

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 27, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meeting with Police Chief
- Discussed miscellaneous topics on beachfront park with senior staff
- SunTrail discussion with senior staff

Spoke to, attended and/or met with:

- Environmental Discovery Grand Opening
- Rotary meetings
- United Way Board meeting
- Team Volusia Executive Committee meeting
- Returned calls to citizens on various issues
- Don Willis regarding the airport
- Budget Advisory Board
- Maryam Ghyabi and Katie Whittison of Ghyabi and Associates and senior staff regarding Nova Road study
- Claims Committee meeting
- VLOC annual awards banquet

2. Community Development: **Page 1**

- EPA announced the FY16 Brownfield Assessment, Cleanup and Revolving Loan Fund Grant. Ormond Beach was one of three awarded \$400,000 in the State of Florida. A Work Program Agreement with EPA will need to be executed and acted upon by the commission. Cardno, the City's consultant, will be performing the work in accordance with the RFP award two years ago. Contact will be made with property owners who originally expressed interest in cleaning up their vacant properties on US1 North due to environmental issues. This program should assist the City's and the US1 North Coalition's efforts to clean up several vacant gas stations and other properties on US1 North. The US1 North Coalition wrote a support letter in favor of the assistance to EPA which was attached to the FY 2016 application.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

Significant Incidents Page 4

5/18/16, 4:54 PM: 240 S. Atlantic Ave. – Motor Vehicle Accident – Bicyclist struck by a vehicle – victim found lying in roadway – a trauma alert was called – a firefighter paramedic assisted EVAC during transport to hospital.

7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - 2-Inch Watermain Replacement Phase 2 - Tie-in connections for the new North Beach Street watermain were completed at the intersections of Putnam Avenue, Warwick Avenue, and Greenwood Avenue. New water meters continue to be installed along North Beach Street following the tie-ins. Installations of replacement watermain has begun on Grove Street between Division Avenue and Ellsworth Avenue, and on Fairview Avenue between South Washington Street and Ridgewood Avenue.
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 15**
 - Fire Hydrant Replacement Program – Contract renewal was approved at the 5-17-16 City Commission meeting under Resolution No. 2015-147. FDOT was contacted to determine if a permit is required to replace two hydrants on S. Atlantic Ave. **Page 16**
 - Storage Tank Repairs and Maintenance – Obtained coating information for the elevated tanks at the water plant and Breakaway Trails and sent the information to the engineer. Paint samples were taken to determine if lead exists in the paint. Engineer visited the water plant and Breakaway Trails sites to obtain additional information on the tanks. **Page 16**
12. Support Services/City Clerk **Page 19**