

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: April 22, 2016

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with Economic Development Director, Fire Chief, and Planning Director
- Staff meeting
- Discussion with senior staff on Hunter's Ridge utility service agreement
- Mentored Chamber Leadership student Teresa Canales
- Prep work to participate on panel discussion for FCCMA annual conference

Spoke to, attended and/or met with:

- Agenda review discussions with Commissioner Boehm, Commissioner Stowers and Commissioner Partington
- Rotary meetings
- Commission Bike Plan workshop and Commission Meeting
- The Casements Guild appreciation luncheon
- ICMA webinar on supervisory training on communication, team building and leading change
- Site visits to gateway signs
- Habitat for Humanity Celebration of Hope event
- Earth Day Picnic on the Plaza
- S.R. Perrott groundbreaking event
- FPZA meeting in Orange City on content neutrality signage – Reed v. Town of Gilbert, AZ

2. Community Development: **Page 1**

- The City Manager and Planning Director attended the Florida Planning & Zoning Association monthly meeting. Guest speaker was Catherine Reischmann of Garganese, Weiss & D'Agresta, PA, which specializes in governmental law and discussed the implications facing local sign ordinances based on the 2015 Supreme Court ruling in Reed v. Town of Gilbert.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

**Significant Incidents**

- 4/12/16, 3:02 PM: Sagebrush Trl. – Brush Fire – Extinguished 100' diameter brush and grass fire approximately 30' from residence – fire contained with no damage to structure.
- 4/16/16, 5:38 PM: N. Nova Rd. / N. US-1 – Motor Vehicle Accident – Single motorcycle accident – driver swerved and was ejected into the woods down an embankment – a trauma alert was called – a firefighter assisted EVAC during transport to hospital.

- 4/16/16, 7:04 PM: W. Granada Blvd. / Bayberry Dr. – Motor Vehicle Accident – Car struck pedestrian – patient found on shoulder of Granada Blvd. – a trauma alert was called – firefighter paramedic assisted EVAC during transport to hospital.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
  - Environmental Discovery Center – The contractor is working on the interior display feature and final site grading for landscaping and irrigation installation. Received DEP Clearance of the wastewater collection system.
  - Communications Infrastructure – Connection to the Environmental Discovery Center is complete and has been tested; the contractor has scheduled completion of work at The Casements for next week.
  - Forest Hills Connector Trail – City staff has begun survey of the route from Forest Hills to Granada Blvd. **Page 14**
- Environmental Management Division: **Page 15**
  - Street Maintenance/Asphalt/Concrete. **Page 15**
  - Tree Crew. **Page 15**
  - Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**
  - Ormond Beach Elementary Earth Day Event – Staff organized several activities for 157 first and second graders from Ormond Beach Elementary who attended the City's Earth Day event on April 21<sup>st</sup>. This was the fourth consecutive year the students were invited. The event allows for a free field trip, which the teachers appreciate. The Museum of Arts and Sciences presented this year, and Library staff completed a craft project with the children. **Page 19**

12. Support Services/City Clerk **Page 19**