

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 13, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meeting with Police Chief
- Conducting evaluations with senior staff
- Staff meeting with senior staff
- Brainstorming workshop preparation
- Police Chief recruitment planning
- Commission agenda review CM Stowers
- Code amendments discussion with Assistant City Manager, NID Manager and City Attorney

Spoke to, attended and/or met with:

- Rotary meetings
- Ormond Strong walk on Veterans Day
- Ormond Beach Art Museum Veterans Day tribute
- Health care clinic discussion with senior staff and Jessica Scott of Brown & Brown
- PACE Center board meeting
- Groundbreaking ceremony for US1 North beautification project
- Retirement reception for Ray Salazar retiring president of United Way
- Walking with the Manager, guest walker was Chris Mason NID Manager
- Professional Management Matters Ambassador orientation

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events: Staff members from IT, GIS, and Planning attended a full day Pictometry conference in DeLand. The County is providing the City with several Pictometry licenses for internal use. Pictometry is the name of a product that processes aerial images and produces oblique imagery showing the fronts and sides of buildings and locations on the ground. Pictometry allows the overlay of GIS information such as streets, parcels and utilities for reference within the same viewer. This enables users to compare changes to land, buildings and structures over time. Web-based access and tools make it easy to view and analyze the

images and information. Users can measure distance across various terrains, surface areas and height from one image. **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
 - Ph II 2-Inch Watermain Replacement – Mainland - Clearance packages have been submitted to VCHD for all the areas that have been worked on, which include: Eagle Court, Magnolia Drive, Oak Avenue, Creek Bend Way, Parkwood Drive, Fairwood Circle, Knollwood Circle, Horseshoe Trail, and Granada Blvd. Approximately 80% of restoration has been completed in these areas. Once the City has received approval from VCHD to put the new mains into service, replacement meters and service connections will be installed and remaining site restoration will get underway.
 - Ph II 2-Inch Water Main Replacement – North Peninsula – The contractor continues installation of services on Tropical, Pinta, Linda, and Maria. Clearance paperwork has been submitted to Volusia County Public Health Unit on Ocean Aire Terrace North and South.
 - Ph II 2-Inch Water Main Replacement – South Peninsula – The Contractor is continuing work on Ormond Parkway.
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**
 - Reuse Service Area Dual Check Valve Installation – Staff is assisting the contractor with obtaining the dual check valves and will resume installation of the project next week. The project is estimated to be complete by the end of 2015. **Page 19**

12. Support Services/City Clerk **Page 19**