

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 18, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Economic Development Director, HR Director, Risk Manager, Fire Chief, Utilities Manager and Police Chief
- Staff meeting
- Pre-meeting with senior staff on Enterprise Resource System prior to individual meetings with commission members
- Prep work on Chamber Leadership presentation for Government Day and QLB agenda

Spoke to, attended and/or met with:

- Rotary meeting
- Police Chief retirement reception
- Team Volusia Executive Committee meeting

2. Community Development: **Page 1**

- LMS Steering Committee: Staff attended the Volusia Prepares LMS Steering Committee to discuss the Preliminary Coastal Flood Risk Maps and National Oceanic and Atmospheric Administration's new Coastal Flood Exposure Mapper. NOAA's Mapper tool supports users undertaking a community-based approach to assessing coastal hazard risks and vulnerabilities by providing maps that show people, places, and natural resources exposed to coastal flooding. This product is based on knowledge and experiences the Office for Coastal Management has in community-based risk and vulnerability assessments. To access this tool, go to <https://coast.noaa.gov/floodexposure/#/splash>. Features of the Mapper include:

1. Allows users to select a location and explore maps that show people, places, and natural resources exposed to coastal flood hazards.
2. Creates a collection of maps to download or share online to communicate flood exposure.
3. Provides guidance for using the maps to engage community members and stakeholders in conversations about potential coastal flood impacts.
4. Offers access to map services and tips on using them in an online mapping platform.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 3/7/16, 11:11 PM: 1068 N. Us Hwy 1 – Structure Fire – Dispatched to smoke in a structure at Iron Horse Saloon – a smoldering fire was located in an attached vendor shop – crews cut

open outside wall and dug underneath structure to look for extension of fire – leaves and old debris were found smoldering and were extinguished.

- 3/8/16, 8:20 AM: 329 Sanchez Ave. – Brush Fire – Upon arrival found smoldering 60' pine tree with fire inside tree and in danger of falling – Public Works crew took tree down and fire crews were then able to extinguish fire.
- 3/10/16, 10:15 PM: E. Granada Blvd./S. Atlantic Ave. – Motor Vehicle Accident – Motorcycle rear ended a stopped car – motorcycle did not use brakes before impact – driver of motorcycle was transported as a trauma alert.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
 - IT Manager attended the FLGISA Southeast District meeting and presented a service award to an outgoing Board member.

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Nova Community Park Trail – The Contractor installed the sod and the project is 98% complete.
 - West Ormond Community Center – Consultant provided conceptual plan cost estimates which are being reviewed. **Page 13**
 - Forest Hills Connector Trail – Design of the project began this week, with City staff commencing survey of the route from Forest Hills to Old Tomoka Road. All agreements and easements have been executed. **Page 14**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 16**
 - Reuse Service Area Dual Check Valve Installation – The contractor continues installation activities. The project is expected to be completed by May 2016. **Page 18**

12. Support Services/City Clerk **Page 19**