

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: March 4, 2016

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, HR Director, Economic Development Director and Fire Chief
- Staff meeting
- Preparation for Ormond Beach 2 Go! event

Spoke to, attended and/or met with:

- Agenda review with Commissioners Boehm and Stowers
- Rotary meeting
- Ormond Beach 2 Go! in Aberdeen
- Rotary conference

Community Development

Planning

- Ormond Beach 2 Go: The Department was represented at the Ormond Beach 2 Go! event held at Aberdeen. This event is designed to bring city services to residents.
- Concurrency: Updated the City's Conceptual Transportation Corridor Analysis using FDOT's Artplan software. A base traffic count and a base traffic count plus vested trips (approved developments) by road corridor were updated with 2014 counts from Volusia County and FDOT.
- Process Changes: Process changes for permits and inspections continue on a slow but continuous basis. After a 30 day notice period to contractors via permit placards, signs on the entry door into the department, and handout warnings with the permit, all inspections effective March 1st are required to be submitted electronically using a PIN number rather than by telephone. This seems to be working quite well as staff has seen the volume of telephone inspections decrease since the initial notice. The switch from telephone to electronic inspection scheduling saves 1 hour a day for the Chief Inspector who listens, on a daily average, to 60 inspection requests on the phone and re-enters them manually into the inspection system. This process change provides 5 additional hours for field inspections.
- Electronic Plan Submittal: The interface between Naviline and ProjectDox which allows an action in ProjectDox to be replicated in Naviline has been accomplished. This interface eliminates the need to enter information twice such as approval codes in both programs. The GIS integration with Building has been completed. GIS integration with SPRC is underway. Once this is complete, Avolve will have met their contractual obligations regarding installation and the City will transition from Avolve's Development Team to Avolve's Account Management.

Building Inspections, Permitting & Licensing

- 332 inspections performed.
- 12 new business tax receipts issued.
- 100 permits issued with a valuation of \$3,937,996.00

Development Services

- The SPRC met to discuss McDonald's on US1 North and Ormond Renaissance Condo.
- Approved projects under construction (percentage completed):

	Project	% Complete
1.	146 North Orchard Street	90%
2.	Children's Workshop	5%
3.	CVS Health	20%
4.	Environmental Discover Center	80%
5.	Georgia Inn	90%
6.	Moss Point, entry wall	0%
7.	Parque Warehouses	95%
8.	Riverbend Church	0%
9.	Vystar Credit Union	20%
10.	Deer Creek, Phase 4C	70%
11.	Huntington Villas	85%
12.	Giant Recreation World	80%

Economic Development/Airport

Ormond Crossings

- Staff met with Tomoka Holdings to discuss alternatives to reduce infrastructure costs throughout the project. Further study will be conducted which will include joint meetings with City staff and Tomoka Holdings.

Airport Business Park

- Staff is working with a local real estate broker and local Volusia County manufacturing company interested in relocating to a property within the Airport Business Park.

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff met with the Rediscover US1 committee to formulate plans for a 3rd business promotion event along the US1 corridor. Staff is working with 5 businesses on US1 to arrange a second annual scavenger hunt that will run from Friday April 15 – Saturday, April 23. The 5 participating Ormond Beach businesses will be announced next week.
- Staff met with Main Street staff to review and discuss enhancements to the City's signage in the Ocean District. Further analysis of the business signage in the Ocean District is underway.

Prospective Business Attraction/Retention/Expansion

- Staff is working with a New Jersey manufacturing firm that has negotiated a purchase offer for one of the Business Park properties. Staff met with the company representative to discuss an expansion to the existing building and eligibility for economic development incentives as part of the Growth Assistance Program. A conceptual site plan was presented to City staff and it appears to comply with the City's Land Development Code. Staff met last week to discuss the various state and city economic development incentive applications with the business prospect. A closing on the property is expected in the next 2 weeks. The economic development incentives will be presented to the City Commission.
- Staff is working with a retail business that is searching for space in downtown Ormond Beach. Several available properties are being considered by the Company's representatives.

Airport Operation and Development

- Staff has requested a proposal from Environmental Services, Inc. to conduct a biological study as a prerequisite to commencing obstruction clearing within the airport fence line, near the approach areas

for Runways 8, 17, 26, and 35. Staff plans to advertise for bids to conduct the needed clearing, and is working to develop a scope of services for the project.

- Staff worked with AVCON, Inc. and the Air Traffic Manager to determine the most efficient orientation and configuration parameters for a new airfield lighting control panel. The new panel will be installed at the air traffic control tower as an element of the Taxiway Golf project, which includes significant upgrades to the airport's lighting systems.
- Staff worked with the City Engineer to revise and update the airport facilities description that will be incorporated into an upcoming RFQ for continuing contracts.
- Staff has received confirmation from the FDOT that the project to upgrade systems at the air traffic control tower has been successfully closed.
- Staff worked with Hi-Lite Airfield Services, LLC to secure all of the insurance certifications and other documentation needed prior to commencement of the airfield marking project later this month.
- The City's GIS Department completed work to provide Hoyle, Tanner and Associates (HTA) with information regarding the deeds and easements that apply to the airport property. HTA will use this information to complete a property map for the airport, which is a component of the airport master plan update required by the FAA.

Finance/Budget/Utility Billing Services

- Completed Projects - Weekly
 - Processed 57 Journal Entry Batches (#2809-2943).
 - Approved 21 Purchase Requisitions totaling \$60,586.55.
 - Issued 10 Purchase Orders totaling \$49,505.57.
 - Processed 4658 cash receipts totaling \$1,006,412.69.
 - Prepared 132 Accounts Payable checks totaling \$115,069.33 and 45 Accounts Payable EFT payments totaling \$298,876.27.
 - Prepared 23 Payroll checks totaling \$19,836.32 and 332 Direct Deposits totaling \$395,566.21.
 - Transferred IRS 941 payment of \$ 149,958.56.
 - Processed 1486 utility bill payments through ACH totaling \$144,075.22.
 - Processed and issued 7,039 utility bills with billed consumption of water of 9,801k.
 - Issued 408 past due notices on utility accounts.
 - Auto-called 146 utility customers regarding receipt of a past due notice.

Grants/PIO

- Public Information
 - Press Releases
 - Florida Licensing on Wheels (3/8)
 - Other
 - Citizen Contacts
 - Media Contacts
 - Added to and updated items in News & Announcements and other pages on the City's website.
 - Completed weekly events calendar ad for Ormond Observer.
 - CodeRED Notifications for Hydrant Flushing
 - Attended Meeting to Discuss Ormond Beach 2 Go! Event at Aberdeen
 - Attended weekly staff meeting
 - Attended Financial Trends/Health Insurance Strategic Plan Workshop
 - Attended City Commission meeting
 - Attended Ormond Beach 2 Go! at Aberdeen
- Grants
 - Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.

Fire Department

Weekly Statistics

- Fires: 4
 - Fire Alarms: 12
 - Hazardous: 0
 - EMS: 93
 - Motor Vehicle Accidents: 11
 - Public Assists: 30
 - TOTAL CALLS: 150
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- Aid provided to other agencies: 12 Calls: Daytona Beach (8), Volusia County (4)
 - Total staff hours provided to other agencies: 7
 - # of overlapping calls: 41
 - # of personnel sent with EVAC to assist with patient care during hospital transport: 5
 - Total EMS patients treated: 77

Training Hours

- NFPA 472: Hazardous Materials 3
- NFPA 1001: Firefighting 3
- NFPA 1002: Driver 6
- NFPA 1021: Officer 43
- NFPA 1410: Hose Drill 108
- NFPA 1500: Safety/Equipment 15
- NFPA 1620: Preplanning 5
- EMT/Paramedic 7
- TOTAL TRAINING HOURS: 190

Station Activities

- Updated 21 pre-fire plans
- Completed 4 fire inspections

Operations

- The Fire Department received notification this week regarding results of their Insurance Services Office (ISO) survey. The City has a new and improved ISO public protection class rating of a 3/3X. Previous rating was a 4/9.

Human Resources

Staffing Update

Requisitions

- Records Clerk (Police)
- Maintenance Worker III – Streets (Public Works)
- Part Time Community Events Technician (Leisure Services)

Approved/Active Recruitment

- Police Officer (Police) was advertised 10-5-15 on the City web site, National Testing Network, Craigslist, and internally, and will remain open until filled.
- System Maintenance Supervisor (Wastewater Collection/Reuse System/Public Works) was re-advertised 9-24-15 on the City web site, Florida Rural Water Association, Florida Water & Pollution Control Operators Association, Craigslist, and internally, and will remain open until filled.
- SCADA/Instrumentation Technician was advertised 1-4-16 on the City web site, internally, with Florida Rural Water Association, Florida Water and Pollution Control Operators Association, American Public Works Association, and Florida Water Resources Journal and will remain open until filled.

- Part Time Maintenance Worker II – Parks (Andy Romano Park/Leisure Services) was advertised 1-22-15 on the City web site and will remain open until filled.
- Summer Camp Counselors (Leisure Services) was advertised 2-15-16 on the City web site and will remain open until filled.

Applications Under Review

- Police Chief (Police)

Interviews Scheduled

- Meter Reader (Finance)
- Tradesworker (Building Maintenance/Leisure Services)
- Neighborhood Improvement Officer (Police)
- Tradesworker – Building Maintenance (Leisure Services)

Background/Reference Checks/Job Offers – Candidates selected and began pre-employment processing

- Police Officer (Police)
- Part Time Maintenance Worker II – Athletic Fields (Leisure Services)

Terminations

- Police Chief (Police) effective 3-31-16
- PT Community Events Technician (Leisure Services) effective 2-29-16

Employee Events

- ICMA representative will be here to meet with employees on March 23
- The next blood drive at City Hall will be held on April 14

Risk Management Projects

- Continue day-to-day management of Mayor’s Health & Fitness Challenge.
- Attend firefighter safety committees webinar.

Information Technology (IT)

- Information Systems (IS)
 - Work Plan Projects
 - Finance/Community Development – CRM system replacement – Contract received from Tyler, working through the contract review process.
 - Finance – Interactive Voice Response System – Participated in kick-off meeting with Finance and vendor to assign tasks and responsibilities.
 - Community Development – Electronic Plan Review – Working with the vendor to resolve remaining minor operational issues with the Naviline and GIS interfaces. Participated in a conference call with the vendor and Planning to work out further strategy to resolve remaining mapping issues.
 - iSeries system (HTE Sungard Naviline) - None
 - Windows Servers: - None.
 - Networking System: - None.
 - Work Orders: - 17 New work - 41 completed - 25 in progress
 - Virus Protection: - E-mail spam and virus prevention via MX-Logic service

Total Inbound E-Mails	31,372	Inbound E-Mails Blocked	14,262
Delivered Inbound E-Mails	16,899	Quarantined Messages	211
Percentage Good Email	53.9%	Virus E-Mails Blocked	175

- Notable Events:

- Staff received notification from National Cyber Awareness System (US-CERT) that Cisco had released a security update to address a vulnerability. The vulnerability could allow a remote attacker to take control of an affected system. Staff researched available options and patched the Cisco ASA firewall with the appropriate solution.
- Geographical Information Systems (GIS)
 - Addressing Additions: 13 Changes: 0 Corrections: 13
 - Map/Information Requests: 23
 - Information Requests from External Organizations: 4
 - CIP Related Projects (pavement management, project tracking map): 0
 - Reclaim Connections Located this week: 122: Total in system = 447
 - Meters GPS Located this week: 2: Total in system = 23,075; 22,409 potable, 655 Irrigation, 11 Effluent
 - Notable Events:
 - Participated in strategy meeting on linking Naviline to ProjectDox GIStream mapping.

Leisure Services

- Administration
 - Public Works Meeting
 - City Manager Staff Meeting
 - Janitorial Services Meeting
 - Met with Landscape Contractor for Weekly Updates
 - Park Visits
 - Tradesworker Interview
 - Ormond Beach 2 Go discussion
 - City Commission Workshop and Meeting
 - Environmental Discovery Center Meeting
 - Movies on the Halifax
- Athletics
 - The Ormond Beach Shuffleboard Club continued to hold their weekly play on Monday, Wednesday and Friday at the Sports Complex. Play is at 1pm daily.
 - Lady Renegades Softball continued their spring practices this week at 7:15 at the Softball Quad.
 - OBSC Soccer continued practices this week, with games to start March 5 at the Sports Complex.
 - Golden Spikes continued practices this week at Nova Fields #2 - #5, as well as the Kiwanis Field at the Sports Complex at 6pm and 7pm nightly Monday through Thursday.
 - Seabreeze High School Softball had games Tuesday night at 4:30pm and 6:30pm. Practices are held weekly at 3:30pm.
 - Seabreeze High School Baseball had home games on Thursday at 4pm and 7pm, JV and Varsity at Wendelstedt Fields #1 and #2.
 - OBYBSA Recreational Program continued practices this week at both Nova and Sports Complex with Opening Day Games held on Friday and Saturday.
 - USSSA Baseball is hosting another tournament on the weekend at the Wendelstedt Fields as well as the Kiwanis Baseball Field. Games were held all day on Saturday and Sunday.
- Athletic Fields Maintenance
 - Cleaned park, tennis and basketball courts at South Ormond
 - Tended to the infields, tennis and handball courts at Osceola Elementary School
 - Cleaned Skateboard Park, handball, tennis and basketball courts at Nova
 - Cleaned Magic Forest and the common area of Nova Park
 - Daily clean up of Limitless Playground by the softball Quad
 - Cleaned all sports parks daily of debris/trash from the events during the week
 - Dragged fields for recreational, competitive, and high school teams
 - Prepped fields for high school games and practices

- Put out benches for upcoming soccer recreational season opening day games
- Rebuilding mounds at Nova Fields
- Added “clay bricks” to mound at Quad #3 and to batters boxes
- Installed crimson stone in front of dugouts at Wendelstedt Fields
- Sprayed weeds at shuffleboard

- Senior Center
 - Tomoka Duplicate Bridge was held on Saturday from 11:00am to 4:00pm
 - Chinmaya Church was held on Sunday from 10:00am to 2:00pm

- Performing Arts Center
 - The Performing Arts Center hosted the following classes throughout the week as part of its regular operations:
 - Monday: Show Club, CMT and Kopy Kats held regular classes.
 - Tuesday & Wednesday: Show Club and CMT held regular classes.
 - Thursday: Show Club, CMT and Kopy Kats held regular classes.
 - Friday: CMT held regular classes.
 - The Performing Arts Center hosted the following events:
 - Reign Homeschooling Academy presented “We Are The Dream,” Monday 7:00pm to 9:00pm
 - The Performing Arts Center is preparing to host the following events:
 - Kinetic Expressions Dance Academy “The Little Mermaid,” Saturday 7:0pm to 9:30pm

- South Ormond Neighborhood Center
 - Splash Pad closed through March 15th
 - Open park and playground sunrise to 11pm daily
 - Fitness room Center hours
 - Open gym Center hours
 - Jazzercise Monday
 - After school tutoring

- Community Events
 - Weekly administrative tasks, office work, meetings and activities
 - Planning of 2016 events in the months of February through May
 - Art in the Park, April/May
 - EDC Grand Opening, May
 - Assisting Memorial Remembrance Committee with planning tasks
 - Assisted with Commission Workshop meeting
 - Attended EDC meeting

- Gymnastics
 - March session in progress
 - Trial classes are being offered to attract potential students
 - New Special Needs Cheer Program begins this session
 - Training of new Rec Leader began this week

- Nova Community Center and Special Populations
 - FitGyms conducted their personal training and tennis lessons.
 - Open play took place at various times during the week for basketball, pickleball, ping pong, the game room and the exercise room.
 - Adult Jazzercise and Ms. Debby’s Dance and Acting classes continue to meet at various times throughout the week.
 - Junior Jazzercise, a program for children with special needs met for the last time of the session on Wednesday.
 - Challenger Games of All Sorts met on Tuesday.

- The Shining STARS Pageant and Fashion Show was held on Saturday at the Performing Arts Center.
- The Boys Basketball league held their All Star Games on Sunday.
- Spring Volleyball will meet on Mondays and Thursdays for eight weeks.

- The Casements
 - Volusia County's ECHO Ranger youth program visited The Casements on Saturday at 11:00 a.m. A guild member provided a tour of the home, and the Rangers created a picture frame craft as a memento.
 - Docents gave a special tour to a group of 15 people from Rockledge Presbyterian Church on Saturday at 11:00 a.m.
 - A wedding rehearsal was held at Ormond Memorial Gardens on Saturday from 1:00 p.m. to 1:30 p.m.
 - A wedding ceremony was held at Ormond Memorial Gardens on Saturday from 3:00 p.m. to 5:00 p.m.
 - A wedding ceremony was held in Rockefeller Gardens on Saturday from 4:00 p.m. to 6:00 p.m.
 - Ormond Mainstreet held the 3rd annual Taste of Ormond fundraiser in Rockefeller Gardens on Sunday from 4:00 p.m. to 6:00 p.m.
 - A wedding ceremony was held at Ormond Memorial Gardens on Sunday from 2:00 p.m. to 3:00 p.m.
 - Guild tours were given at The Casements Monday through Friday on the hour from 10:00 a.m. to 3:00 p.m. Saturday tours were given at 10:00 a.m. and 11:00 a.m.
 - Pilates classes met Monday through Friday at The Casements.
 - Yoga met on Tuesday morning at The Casements.
 - My Big Fat Greek Cooking Class met in The Casements' kitchen on Monday from 4:30 p.m. to 8:30 p.m.
 - Civil Air Patrol provided a thank you luncheon for The Casements staff on Tuesday. Lt. Giles presented The Casements with a new American Flag for Rockefeller Gardens.
 - Ormond Beach Garden Club held their monthly meeting at The Casements on Wednesday from 9:00 a.m. to noon.
 - The Casements Camera Club hung the photography for their 23rd Ebony & Ivory show in the gallery on Tuesday. On Thursday, they judged the photographs in the exhibit with White House photographer Larry Downing. The winners will be announced at the opening reception this evening from 5:30-7:30 p.m.
 - The Casements Guild Crafters met on Thursday from 12:00 p.m. to 3:30 p.m.
 - Movies on the Halifax will show My Big Fat Greek Wedding in Rockefeller Gardens this evening at 6:30 p.m.

- Parks Maintenance
 - Citywide inspection of parks
 - Inspected and posted reservations at pavilions
 - Painted over graffiti on bridge base
 - Remove graffiti on bus stop building on US1 and at Ormond Memorial Gardens
 - Checked conditions of bus stops citywide

- Building Maintenance
 - Weekly maintenance of fountains at PAC, Bailey Riverbridge, Arroyo, Riviera, Hospital Park, Fortunato and City Hall
 - Weekly inspection of the water wheel and sump pumps at The Casements
 - Tri-weekly inspection of DOT and facility lighting at various city locations
 - Tri-weekly lighting inspection of airfield runways, taxiways and signage
 - Preventative maintenance on 14 City-owned A/C systems
 - Repaired/replaced bake element on oven at Fire Station 94

- Repaired door hinge at Fire Station 92
- Programmed and delivered 21 remote transmitters for electronic gates citywide
- Repaired/replaced ceiling tile first floor ladies' room at The Casements
- Purchased and installed power cords for traffic control devices at Police Station
- Drained fountain and replaced pump at Fortunato Park
- Replaced ladies room toilet handle at the Senior Center
- Replaced lamps in the ladies room at Nova Gym
- Repaired lights at Gymnastics Center
- Repaired DOT light base on Ridgewood and Granada Avenue
- Met contractors for upcoming jobs in various city facilities
- Replaced bathroom lights at Fire Station 91
- Replaced urinal auto flush batteries at Cassen Park
- Repaired the fuse block for Runway 17 at the Airport
- Repaired 2nd floor ladies room toilet at City Hall
- Replaced restroom baby changer at Andy Romano Beachfront Park

Police Department

Administrative Services

- Attended Weekly Staff Meeting
- Held a new police officer candidates recruitment meeting at the PD
- Attended "Ormond 2 Go" Meeting

Community Outreach

- SLAP Self-defense for Ladies & Assault Prevention was conducted on February 25th.
- Taught DARE at St. Brendan, Calvary, Temple Beth El and Osceola.
- Mentoring students at Tomoka and Ormond Elementary.
- Twelve members of the Youth Directors Council (YDC) attended the State of Florida Association of Police Athletic Leagues Regional Meeting in Melbourne on Saturday, February 27.

Community Services & Animal Control

- Animal Calls: 64
- Animal Reports: 6
- Animal Bites: 2
- Animals to Halifax Humane: 6 (Cats)
- Wildlife: 1
- Trap Neuter Release: 2

Criminal Investigations

- Cases Assigned: 33
- Cases Exceptionally Cleared: 3
- Inactive: 11
- Fraud: 4
- Burglary Residential: 3
- Larceny Car break: 10
- Grand Theft: 7
- Auto Theft: 1
- Sex Offense/Rape: 1
- Robbery: 1
- Assaults: 2
- Police Information: 4

Records

- Walk - Ins / Window 126
- Phone Calls 119
- Arrest / NTA'S 18
- Citations Issued 134
- Citations Entered 469
- Reports Generated 150
- Reports Entered 126
- Mail / Faxes / Request 18

Patrol

- Total Calls 1,534
- Total Traffic Stops 236

Operations

Crime Opportunity Report Forms: 223

- 2/23/16
 - Carbreak, 57 Orchard Lane. The victim advised that his unlocked vehicle was broken into overnight. Several papers were moved in the glove box. Nothing appeared to be missing.
 - Carbreak, 19 Orchard Lane. The victim noticed her glove box open and a case containing several CD's were missing. It appeared that the vehicle was left unlocked.
 - Stolen Vehicle, 199 Standish Drive. The victim advised that he parked his Toyota RAV4 in his driveway. On this date, he went outside to find the vehicle missing.
 - Carbreak, 172 Fairway Drive. The victim advised that an unknown suspect entered his unlocked vehicle that was parked in his driveway and stole a Keltec 9mm firearm. The firearm was located in a first aid kit in the glove box.
 - Burglary (Occupied)/Stolen Vehicle, 124 Atwood Lane. An unknown person entered the home through the open garage door. Once inside the home, the suspect stole a laptop computer. The home was occupied at the time. The suspect then stole a white Toyota Camry from the driveway. Two bicycles were left behind at the residence.
 - Carbreak, 122 Orchard Lane. The victim advised that an unknown suspect entered her unlocked vehicle in the driveway. Victim noticed the items in the glove box had been gone through. Nothing was missing from the vehicle.
 - Carbreak, 494 South Ridgewood Avenue. The victim noticed that her unlocked vehicle was broken into. Cash was taken and the glove box had been gone through.
 - Carbreak, 616 East Ridgewood Avenue. Unlocked car was entered. Minimal property taken.
 - Burglary-Residence, 33 Old Macon Drive. The victim stated when she came out today, she found two of her tires were punctured in the sidewall by an unknown item.
 - Narcotics, 700 Block South Yonge Street. The suspect was issued a Notice to Appear for possession of cannabis and paraphernalia.
- 2/24/16
 - Narcotics, 684 Hand Avenue. Adult male was stopped by Motors for speeding. During the investigation it was found the subject had Meth. Suspect was arrested and taken to the branch jail.
 - Shoplifter-Notice to Appear, 1521 West Granada Boulevard (Wal-Mart). The suspect was issued a Notice to Appear for stealing \$219.64 worth of merchandise.
 - Burglary-Residence, 39 Sylvania Place, Two bicycles stolen from an open car port.
 - Aggravated Battery/Felony Battery-Domestic by Strangulation/Battery on person 65 or older. 863 Marvin Road. Suspect attacked his uncle by punching and choking him. The other victim, the 94 year old grandmother, was also injured trying to break up the fight. Both victims had to be transported to the hospital. The uncle has extensive facial injuries and the grandmother had cuts and scratched to her legs. Suspect left the scene on foot before officers arrived. Charging affidavit submitted.

- 2/25/16
 - DUI, 900 South Atlantic Avenue. Driver was arrested for DUI after being pulled over for speeding.
 - DUI, Nova Road/US HWY1, DUI accident with no injury. Driver was arrested after the crash investigation.
 - DUI, 900 US HWY1, Driver was arrested after she was discovered passed out behind the wheel.
 - Robbery, 1458 West Granada Boulevard (Beall's). Occurred in parking lot. The victim, an employee at Beall's, was robbed at gun point and pistol whipped. Purse and credit card were stolen. Victim sustained minor injuries.
- 2/26/26
 - Narcotics, Fleming Avenue/South Nova Road. Suspect was observed driving with no valid license. Upon contacting the driver, a strong odor of marijuana was emitting from the inside of the vehicle. A search revealed a small amount of marijuana. The driver was placed under arrest for possession and no valid DL and was transported to the branch jail.
 - Burglary, 192 Midway Avenue. Suspect was a previous tenant of the listed address. On this date, the real estate agent was on scene to show the property to a potential buyer, and found the suspect inside of the residence squatting. Two windows were also found broken and used for the entry point. The suspect left prior to the arrival of officers. A complaint affidavit was completed.
- 2/27/16
 - Narcotics, Fleming Avenue/South Ridgewood Avenue. Driver was stopped for a traffic violation and was found to be in possession of cannabis under 20 grams and paraphernalia. The driver was issued a Notice to Appear.
 - Battery (domestic violence), 243 John Anderson Drive. A male and a female got into a physical altercation when he tried to shut her hand and foot in a door. The male left prior to officers' arrival but later showed up at the Police Department. He was arrested without incident and transported to the branch jail.
 - Narcotics, 3 North Yonge Street. Officer stopped a suspect for a dangerous pedestrian violation at the Sunoco. The suspect was cooperative and allowed the officer to observe what was in his backpack and on his person. The suspect was found to be in possession of narcotics and paraphernalia. He was arrested and transported to the branch jail.
 - DUI, 200 block North Yonge Street. Officer stopped a vehicle for a traffic violation. An investigation ensued and the driver was arrested for DUI.
- 2/28/16
 - Battery-Dating Violence, 56 New Britain Avenue. The suspect became upset with his live in girlfriend over the cat. He struck her in the forehead with his head and then grabbed her throat causing her to pass out. The suspect was placed under arrest for Aggravated battery strangulation. He was taken to the branch jail.
 - Carbreak, 151 Willow Run. Victim reported that an unknown subject entered his unlocked truck. The glove box was rummaged through. A second vehicle in the driveway was also broken into and a GPS was stolen. It appears this vehicle was also left unlocked.
 - Carbreak, 190 Quall Run. Two vehicles were broken into overnight in the driveway of the residence. Several items missing.
 - Burglary Residence Attempt/Narcotics, 429 Tomoka Avenue. Victim called to advise that her grandson attempted to break into her residence on this date. The grandson attempted to take out a window unit to gain entry and was caught by the uncle. The suspect had been sleeping in the woods next to the residence waiting for the victim to leave. The victim refused to press charges for the attempted burglary. During the burglary investigation, the suspect was found to be in possession of several Schedule IV narcotics. He was placed under arrest and transported to the branch jail.

- 2/29/16
 - Battery/Domestic Violence (Arrest), 2425 Warden Trail. Victim's adult daughter punched her in the face when the victim refused to give her money. The suspect was arrested.
 - Narcotics/Notice to Appear (Traffic Stop), Old Kings Road and Hammock Lane. Officers stopped a vehicle for speeding. During the investigation cannabis was located in the vehicle. Adult female was issued an Notice To Appear.
 - Driving While License Suspended and Writ of Bodily Attachment (Arrest), 1521 North US1. Officers stopped an adult male for a traffic violation. During the course of the investigation it was found he had 11 suspensions and was taken into custody.
 - DUI Arrest, South Old Kings Road and Reflections Drive. Suspect was arrested for DUI after he was pulled over for driving 25 miles per hour under the posted speed limit.

Traffic Unit

- Traffic Enforcement Stats:
 - Number of Traffic Stops: 58
 - Number of Uniform Traffic Citations Issued: 65
 - Number of Written Warnings Issued: 5
- Traffic Crash Reports:
 - Number of Crashes without Injuries: 15
 - Number of Crashes with Injuries: 2

Neighborhood Improvement

Weekly inspection statistics by Commissioner Zones

- Zone 1: 4 Cases initiated
- Zone 2: 1 Case initiated
- Zone 3: 1 Case initiated
- Zone 4: 2 Cases initiated
- 20 signs have either been removed or sign cases created.
- 11 tree removal permit requests.
- Administrative staff assisted with one (1) walk-in and fifty-seven (57) telephonic inquiries.

Public Works

- Engineering

Project Summary

Construction Projects:

- Stormdrain & Sanitary Sewer Pipe Lining Rehabilitation - A liner in a section of elliptical stormdrain pipe on Amsden Road which did not form properly was cut and removed by the contractor and will be relined in the near future.
- Ph II 2-Inch Watermain Replacement – Mainland - The directional drill sections from Cumberland Avenue to Sanchez Avenue are being tied together for the new watermain along North Beach Street, and replacement service lines are being tied to the new main. Replacement water meters are being installed along Warwick Avenue from North Beach Street to McIntosh Road. Minor site restoration is on-going in areas where new watermain replacement has already been installed and is in-service.
- Ph II 2-Inch Water Main Replacement – North Peninsula – Clearances were received this week for the new mains installed on Brendale Drive, La Palma Drive, Nina Street, Linda Street, Maria Street, and Pinta Street. Work has commenced and the contractor is continuing to relocate the water meters in this area from the rear of the property to the front of the property and switch over services. Road restoration has been completed throughout the project.
- Ph II 2-Inch Water Main Replacement – South Peninsula – Water clearance was received for the new work installed on Grandview Avenue, Robin Road, and Peninsula Drive; this completes all clearances for the project. Work continues on switching services in this area.

- Environmental Discovery Center – The Contractor is installing the porch railings, vinyl plank flooring, concrete parking lot/driveways. The ADA canoe/kayak launch has been installed.
- Nova Community Park Trail – The contractor has completed the concrete trails and sidewalks. The thermo crosswalks and signage has been completed. The Contractor is working to install the sod and complete punch list items.
- North US1 Landscaping (Airport Road to I95) – The contractor started irrigation installation at Airport Road, working north toward the interstate.
- Downtown Stormwater – contracts have been delivered to the City for final execution.
- WWTP Sludge Thickener Improvements – A pre-construction meeting was held and the contractor will order the long lead mechanical equipment and intends to start work in April just ahead of the delivery of the equipment.
- OBSC Pavilion – The pavilion construction is 90% complete. The patio brick pavers installation is complete. Fencing, landscaping and furnishings should be complete in a few weeks. Utility locates were performed so that additional site grading can be done to further improve the stormwater drainage near the playground pavilion.
- Fire Station 93 Roof - Roofing materials are being ordered.
- City Welcome Sign – The shop drawings have been approved and the building permit is under review. The signs are currently being fabricated.

Design Projects:

- City Hall Chiller Pump Replacement – The bids were received and came in below budget. The consultant is reviewing the bids which will be placed on an upcoming agenda for CC approval.
- Laurel Creek Stormwater Pump Station Improvements – Received 90% submittal for review and sent review comments back to Consultant.
- West Ormond Community Center – Met with consultant to refine the conceptual plan which will then be presented to the City Manager and CC.
- A1A Landscaping (Granada to Harvard) – Staff is preparing the design plans for FDOT review and permit.
- Ormond Sports Complex Field 9/10 Lighting – Plans and specifications have been submitted, bid documents are being reviewed.
- Water Treatment Plant Lime Silo Dust Arrestor – Plans and specifications were approved for bidding at the March 1 City Commission meeting.
- Water Treatment Plant Controls and Pump Upgrade – The Consultant has submitted final plans and specifications; plans have been submitted for bidding disposition at the March 15 City Commission meeting. Permit applications have been submitted for signature.
- WTP Sludge Residuals Facility Improvements – Award of a work authorization for Design services has been placed on the April 5 City Commission meeting agenda.
- Cassen Park Public Dock – The final design work authorization was approved by the City Commission at the January 5 meeting. Grant applications are being prepared. A kick-off meeting was held to discuss access and design constraints. Staff has met with Ike, the manager of the baitshop and went over the concept plan for the dock. He had no objections and will be kept informed as the project progresses. Request for City Commission approval to submit the grant applications is scheduled for the March 15 meeting.
- Ormond Beach Sports Complex Traffic Calming - Installation of speed tables for traffic calming on the roads of the Sports Complex has been included with the 2016 Resurfacing Project bid.
- Sanitary Sewer Inflow/Infiltration - System maps have been completed. Technical specifications for the project are being developed.
- Ph III 2-Inch Water Main Replacement – Mainland - Consultant design services work authorization has been prepared for Commission approval on March 15.
- Ph III 2-Inch Water Main Replacement – North & South Peninsula – The City has negotiated a proposal with the Consultant for design of an area on the South Peninsula between Sunny Beach Drive and Sand Dollar Drive as part of the North Peninsula Water Main Improvements. A work authorization is on the agenda for approval at the March 15 City Commission Meeting.

- Effluent Outfall Replacement – 30% review meeting was held. Consultant will move forward with permitting and request for the submerged land lease from the State.
- 2016 Corrugated Metal Storm Pipe Repairs - Project was approved for bidding at the March 1 City Commission meeting.
- South Peninsula Reclaimed Expansion – The City has negotiated a Consultant design proposal for the remainder of the reclaimed distribution system on the South Peninsula. A work authorization was approved at the March 1 City Commission meeting.
- Communications Infrastructure – The Contractor has completed work at Ames House, and Nova Recreation. The final work on Division Avenue will begin this week.
- Lincoln Avenue Parking Lot – The site layout and grading plan is being designed and drafted.
- 2016 Roadway Resurfacing - Project was approved for bidding at the March 1 City Commission meeting.

Department Activities

Administration/Meetings/Customer Service/Other:

- Reviewed plans and created approved Work-in-the-Right-of-Way permit for facilities upgrades along Riverside Drive and North Halifax Drive, per FPL request.
 - Reviewed plans and created approved Work-in-the-Right-of-Way permit for 170 Old Kings Road, per AT&T request.
 - Began creating the construction plan drawing set for the proposed Union Church Parking Lot.
 - Researched and provided boundary surveys and sketch and legal descriptions for parcels in the Wilmette Avenue/North Orchard Street areas, per FPL Surveyor request.
 - Researched and provided as-built PDF'S for utilities in the vicinity of 1002 North US1, per Utilities Division request.
 - Researched old historical documents and provided Cassen Park Deeds to City Attorney's office, per request.
 - Completed property line stakeout at 11 Woodgate Court, per Neighborhood Improvement Division request.
 - Created driveway concept drawings for Lincoln Avenue parking.
 - Prepared PDFs of the City Welcome Signs project plans for ProjectDox.
 - Created an irrigation connection detail for North US1 Median project.
- Environment Management
 - Street Maintenance
 - Asphalt / Concrete
 - Poured sections of sidewalk on Spring Meadows Dr
 - Cut and poured driveway on Pleasantwood Way
 - Removed hazardous sidewalk on Riverside Dr between Rockefeller Dr and River Beach Dr
 - Repaired gutter for Stormwater Section on Tidewater Dr

Tree Crew

- Trimmed & cleaned up at City yards and City Hall (including Corbin St. parking lot at school)
- Trimmed at various bus stop benches
- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Grind stumps Citywide
- Trimmed on N Capri Cir, Sylvania Pl, McAlister Dr, Fairview Ave, Ellsworth Ave, Jill Alison Cir, Woodhaven Ct and Ocean Ter
- Removed deceased tree on Fleming Ave and on Willow Pl

Maintenance Crew

- Rotated Special Event Bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens

- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.
- Picked up litter at various bus stops in the City, on DOT roads, at Orchard & Wilmette and on the Tomoka River Bridge
- Weed control on streetscape and FDOT areas
- Cleaned benches citywide
- Removed fallen tree from Orchard Ave
- Trimmed low branches on Iroquois Trl
- Laid shell at S Center St and Fleming Ave

Sign Shop

Repaired, replaced or installed signs at the following locations and other jobs:

- Citywide Locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs
- Washed & cleaned signs in various locations
- Met with Volusia County staff regarding Clyde Morris/Aberdeen sign
- Called in utility locates for Central Ave/Grove St installation of Stop Signs and Stop Bars
- Replaced Stop Sign at S Washington St and Fairview Ave

Stormwater Maintenance

Maintenance Crew

- Locates citywide
- Carp Barriers – cleaned and inspected
- Pump Stations – inspected
- Inlets – inspected and cleaned Citywide
- Laid down road base on Leeway Trl
- Ditch maintenance at Division Ave

Mowing

- Reach Out – Division Ave
- Bush Hog – FDOT ponds

Vacon

- Cleaned baffle boxes citywide

Street Sweeping/Streetsweeper

- 78 miles of road cleaned
- 33 cubic yards of debris removed

- Fleet

Mileage Traveled by all City Departments for the week

25,665

PM Services completed for the week:

Emergency—Vehicles and Equipment

24

Non-Emergency Vehicles and Equipment

17

Road Calls for the week:

1

Quick Fleet Facts:

- Fleet has 11,679 gallons of unleaded and 4,567 gallons of diesel fuel on hand.
- Fuel Used in one week: 2,027 gallons of unleaded and 1,134 gallons of diesel.
- Fleet completed 598 work orders this week.

- Utilities

- Projects Summary

- Breakaway Utilities Yard Electrical and Pump Upgrades – A design proposal prepared by the consulting engineer is being reviewed. Additional information on the piping configuration was provided to the mechanical engineer for additional design proposal considerations.
- Division Avenue Well Field Raw Water Piping – Reviewing as-built drawings for review.
- Fire Hydrant Replacement Program – Reviewed IT department map of the fire hydrants to be replaced in this fiscal year. Contractor was contacted concerning customer notification when hydrants are being replaced.
- Hunters Ridge Low Pressure FM Upgrade – Printed specifications to submit with the executed FDEP permit application form.
- Lift Station Rehabilitation – A design proposal was received from McKim & Creed for rehabilitation of Lift Stations 10M and 12M.
- Lift Station 8M1 – Design and easement options discussed with the resident are being incorporated into bid plans.
- Ormond Beach Wastewater Treatment Plant Rehabilitation Project – Pump #2 was returned to TAW's shop to align the pump and base – awaiting delivery and installation.
- Rima Wells Auxiliary Power Generator – A preconstruction meeting was held on 2/26/16. Contract plans, specifications, meeting minutes and the legal description of the well easement were distributed. Shop drawings were reviewed and the Notice to Proceed date of 4/25/16 was established.
- Saddler's Run Lift Station Rehabilitation – Final copies of as-built drawings were requested.
- Sanitary Sewer Inflow Infiltration Project – Received collection system maps to isolate suspected areas of high infiltration for prioritizing system video activities.
- Sanitary Sewer Pipeline Repair – Several laterals remain to be grouted.
- Sodium Hypochlorite Storage Tank Replacement – Contracts were sent to contractor for execution. Received the insurance certificate.
- Storage Tank Repairs and Maintenance – Logo sketches are being prepared and design is commencing. Breakaway Trails Elevated Reclaimed Water Storage Tank Rehabilitation – Work authorization is being prepared.
- Water Plant Aerator Housing Rehabilitation (CIP) – The project bid documents are scheduled for presentation to the City Commission on March 1. A legal advertisement was prepared.
- Water Plant Lime Silo Dust Arrestor Project – Final plans presented to City Commission 3/1 for review and acceptance prior to bid advertisement.
- Water Plant Pump & Control Upgrades – Consultant is revising the 60% design plans.
- Utilities SCADA Upgrades – A final proposal for design services was received from the consultant.
- SPRC Projects: Family Dollar 1545 N. US1 – Received plans for review. Grand Champion Cypress Trails – Received plans for review. Kingston Shores – The condo association proposes to install the water main on top of the electrical conduit instead of obtaining an easement from the state to relocate the line. Plans proposing this alteration have been reviewed. North Nova Retail – A claim from the developer concerning the existing water main depth on Old Kings road was resolved. Ormond Renaissance – Revised plans were reviewed. Vystar – A solution for the conflict where the proposed hydrant is to be installed is requested from the design engineer. 280 Destination Daytona – Reviewed plans for potential utility conflicts with a proposed sign installation. 1368 Oceanshore Blvd. – FDOT requested additional information on the directional drill permit application.

Departmental Activities

Public Works – Utilities Division

- Water Treatment

- Delivered to the City 37.74 million gallons for the week ending February 26, 2016 (5.39 MGD)
- Backwashed 12 filters for a total of 613,000 gallons backwash water.
- Produced and hauled 54 wet tons of dewatered sludge.

- Operated north & south plant generators for routine PM.
- Waste Water Treatment
 - Domestic and Industrial Wastewater flow was 32.65 Million Gallons.
 - Produced 19.78 Million Gallons of Reuse.
 - Produced 12.87 Million Gallons of Surface Water Discharge.
 - Influent flows average for week @ 4.66 MGD, plant designed for 8 MGD.
 - Hauled 61.43 tons of dewatered residual solids (14%-18% Solids).
- Water Distribution
 - Responded to or repaired 11 water service leaks.
 - Replaced 6 residential water meters.
 - Installed 1 new water service and meter connections.
 - Replaced or repaired 4 water meter boxes.
 - Replaced 4 water services due to aged piping.
 - Disconnected 1 water service due to a building demolition.
 - Performed annual pressure test of 2 City owned backflow preventers.
 - Responded to 11 reports of customer concerns regarding low pressure, cloudy water or assistance with other plumbing needs.
 - Located and exercised 29 main line valves.
 - Shutdowns performed during reporting week associated with the 2" Water Main Replacement Project include: Sunny Beach Dr & Anchor Dr, Island Cay Dr and Anchor Dr, Ormond Pkwy and N. Halifax Dr.
 - Assisted a contractor with a fire hydrant installation on N. Beach St.
 - Investigate/excavate unknown 2" water main connection on Riverside Dr near Ormond Pkwy.
 - Performed mock shut down and locate water mains for future main line valve installation in Ormond-by-the-Sea.
 - Backfilled and completed landscape all Water Distribution excavation sites.
 - Rescinded all outstanding boil water notifications.
 - Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 90 regular utility locates for the previous week.
- Wastewater Collection – Reuse
 - Crews responded to 6 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 4 in the conventional system service area.
 - Responded to 6 Request for Utility Verifications for residential and commercial properties.
 - Exercising main line Sanitary Sewer Force Main Valves in Phase 1 of Hunters Ridge, monthly. Used the tanker truck to bleed some air off the force main to reduce the main line pressure.
 - Repaired the 1½" Sanitary Service Force Main @ 5 Canterbury Woods.
 - Located and verified the depth of the sanitary force main in two locations out at the Hull Rd. sports complex.
 - Crews performed a PEP Tank rehab @ 6 Carriage Creek Way, and 1 Huntsman look.
 - Located the reuse shut off valve and replaced valve box @ 10 Coquina Lake Way.
 - Crews dug up and repaired the clean out stack @ 549 Macintosh Ave.
 - Checked all known trouble spots. All good @ current time.
 - Repaired 10 ft. of cracked 4" Sanitary Service Line @ 614 N. Halifax Dr. We discovered this during a routine follow up televising of this address.
 - Located reuse service shut off valve @ 200 Ellicott Dr, and installed new valve box.
 - Replaced the PEP tank pumps @ 129 Grey Dapple, and 15 Foxfords Chase. Tested the pumps and alarms both working well.
 - Crews switched back the force main valves @ The WWTP to the normal configuration, after the repaired #1 pump was put back in service.
 - Checked force main pressure on Ocean Shore Blvd.AM/PM Spanish Waters @ 20/18psi, Ocean Mist Hotel @ 18/14 psi, Ormond Mall @ 12/10psi.

- Low pressure sewer gauge readings: AM/PM Westland Run (2 inch) 28/21psi. Foxhunters Flat (2 inch) 25/18 psi & Shadow Crossing Blvd. (4 inch) 0/0 psi.
- Televised 15 laterals from our PM list - found 13 that needed to be cleaned, and 2 that were clean and clear. These locations will be put on a 6 month follow up.
- Performed annual root control on 7 sanitary service laterals.
- Utilities Equipment Maintenance
Wastewater Plant – Lift Stations
 - Airport Business Park, follow up from SCADA call, motor faulty, pulled pump #1 and replace with new inventory, ok.
 - Influent pump 2, assist contractor with fork lift and crane during installation of pump #2. During installation contractor noted clearance issues between wear ring and impeller, pump assembly was removed and returned to contractor shop for correction – awaiting re-installation schedule.
 - Influent pump station, Siemens technician performed trouble shooting and programming of new control unit on VFD #2, PLC programming will be needed to make new control unit fully functional with SCADA, identified failed power module, while on site VFD #3 profibus converter module failed, Siemens replaced with new inventory and programmed, VFD's 1 & 3 fully operational, will advise when new component and programming is available for VFD #2.
 - McDonalds, 6P, weekly odor control and wet well cleaning.
 - WIN911 monitor/response: 2P, high level, pumps not operating in automatic mode, pumped wet well down, faulty stop float identified, replaced, automatic operation restored, ok.
 - SCADA monitor/response: 12M – uneven starts, pull pump #2 to replace impeller and wear ring with repaired inventory, ok; Airport Business Park – no starts pump #1, reset motor starter, will monitor; Wal-Mart – high run time pump #1, stuck on, clean probe, ok.
 - Plant wide oil & grease route.
 - Weekly Plant PM's: Grit Snail; Poly Blends, #1, #2; Clarifiers, #1, #2, #3, #4; Digester Blowers, #1, #2, #3; Bar Screens, #1, #2.
 - Monthly PM's: Influent Odor Control; Carrousel Surface Aerators, #1N, #1S, #2N, #2S; Digester Blowers, #1; R.A.S. Pumps, #1, #2, #3, #4, #5, W.A.S. Pumps, #1, #2; Digester Blowers, #2, #3.
 - Lift Station PM's: 24 monthly and 3 annual performed.
 - 68 work orders completed and closed for this section for this week.

Water Plant – Well Fields – Booster Stations – Reuse System

- Paste Lime Slaker #1, feed belt jammed, made adjustments, will monitor
- Splitter Box, replacing rusted bolts on feed line, cleaned and prepped usable bolts for painting.
- Bird Centrifuge, assist with feed line cleaning, ok.
- Westfalia Centrifuge, replace motor speed sensors as identified during troubleshooting efforts.
- Well #39, replaced faulty G.F.I. receptacle, ok.
- Rima Wells 39, 40, 41, replaced exhaust fan drive belts, ok.
- Division wells, meet with well contractor to review upcoming well repairs.
- Monthly PM's: Hydrochloride system.
- Wastewater/ Reuse Treatment and Collection System Regulatory Activities
 - Industrial Pretreatment Program – Staff received initial results of various sampling locations in the City's sewer collection system to determine source of noted constituents in the influent of the WWTP. A few of daily allowance exceedances for surface water discharge regulatory parameters have been reported during the past year. The results indicate an area of concern which could be contributing to the high copper concentration. Staff is drafting a notice to the facility to discuss the issue.
- Water Supply/ Treatment and Distribution System Regulatory Activities
 - Reuse Service Area Dual Check Valve Installation – The contractor continues to install or rebuild dual check valve devices in the North Peninsula Reuse Service area.

- Cross Connection Control Program – Staff is daily assisting commercial potable water customers with their questions and concerns relating to the compliance of their private backflow prevention devices.
- Consumer Confidence Report – Staff continues compilation of 2015 water quality data to prepare the 2015 CCR (Annual Water Quality Report).
- Hazardous Chemical Inventory Report – Staff completed information updates from Fleet and Utilities Depts. for hazardous chemicals and fuel storage characteristics and volumes. The inventory was submitted to the State of Florida data base for first responders use.
- Wetlands Monitoring Report – Staff is contracting a local biologist to assess the health of the wetlands in Rima Ridge which is a portion of the Wetlands Monitoring Report. The report highlights the groundwater levels near the wetlands and the corresponding rainfall amounts.

Support Services/City Clerk

In addition to routine departmental activities such as public records requests, updating insurance information for City contracts, maintaining the City website, records management, document imaging, proclamations, assisting citizens and directing calls at City Hall, handling phone requests/repairs, providing research projects for citizens and staff; the following projects are underway or have been completed:

- City Clerk attended weekly City Manager Staff Meeting
- City Clerk attended pre-meeting for Ormond Beach 2 Go! event on March 1, 2016
- Staff attended and provided support for March 1, 2016, Financial Trends/Healthcare Workshop and City Commission Meeting
- Agenda packet preparation and creation for March 10, 2016, Neighborhood Improvement Advisory Board Public Hearing
- Agenda packet preparation for March 15, 2016, City Commission meeting

Status of Department Projects

- Municode republication of Code of Ordinances
 - Project Status: Received code review from Municode staff attorney and currently reviewing comments and notations with Legal department.