

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 16, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with HR Director, Risk Manager, IT Manager and Fire Chief
- Employee Appreciation Day preparations
- Review of commission agenda

Spoke to, attended and/or met with:

- State of the City
- Roundtable of Volusia County Elected Officials meeting
- Area City Managers regarding proposed survey by the County
- Homeless Committee members Jessica Robillard, Harry White, Bill Ternent regarding homelessness issue
- Zach Chalifour of James Moore & Co., annual finance audit general discussion
- Traffic issues meeting at Pine Trail Elementary with School, County and City representatives

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

- Staff is working with Economic Development Practitioners to complete the next promotional initiative for Rediscover US1: Americas Business Highway, which will focus on visiting restaurants that have pledged a donation to Food Brings Hope. The Rediscover US1 Restaurants runs from November 1 to November 21. **Page 3**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**

- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Environmental Discovery Center – The contractor completed the building foundation, building utility rough-ins (electrical, plumbing, mechanical), and poured the 2,000 sf concrete slab on the elevated stem walls. Approximately 75% of the site utilities have been installed. **Page 13**
 - North US1 Landscaping (Airport Road to I95) – The bid award was approved at the September 9th City Commission meeting and the contractor is working to secure the required project bonding. Construction is scheduled to begin in November. **Page 13**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**
 - Reuse Groundwater Monitoring Report – Staff submitted the Reuse Groundwater Monitoring Report for the 3rd quarter of 2015 to the FDEP. The report supplies the analytical report of the City's five monitoring wells located on Oceanside Country Club golf course. The data allows the Department to determine the impact of using reuse on the groundwater. **Page 18**

12. Support Services/City Clerk **Page 18**