

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 22, 2016

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussion meetings with Economic Development Director, HR Director, Finance Director
- Prep work for Tomoka Oaks speaking engagement and QLB advisory board meeting

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm and Commissioner Stowers
- City Commission meeting
- Capt. Godfrey and Ms. Reigner regarding neighborhood issues
- United Way meetings
- Chief Mandarino, HR Director Whitley and fire union representatives regarding health insurance
- VLOC ethics training
- OB Chamber annual banquet
- Follow up meeting with Mr. Baumer regarding window tinting on motor vehicles

2. Community Development: **Page 1**

- Bike Plan: The Planning Director presented the draft Bike Plan at the final neighborhood meeting targeted at the Oak Forest, Northbrook, Northbrook Village, Woodmere South, Sherris, and Greenwood neighborhoods. The meetings were held at the Senior Center. Attendance was small but the Department continues to receive a number of residents who have emailed and phoned in their request for the handouts and to express their support and/or concerns regarding a bike path in Tomoka State Park from Inglesa to Sanchez Park. Most of the residents continue to support the plan and the bike path but want to know more about the exact alignment of the path.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 5**

- Athletics Maintenance. **Page 6**

- Performing Arts Center. **Page 6**
- Parks Maintenance. **Page 7**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 8**
- Criminal Investigations. **Page 8**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 11**

- Engineering: **Page 11**
 - Environmental Discovery Center – The contractor is working to install the metal roofing, decking and wood ceilings on the porches, AC ducts, plumbing, and rough electrical.
 - Nova Community Park Trail – The contractor is working along the southeast side of the park and approximately 80% of the concrete work is complete. **Page 12**
 - North US1 Landscaping (Airport Road to I95) – The contractor started directional drilling under the turn lanes at Airport Road, working North. **Page 12**
- Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 13**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 14**
- Fleet Operations: **Page 14**
- Utilities: **Page 15**
 - Rima Wells Auxiliary Power Generator – City Commission awarded the project to Sawcross, Inc. at the January 19 City Commission meeting. Project manuals were prepared and are being sent to the Engineering Division for processing. A work authorization is being prepared for the design engineer to perform construction administration services.

12. Support Services/City Clerk **Page 18**