

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 6, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussions with Economic Development Director, Fire Chief, HR Director, and Risk Manager
- State of the City 2016 pre-planning meeting

Spoke to, attended and/or met with:

- Rotary Board meeting
- Spoke with residents about various issues: Mrs. Sharkey regarding property management concerns and Mr. Baumer regarding various traffic related concerns
- FCCMA symposium on Recognizing, Respecting & Raising Your Cultural Intelligence
- Quality of Life Board meeting

2. Community Development: **Page 1**

- Staff from Engineering and Planning participated in a two day field review of Focus Area E as part of the River to Sea TPO's SR/CR A1A Pedestrian Safety & Mobility Study. The limits of the review go from Sandcastle Drive to Holland Road (1.45 miles) in Ormond Beach/Ormond-by-the-Sea. Focus Area D, which is from Plaza Boulevard to Rockefeller Drive, has been established for field review on November 19th and 20th. **Page 2**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**

- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 14**

11. Public Works **Page 14**

- Engineering: **Page 14**
 - Environmental Discovery Center – The Contractor completed the concrete block walls of the building, creating all door and window openings and the wood pilings for the wrap-around decks. The area surrounding the building has been rough graded. The City Commission has selected the exterior siding color and staff has requested a cost for upgrading the railings to white PVC as requested by the City Commisison.
- Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
- Fleet Operations: **Page 17**
- Utilities: **Page 18**
 - Annual Reuse Report - Staff submitted the Annual Reuse Report to the FDEP for the 2014-15 fiscal year. The City increased its public access reuse land disposal rate by nearly 300,000 gallons per day from the previous annual period.

12. Support Services/City Clerk **Page 21**