5/30/16, 11:03 PM: Woodlands Blvd. – **Structure Fire** – Responded to smoke odor in single-story duplex – found smoldering insulation and small piece of wood burning in attic – crews removed insulation and extinguished fire – possible cause due to a lightning strike earlier in the day.
- 6/1/16, 9:54 AM: Clyde Morris Blvd./Allwood Green Blvd. – **Brush Fire** – Dispatched to investigate smoke in the area – found a column of smoke with 1/3 acre burning – fire was low to ground in medium fuel and slow moving – Department of Forestry assisted by cutting a line around fire – crews extinguished hot spots and remained on scene to monitor until 2:15 PM.

7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - 2-Inch Watermain Replacement Phase 2 - All water meters and services along North Beach Street between Sanchez Avenue and Melrose Avenue have been installed. Directional bore of new water main on Midway Avenue was completed. Watermain installation and services continues on Capri Drive. Directional bore pipe was delivered for the watermain replacement on Fairview Avenue. Installation of new services have been completed on Willow Place and Washington Place.
 - North US1 Landscaping (Airport Road to I-95) – The Contractor is installing irrigation along the northbound on/off ramp. This work will complete the irrigation system for the project and they will start installing the trees around the Interstate.
 - West Ormond Community Center – Three concept plans were prepared with costs ranging from \$8.9 - \$16 million. Staff has included in the CIP for a feasibility study to be performed next year as the next step in the process. **Page 14**
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Tree Crew. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Consumer Confidence Report – Staff approved the final version of the 2015 CCR (Annual Water Quality Report). The new report is available on the City website at www.ormondbeach.org/ccr. For the month of June, all water bills include an invitation for customers to view the new report on the website. A local printer is also producing the report as a brochure for distribution to bulk water customers such as apartment buildings.
12. Support Services/City Clerk **Page 20**