

**City of Ormond Beach
Memorandum**

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 20, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Economic Development Director, Finance Director, Fire Chief, HR Director, Risk Manager, and Planning Director
- City Commission meeting
- West Ormond Civic Center update meeting
- Continued CIP meetings
- Discussions with staff on Nova Road and Tomoka Estates

Spoke to, attended and/or met with:

- US1 Coalition meeting
- Rotary board meeting
- Agenda review with Commissioner Boehm
- “The Next Big Things: The Next 20 Years in Local Government” presented by Alliance for Innovation
- Homeless Coalition (aka Safe Harbor) meeting with area City Managers
- Quarterly meeting with FHCP representatives
- Police Department awards ceremony
- Sign regulations conference call with senior staff, City Attorney’s office and attorney Catherine Reischmann
- Held Walk with the Manager

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 5/15/16, 7:46 PM: FEC Railroad Tracks/Tomoka River – Pedestrian Accident – Responded to a train vs. pedestrian accident – person walking north on railroad tracks over Tomoka River behind River Grille restaurant was struck by train heading south – victim found on south side of train trestle – fire crews assisted OBPD with securing scene and providing lighting during investigation.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - Environmental Discovery Center – The interior display features are being stocked, furniture is in place, interior décor, educational information displays/signage installation is in process.
 - North US1 Landscaping (Airport Road to I-95) – The Contractor has installed irrigation and trees from Airport Road to I-95, and all of the directional drills under the interstate have been completed.
 - Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 15**
 - Local Limits Evaluation – Staff is developing the Plan of Study for the Local Limits evaluation for submitted to the FDEP. The study will provide the framework for developing the new local limits. **Page 18**
12. Support Services/City Clerk **Page 19**