

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 8, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Leisure Services Director, HR Director, Acting Police Chief, Economic Development Director, Planning Director, and Fire Chief
- Staff meeting
- Prepared and gave presentation for Chamber Leadership Government Day

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioners Boehm, Partington and Stowers
- Enterprise Resource meeting with senior staff and Commissioner Boehm
- Rotary board meeting
- City Commission Brainstorming Workshop and Commission Meeting
- ICMA Supervisory Webinar, part five of a six part series
- United Way Cabinet Selection Committee meeting
- Vietnam War Era Veterans Recognition ceremony
- FCCMA Webinar on Florida Planning
- Quality of Life Board meeting

2. Community Development: **Page 1**

- Hunter's Ridge (HR): The Planning Director, Utility Manager and Kim Buck, representing HR, met to discuss the land exchange concept introduced several times previously and the need for a Master Plan for sewer and water as it pertains to Flagler's HR Development Order. A Notice of Proposed Change will be required of the Regional Planning Council and the HR Development Order will need to be amended. The Issue is whether the City is still interested in the land swap of the corner parcels at Airport Road Extension and SR40 for the land that is to be improved for a Regional Park.

3. Economic Development: **Page 2**

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff met with the Rediscover US1 committee to formulate plans for a 3rd business promotion event along the US1 corridor. Staff is working with 5 businesses on US1 to arrange a second annual scavenger hunt. The event will take place from Friday April 15-Saturday, April 23. The 5 participating Ormond Beach businesses along US1 include River Grille Restaurant, Rossmeyer Harley Davidson, Platinum Fitness, A Floral Boutique, and State Farm Insurance. Staff was invited to discuss the scavenger hunt on the Dunn's Attic WNDB radio program. The scavenger hunt flyers and questionnaire forms are being duplicated and will be available for distribution to the public on April 13 at City Hall HR Department and second floor reception, City's web page, Ormond Beach Chamber of Commerce, and participating businesses.

4. Airport: **Page 3**

5. Finance: **Page 3**
6. Fire: **Page 4**
7. Human Resources **Page 4**
8. Information Technology: **Page 5**
 - Notable Events:
 - Environmental Discovery Center IT equipment installed and connected to the City's newly expanded fiber network. **Page 6**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 11**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - Environmental Discovery Center – The contractor is working on the interior display feature and final site grading for landscaping and irrigation installation.
 - Ormond Beach Sports Complex Traffic Calming - Installation of speed tables for traffic calming on the roads of the Sports Complex is included in the 2016 Roadway Resurfacing Project. **Page 13**
 - Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 15**
 - Storage Tank Repairs and Maintenance – Breakaway Trails Elevated Reclaimed Water Storage Tank Rehabilitation Work authorization was approved at the 4-5-16 City Commission meeting.
12. Support Services/City Clerk **Page 18**