

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 6, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney
- Staff meeting
- Prep work for June City Commission Health Care Workshop with senior staff and Brown & Brown representatives
- Began CIP meetings with individual departments

Spoke to, attended and/or met with:

- As requested, agenda review with Cm Boehm
- Ed Noseworthy, new CEO of Memorial Hospital
- Volusia County Council candidate Heather Post, general discussion on Ormond Beach
- Senior staff and Flagler County Manager on Hunter's Ridge water and waste water service
- Spoke with citizen regarding speeding concerns on North Halifax
- Annual Crime Stoppers Banquet
- United Way allocation meeting

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

Ormond Crossings

- Staff met with Tomoka Holdings this week to continue the discussions for the construction of utilities to the Commerce Park portion of the project. Estimates were presented by Tomoka Holdings. This is an ongoing process and staff will provide updates to the Commission.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 5/1/16, 2:55 a.m.: State Ave., Holly Hill – **Structure Fire** – Upon arrival found smoke and fire exiting residential structure – active fire found between floor and ceiling of first and second floors – sections of ceiling pulled down to locate and extinguish fire – crews cleared scene at 4:37 a.m.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

• Notable Events: **Page 6**

- Unusually high volume of SPAM email last week. In a typical week we receive about 35,000 emails, the email filtering service rejects about 19,000 emails as spam, delivering

to our systems about 16,000 emails. Last week we received over 120,000 emails and rejected over 105,000 emails. The volume of good emails was about the same, at just over 17,000. Upon checking with other municipalities, they reported similar high volumes of spam email last week.

- Mounted antenna on a light pole at The Casements for the Point-2-Point wireless link to replace the current VPN connection. The new link should be operational in the next two weeks.
9. Leisure Services: **Page 6**
- Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
- Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 11**
11. Public Works **Page 13**
- Engineering: **Page 13**
 - Ph II 2-Inch Watermain Replacement – Mainland - Installation of long services were completed on Capri Drive, Grove Street, Willow Place and Washington Place. Received clearance from VCHD to place the new watermain constructed along North Beach Street into service. Staff is coordinating with contractor to schedule watermain shut-downs for performing the side street tie-ins along North Beach Street.
 - Ph II 2-Inch Water Main Replacement – North Peninsula – The Contractor is continuing work on the meter relocation; most northern streets have been fully restored.
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Dual Check Valve Installation Services – Contract is nearing completion in the north peninsula reuse service area.
 - Rima Wells Auxiliary Power Generator – A construction schedule was received from the contractor. Items are being fabricated and work is scheduled to start in June.
12. Support Services/City Clerk **Page 19**