

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 12, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussion meetings with Utilities Manager, Finance Director, Police Chief and Planning Director
- NID Manager various topics
- Compensatory storage discussion with Planning and Engineering staff
- Employee of the Quarter selection committee meeting

Spoke to, attended and/or met with:

- Rotary meeting
- Roundtable of Volusia County Elected Officials meeting
- Volusia County wetlands ordinance public meeting
- General discussion meeting with Susan Richmond, Director, Ormond Memorial Art Museum
- Senior Finance staff and auditors regarding annual audit
- Service provider discussion with senior staff and FHCP representatives
- PACE Board meeting
- Walk with the Manager
- Site tour of Breakaway Trails water storage tank
- Commissioners Boehm and Stowers

2. Community Development: **Page 1**

- Preliminary Flood Maps: Staff reported in the January 29 weekly report that Volusia County will hold a Flood Risk Open House is to be held on February 25, 2016 from 4:00 to 7:00 p.m. at the Port Orange Library. Preliminary flood map shape-files went out this week to Volusia County GIS, Al Hill. The County reviewed the data and sent the appropriate files to the City. IT/GIS assisted the Planning Department in performing an analysis to see which properties would be impacted by the change. It appears there are about 35 property owners whose properties are being added to the floodplain. However, approximately 500 properties have been taken out of the floodplain. As a courtesy to keep our residents informed the Planning Department will be sending out a postcard to those 35 property owners who have been added to the floodplain so that they know about the County's meeting

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 2/6/16, 10:27 AM: S. Nova Rd. – Motor Vehicle Accident – Provided assistance to Volusia County – vehicle drove forward in a service bay and pinned victim's legs against wall –

patient was transported as a trauma alert – a firefighter paramedic assisted EVAC with patient care during transport.

7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - West Ormond Community Center – Staff has issued a work authorization to Zev Cohen & Associates for the feasibility study. A kick-off meeting was held and the consultant presented 2 conceptual plans for staff's review. Consultant is currently working on the due diligence task of the scope of work. **Page 13**
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Reuse Service Area Dual Check Valve Installation – The contractor continues installation activities. The contractor is expected to complete the project within two months. **Page 19**
12. Support Services/City Clerk **Page 19**