

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 29, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Police Chief, HR Director, and Finance Director
- Staff meeting
- Reviewed commission meeting agenda packet

Spoke to, attended and/or met with:

- Rotary meeting
- United Way Board and Cabinet Selection Committee meetings
- Team Volusia Board meeting
- Monthly meeting with City staff and Waste Pro representatives
- Budget Advisory Board meeting
- Chamber of Commerce Board meeting
- Meeting with Doug Thomas and senior staff regarding PAL

2. Community Development: **Page 1**

- The Bicycle/Pedestrian Advisory Committee of the TPO reviewed and scored the City's three projects submitted for funding. They include: Feasibility Study for Thompson Creek; Williamson/Hand Intersection pedestrian improvement; and Tomoka Elementary School crosswalk improvement.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 4/18/16, 10:51 AM: Hummingbird Ln. – Emergency Medical Call – Tree worker fell from tree approximately 32' – patient transported as a trauma alert.
- 4/22/16, 1:28 PM: 1385 N. US Hwy 1 – Motor Vehicle Accident – Two passenger cars involved in T-bone type collision – Engine 93 crew extricated driver of one vehicle – six total occupants with four transported to hospital.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
 - IT Manager attended the Sungard user conference. Attended sessions on their new product called Edge that is the successor to Naviline. Met with company representatives

discussing product roadmaps for the existing Naviline product and Edge product development.

9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - Cassen Park Public Dock – Grant applications have been submitted. Surveys are complete and design is underway.
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Dual Check Valve Installation Services – Contractor is nearing completion in the north peninsula reuse service area.
12. Support Services/City Clerk **Page 19**