

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 23, 2015

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with Economic Development Director, HR Director, Planning Director, Fire Chief, and IT Manager
- Reviewed Police Chief recruitment efforts with HR Director

Spoke to, attended and/or met with:

- PAL Christmas party
- Daytona Beach Eggs and Issues
- Met with Assistant City Manager and Mr. Duncan regarding various topics
- Field Day: Santa on Patrol with Community Policing Officers
- Field Day: customer service employee in the Finance Department

2. Community Development: **Page 1**

- CVS Health, 795 West Granada Boulevard (Texaco and Burger King): Planning staff discussed with the contractor the process for building demolition and site construction. The contractor stated their intention is start demolition on January 18, 2016. **Page 2**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

**Significant Incidents**

- 12/14/15, 1:20 AM: 1325 N. US-1 – Motor Vehicle Accident – Upon arrival found one vehicle on its side with occupant entrapped and small fire in engine compartment – occupant removed through back window and transported to hospital.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Building Maintenance. **Page 8**
- Parks Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 11**

- Engineering: **Page 11**
  - Ph II 2-Inch Watermain Replacement – Mainland - Approximately 800 feet of new watermain was installed along Warwick Avenue, and tie-ins were done onto the existing mains at McIntosh Road and North Ridgewood Avenue. A 300 foot directional bore was completed from North Beach Street along Warwick Avenue. Staff met with Volusia County, the contractor and directional drilling subcontractor to determine the construction sequencing for installing the replacement watermain along North Beach Street from Melrose Avenue to Sanchez Avenue. The contractor is performing soft digs along North Beach Street to locate existing utilities for the upcoming directional drilling operation to install the main, which will focus on installation from Putnam Avenue to Greenwood Avenue. **Page 12**
  - Ph II 2-Inch Water Main Replacement – North Peninsula – The contractor has completed the crossover of service to the new main on Ocean Aire Terrace North and South; restoration is planned to be complete on these two streets the week of December 21. Preparations are being made to pressure test and chlorinate the main line installed on Brendale; all building permits have been obtained from Volusia County for the relocations of water meters/services in this area. The contractor's work schedule will be Monday through Wednesday during the weeks of December 21 and December 28. **Page 12**
  - Ph II 2-Inch Water Main Replacement – South Peninsula – The contractor is completing the switch over of services on Druid Circle the week of December 21, work on Grandview Avenue will proceed following Christmas, with a connection to the main line on Rockefeller Drive anticipated the week of December 28. The contractor's work schedule will be Monday through Wednesday during the weeks of December 21 and December 28. **Page 12**
- Environmental Management Division: **Page 14**
  - Street Maintenance/Asphalt/Concrete. **Page 14**
  - Tree Crew. **Page 14**
  - Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
  - Fire Hydrant Replacement Program – Seven hydrants were replaced on the north peninsula.

12. Support Services/City Clerk **Page 19**