

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 3, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- Community Center discussion with senior staff
- Agenda packet review

Spoke to, attended and/or met with:

- Memorial Day service
- FCCMA annual conference

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

Prospective Business Attraction/Retention/Expansion

- Staff met with a high technology start-up company to discuss their plans to open an office in Ormond Beach. The company is refining its business plan and will be seeking office space in the city.

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 5/25/16, 3:16 AM: 75 Williamson Blvd. – Motor Vehicle Accident – Responded to a vehicle vs. structure – single vehicle crossed Williamson Blvd. from the west and struck Wendy's – vehicle came to stop completely inside restaurant dining room – one fatality on scene.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**

- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Cassen Park Public Dock – Grant applications have been submitted. Surveys are complete and design is underway. Permit applications are being prepared. **Page 13**
 - Forest Hills Connector Trail – City staff is continuing survey work for the route from Forest Hills to Granada Blvd., as well as from Misner's Branch to Tomoka Elementary School. **Page 13**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
 - Fire Hydrant Replacement Program – Contract renewal was approved at the 5-17-16 City Commission meeting under Resolution No. 2015-147. FDOT indicated that a general permit may apply to hydrant replacement activities proposed along S. Atlantic Ave. if the sidewalk length disturbed is less than 10 feet.

12. Support Services/City Clerk **Page 19**