

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 4, 2015

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### 1. City Manager: **Page 1**

#### **City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- Tour of city on various issues
- Conducted evaluations with directors

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm and Commissioner Stowers
- Rotary meeting
- United Way reviewed allocations process for 2016
- Training at Utility counter for upcoming field day
- Meeting with City staff and Waste Pro representatives
- Met with Mayor and Vystar credit union representatives regarding new branch in Ormond Beach.

### 2. Community Development: **Page 1**

- A neighborhood meeting for a planned assisted living facility (ALF) called Antares of Ormond Beach located at 720 West Granada will be held on December 9 at 5:00 pm. The meeting will be held at Lohmann's Funeral Home. Planning Board and City Commission members were noticed of the meeting. The ALF consists of 95 ALF beds and 36 memory care beds for a total of 123 beds. Building height of the project will be 75 feet from average ground level and involves 6.85 acres. The applicant is proposing 9,327 cubic yards of fill is needed onsite to increase the existing grade to elevation 6.7. Approximately 5,285 cubic yards of compensatory flood storage will be provided on site. The applicant is intending to pay a fee in lieu of providing the difference (4,042 cubic yards) to the City. A front elevation perspective as a motorist would see it from SR40 is below.



3. Economic Development: **Page 2**
4. Airport: **Page 2**
  - Staff has been advised that the Joint Participation Agreement between the City and the FDOT that will provide state funding for the Taxiway Golf project was executed by FDOT on December 3, 2015. This project is **tentatively scheduled to commence on January 12, 2016**, pending approval of a Professional Services Agreement (PSA) between the City and AVCON, Inc. for construction engineering services for the project. The PSA is scheduled for presentation at the January 5, 2016, City Commission meeting.
5. Finance: **Page 3**
6. Fire: **Page 3**
7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 5**
  - Athletics Maintenance. **Page 6**
  - Performing Arts Center. **Page 6**
  - Parks Maintenance. **Page 7**
  - Building Maintenance. **Page 7**
10. Police: **Page 7**
  - Community Service/Animal Control. **Page 8**
  - Criminal Investigations. **Page 8**
  - Operations – Summary of specific crimes. **Page 9**
  - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
  - Engineering: **Page 13**
    - Environmental Discovery Center – The Contractor has graded the retention pond and is framing the deck and porches so the roof sheathing can be installed and the building “dried in”.
    - Nova Community Park Trail – The contractor is working along the south and west side of the tennis courts and skate park and is excavating and pouring concrete on a daily basis.
    - North US1 Landscaping (Airport Road to I95) – The contractor has requested utility locates be performed and plans to start installing pipe by directional drilling under the turn lanes for irrigation water and power.
  - Environmental Management Division: **Page 15**
    - Street Maintenance/Asphalt/Concrete. **Page 15**
    - Tree Crew. **Page 15**
    - Stormwater Maintenance. **Page 15**
    - Street Sweeping. **Page 16**
  - Fleet Operations: **Page 16**
  - Utilities: **Page 16**
    - Reuse Service Area Dual Check Valve Installation – Staff is assisting the contractor with obtaining the dual check valves and will resume installation of the project next week. The project is estimated to be complete by the end of the 2015. **Page 19**
  - Support Services/City Clerk **Page 19**